

# ELVERSON BOROUGH

Revised 03/2021

## FACILITIES USE APPLICATION

### *Applicant Information*

Name: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: (home) \_\_\_\_\_ (cell) \_\_\_\_\_

Description of Event: \_\_\_\_\_

Date(s) Requested: \_\_\_\_\_ Hours Requested: \_\_\_\_\_

Number of people: \_\_\_\_\_ Will sound equipment be used? Yes \_\_\_\_\_ No \_\_\_\_\_

Renting one portion of the Livingood Park facility does not guarantee exclusivity of use. It is possible that more than one event will be held in any one day to allow maximum enjoyment of the facilities for all members of the community. Common areas within the park are open to the community every day regardless of rental.

### Facilities Requested - Fee Schedule

#### Livingood Park Base Usage Fee

(Includes Picnic Pavilion) \$100/day  Livingood Park Ball field (upper) \$50/day

Livingood Park Gazebo \$100/day  Livingood Park Ball field (lower) \$50/day

Livingood Park Soccer Field \$50/day  Livingood Park Volleyball Court \$50/day

Borough Hall Pavilion \$100/day

### Deposit

A \$200.00 deposit may be required, as determined by Borough Council. If required, a full deposit will be refunded after the event, provided a Borough representative confirms that no damage to Borough property has occurred. Deposit will be forfeited if repairs or excessive maintenance are required.

*Note: All rental fees become non-refundable 7 days prior to the scheduled rental date in the event of cancellation.*

**If deposit is required:** Please submit two separate checks, one for the Deposit and one for the total Rental Fee each payable to "Borough of Elverson" along with a completed Facilities Use Application to the Borough Secretary who will verify availability of facilities, date requested, and confirmation of rental. Borough Secretary Contact information is available at [www.elversonboro.org](http://www.elversonboro.org).

Borough Use Only: Date Request Received \_\_\_\_\_ Application Complete Y \_\_\_ N \_\_\_ Check#'s: \_\_\_\_\_

Approved: Y \_\_\_ N \_\_\_ Reason for Denial: \_\_\_\_\_

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Park Rules and Regulations

1. The park will be open to Borough residents & their accompanied guests between sunrise & sunset.
2. No one shall injure, deface, remove, cut or damage trees, shrubs, structures or fixtures in the park.
3. No one shall, remove, or relocate any bench, seat or table within the Park.
4. Conduct within the park will be respectful to all other person(s) using the Park.
5. Any group of 25 persons or more must meet with a Borough Representative to discuss meeting the needs of the group with the borough.
6. The sponsors of any gatherings requiring police security must assume the cost of such security.
7. The Borough may require a deposit from a sponsoring organization or party not to exceed \$500.
8. Parking or driving on Park property is prohibited except in authorized parking areas.
9. No sound amplification equipment is permitted in the park without consent of the Borough office.
10. No person shall carry or discharge a weapon within the limits of the park.
11. No one shall dispose of waste/garbage in the park except in proper containers.
12. No one shall deface or destroy any notice, rule, or regulation posted within the park. Nor shall any person post any notices or placards in the park without permission of the Borough office.
13. The possession or use of fireworks in the park is prohibited other than by special permission of the Borough office.
14. The possession or use of alcoholic beverages within the park is prohibited.
15. All pets must be leashed and all owners are required to clean up after their pets.
16. No one shall set or maintain any fire in the parks, except in authorized grille, and if used, must clean out coals and dispose of off-site in a safe manner.
17. Skateboards, bicycles and rollerblades are permitted only on the black topped areas.
18. Elverson Borough Town Watch personnel have the authority to patrol the park grounds and monitor activities and events to ensure the safety of the community.

**ASSUMPTION OF RISK AND RELEASE**

The undersigned, in consideration of being given permission to participate in activities on property owned by the Borough of Elverson, Chester County, Pennsylvania (\*hereinafter called "Elverson"), hereby assumes all responsibility for and all risk of damage or injury that may occur to the undersigned and/or guests in connection with the above-mentioned activities; and the undersigned hereby releases and forever discharges the Borough of Elverson, its officers, representatives, elected officials, employees and agents from all claims, demands, actions or causes of actions, present or future, whether known, anticipated or unanticipated, resulting from or arising out of, or incident to the undersigned's participation in the above mentioned activities.

I have read, understand, and agree to the foregoing Park Rules and Assumption of Risk and Release.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_