

**APPENDIX B
FORM 1
APPLICATION FOR SKETCH PLAN REVIEW**

An application is hereby made for review of a Sketch Subdivision or Land Development Plan submitted herewith and more particularly described:

1. Name of Applicant(s): _____

Address: _____

_____ Phone/Fax No. _____

Email Address _____

2. Name of Owner(s): _____
(if other than applicant)

Address: _____

_____ Phone/Fax No. _____

Email Address _____

3. Applicant's interest (if other than owner): _____

4. Location of Subdivision/Land Development: _____

5. Party responsible for plan: _____

Address: _____

_____ Phone/Fax No. _____

Email Address _____

6. Total Acreage _____ Number of Lots _____

7. Acreage being subdivided _____ Minimum lot area _____

8. Lot use proposed: _____ Single Family _____ Commercial
_____ Two Family _____ Industrial
_____ Townhouse _____ Other (please specify)
_____ Multi-family

10. Type of Water supply proposed:

☐ Public ☐ Community
☐ Individual on-site

12. Type of off-street parking proposed: _____ Garages
 _____ Driveways
 _____ Other (please specify)

14. Date of Plan: ____/____/____

September 4, 2018

APPENDIX C
FORM 2
APPLICATION FOR PRELIMINARY PLAN REVIEW

An application is hereby made for review of the Preliminary Subdivision and Land Development Plan submitted herewith and more particularly described below:

1. Name of Subdivision: _____ Plan Dated: ____/____/____
County Deed Book No: _____ Page No.: _____
2. Name of Applicant(s): _____
Address: _____
_____ Phone/Fax No. _____
Email Address _____
3. Name of Owner(s): _____
(if other than applicant)
Address: _____
_____ Phone/Fax No. _____
Email Address _____
4. Applicant's interest (if other than owner): _____
5. Party responsible for plan: _____
Address: _____
_____ Phone/Fax No. _____
Email Address _____
6. Total Acreage _____ Number of Lots _____
7. Acreage of adjoining land in same ownership (if any): _____
8. Lot use proposed: _____ Single Family _____ Commercial
_____ Two Family _____ Industrial
_____ Townhouse _____ Other (please specify)
_____ Multi-family _____

9. Will construction of buildings be undertaken immediately? ____ Yes ____ No

By whom?

____ Subdivider

____ Other Developers

____ Purchasers of individual lots

10. Type of Water supply proposed: ____ Public ____ Community

____ Individual on-site

11. Type of sewage disposal proposed: ____ Public system ____ Live

____ Capped

____ Community

____ Individual on-site

12. Type of off-street parking proposed: ____ Garages

____ Driveways

____ Other (please specify)

13. Linear feet of new streets planner: _____

14. Are all streets proposed for dedication? ____ Yes ____ No

15. Deed restrictions that apply or are contemplated. (If no restrictions, state "none," if "yes" attach a copy of restrictions): _____

16. Acreage proposed for parks or other public use: _____

17. Zoning Classification: _____

Zoning variance(s) to be requested: _____

18. Have the appropriate public utilities been consulted? ____ Yes ____ No

19. List proposed improvements and utilities and intentions to install or post performance guarantee prior to final endorsement by the Borough:

Improvement

Intention

a.

b.

c.

d.

e.

20. List of maps and other materials accompanying application and number of each.

Improvement

Intention

a.

b.

c.

d.

e.

f.

Date: ____/____/____

Signature of Applicant: _____

**APPENDIX D
FORM 3
APPLICATION FOR FINAL PLAN REVIEW**

An application is hereby made for final approval of the Final Subdivision or Land Development Plan submitted herewith and described in the accompanying maps and documents:

1. Name of Subdivision: _____ Plan Dated: ____/____/____
County Deed Book No: _____ Page No.: _____
2. Name of Applicant(s): _____
Address: _____
_____ Phone/Fax No. _____
Email Address _____
3. Name of Owner(s): _____
(if other than applicant)
Address: _____
_____ Phone/Fax No. _____
Email Address _____
4. Date of approval of Preliminary Plan: ____/____/____
5. Final Plan follows exactly the approved Preliminary Plan? ____ Yes ____ No
If no, please list changes: _____

6. List of maps and other documents accompanying the application and the number of each:
- | <u>Item</u> | <u>Number</u> |
|-------------|---------------|
| a. | |
| b. | |
| c. | |
| d. | |

e.

f.

Date: ____/____/____

Signature of Applicant: _____

**APPENDIX E
FORM 4
SUBDIVISION IMPROVEMENTS AGREEMENT**

In consideration of the mutual covenants contained herein, it is hereby agreed between the Borough Council of Elverson Borough, Chester County, Pennsylvania, and _____, the subdivider shown on the plan of the property shown on the plan of _____, dated _____, 20____, that in accordance with Borough requirements and specifications, the responsibility for the provision of the improvements shown on the plan will be as follows:

IMPROVEMENT:	TO BE IMPROVED BY:	
	Cost	Subdivider/Borough Other
Street Grading	_____	_____
Street Base	_____	_____
Street Paving	_____	_____
Curbs	_____	_____
Sidewalks	_____	_____
Storm Sewer Facilities	_____	_____
Sanitary Sewers		
Trunk Lines	_____	_____
Main	_____	_____
House Connection	_____	_____
On-Site Sewage Facilities	_____	_____
Water Mains	_____	_____
On-Site Water Supply	_____	_____
Fire Hydrants	_____	_____
Street Monuments	_____	_____
Street Name Signs	_____	_____
Street Lights	_____	_____
Erosion and Sediment Controls	_____	_____

The applicant agrees to furnish as-built drawings of all improvements listed in the Subdivision Improvements Agreement which are to be provided by the applicant.

The cost of Borough inspection of all improvements shall be paid by the applicant. An estimated cost for each inspection shall be included within the Improvements Guarantee. The supervision of all installations shall be the responsibility of _____.

This agreement shall be subject to such modifications as may be mutually agreed upon by the applicant and the Borough.

(Witness)

(Applicant's Signature)

(Witness)

Approved by resolution of the Borough Council of the Borough of Elverson at the meeting held on _____, 20____

(Seal)

APPENDIX F
CERTIFICATION OF OWNERSHIP, ACKNOWLEDGEMENT OF PLAN, AND OFFER OF DEDICATION

The following certification, in the wording shown, must be labeled and completed on the Final Subdivision and Land Development Plan.

Commonwealth of Pennsylvania
County of Chester

On this, the ____ day of _____, 20____, before me, the undersigned officer, personally appeared _____, who begin duly sworn according to law, deposes and says that she/he is the _____ (1), can the property shown on this plan, that the subdivision plan thereof was made at their direction, that she/he acknowledges the same to be his/her act and plan _____ (2), and that all streets _____ (3), shown and not heretofor dedicated are hereby dedicated to the public use _____ (4).

(5)

(6)

(7)

(8)

(9)

My commission expires _____, 20____

- (1) insert either: "Owner," "Equitable Owner," or "President of (the name of corporation)."
- (2) whenever applicable, insert: "and desires the same to be recorded as such according to law."
- (3) whenever applicable, insert: "and open space contained in lots number____."
- (4) if necessary, insert: "except those labeled not for dedication (and any other restriction or reservations)."
- (5) Where necessary, signature of secretary of corporation.
- (6) signature of individual, of partners, or of president of corporation.
- (7) if necessary, corporate seal.
- (8) signature and (9) seal of notary public or other officer.

APPENDIX G
CERTIFICATE OF ACCURACY

The following certification, in the wording shown, must be labeled and completed on the Final Subdivision or Land Development Plan:

I hereby certify that the plan shown and described hereon is true and correct to the accuracy required by the Borough of Elverson Subdivision and Land Development Ordinance.

Date: ____/____/____ _____

(1)

(2)

- (1) Signature of registered engineer, surveyor, or other party responsible for the preparation of the Plan.
- (2) The seal of the engineer or surveyor.