



**The Borough of Elverson
101 South Chestnut Street**

P.O. Box 206
Elverson, PA 19520
Phone (610) 286-6420
Fax (610) 286-5950

December 1, 2020

The monthly meeting of the Elverson Borough Council was held via Zoom, on Tuesday, December 1, 2020 and called to order at 7:00 PM by Council President, Dwight Frizen who led the Pledge of Allegiance and Prayer.

ATTENDANCE:

Council Members, Dwight Frizen, Bob French, Merle Stoltzfus, Jack Stewart, Doug Hoskins, Bob Clements, George Firrantello, Mayor Bob Broderick, and Secretary/Treasurer, Lori Kolb

Also in attendance: Mark Stabolepszy, SSM Group, Barclay Hargreaves, EOC

MINUTES:

Motion was made by Bob Clements and seconded by Bob French to accept the November meeting minutes as submitted. Motion carried by all.

TREASURERS REPORT:

Motion was made by Doug Hoskins and seconded by George Firrantello to accept the Treasurers Report and pay bills as presented. Motion carried by all.

Motion was made by Bob Clements and seconded by Bob French to approve the 2021 Elverson Borough Budget as advertised. Motion carried by all.

Motion was made by Bob Clements and seconded by George Firrantello to approve, and advertise the 2021 Elverson Borough Council meeting dates to be held the first Tuesday of each month, with the exception of November's meeting, which will be held on Monday, November 1, 2021, and the Planning Commission meeting dates to be held, as needed, on the third Tuesday of each month. Motion carried by all.

PRESIDENTS REPORT:

Mr. Frizen mentioned that there will be four Council Members and one Mayor listed on the ballot for the 2021 election. Mr. Stewart reviewed the dates for forms that would need to be submitted for those planning to run for any open positions. Council discussed concerns for the transition of so many new members. Barclay Hargreaves suggested an advisory committee could be formed to assist with making the transition go smoothly, and offered assistance if needed.

Dwight Frizen reviewed the list of Commission and Board Members whose terms are expiring.

Motion was made by Doug Hoskins and seconded by Bob Clements to re-appoint Dawn Onushko to the Historical Commission, Darryl Gible to the Municipal Authority Board, Esther Prosser to the Tree Commission and Keith DeWalt to the Zoning Hearing Board, with new terms to begin January 1, 2021. Motion carried by all.

BUILDING, GROUNDS STREETS AND LIGHTS:

Bob French reported that the metal roofing on the gazebo is finished, however the cedar woodwork that needs to be done has been delayed due to the lack of availability of materials. Mr. French said that the contractor is working to locate availability of the wood to complete the project as soon as possible. Mr. French said that it is possible that the wood may not be available until the spring of 2021. Mr. French also reported that although the pavilion roof work was planned for 2021, due to recent wind and rain, the structure has further deteriorated, creating a hole where roofing is missing, and splintered wood has fallen underneath. Mr. French said that the roof will need to be repaired as soon as possible. Mr. French is working with the contractor to determine the scope of work and availability of materials.

Mr. French reported that the extended curb painting on South Chestnut Street and the sound boards for the Scout room have been completed. Mr. French mentioned that he is looking for an electrician who can provide the scope of work needed for additional lighting in the Scout room.

Doug Hoskins mentioned that all street lights out have been reported to PPL Electric to be scheduled for repair. Mr. Hoskins mentioned that the signs on the island at North Pine and Main Street were once again damaged by large truck traffic. Mr. Hoskins recommended Council consider removal of the signs and stubs from the island, as they are ineffective. Council agreed removal of the signs would be the best solution at this time. Lori Kolb will notify Fas-Stripe to schedule the removal of the signs and stubs.

STATE POLICE:

Dwight Frizen reviewed the State Police report with Council, there were no concerns.

EMERGENCY MANAGEMENT:

Mr. Hargreaves reported that he has continued to work to provide PPE to all first responders and various other organizations. Mr. Hargreaves mentioned he is continuing to work on a program to keep residents updated and educated on pipeline safety. Mr. Hargreaves said that the communication with Department of Emergency Services and Energy Transfer has been excellent in keeping residents and the Borough office informed on any activity at the valve station in Parkside. Mr. Hargreaves reported the hazard mitigation plan is in the process of being reviewed and updated, and should be completed sometime in 2021 to be presented to Council for adoption.

ENGINEERING:

Mark Stabolepszy reported he met virtually with the MABE Engineer (SDE) to discuss and verify the overall scope of work for the Act 537 update, and come to agreement on which firm would perform which elements of the process. Mr. Stabolepszy said they have developed a preliminary scope, and at this time, for budgetary purposes, reported that the estimated fee for the SSM Group portion will be between \$15,000 and \$20,000. Once finalized, coordination with SDE and submission of the joint scope of work to PADEP for review/concurrence will provide Council with a specific scope of work and estimated fee. Merle Stoltzfus commented that he feels funds for the Act 537 process should be covered by the Municipal Authority, since public sewer is the reason for the need for having the plan. Mr. Stoltzfus felt the expectation for responsibility for funds to cover the Act 537 update should be discussed with the Municipal Authority as soon as possible. Jack Stewart and Merle Stoltzfus will attend the December Municipal Authority meeting to discuss funding responsibility for the Act 537 update.

BUILDING AND ZONING:

Dwight Frizen reviewed the report from Kraft Code Services, and mentioned that the majority of the permits issued were for the Blue Rock Development.

MUNICIPAL AUTHORITY:

Jack Stewart mentioned that the Municipal Authority Board approved not to increase the quarterly sewer rate for 2021, and the rate will remain at \$230 per quarter. Mr. Stewart mentioned that televising work for North Brick Lane and East Main Street was delayed, but is being done this week. Mr. Stewart mentioned that to date, 11 of the 28 Blue Rock units have gone to settlement and that all remaining units are reported to have been sold.

UNFINISHED BUSINESS:

Jack Stewart recommended that Mark Stabolepszy review the widened area at the corner of Park Avenue and Main Street to determine what the resident would be permitted to do if the Borough decides it will not be included in the Park Avenue paving project planned for 2021. Mark Stabolepszy will look at the area and prepare for further discussion at the January 5, 2021 Council meeting.

Dwight Frizen mentioned that the Verizon representative has indicated they have no plans to expand cable services to the Borough at this time. Dwight Frizen said that there has not been any response from the inquiry made to Comcast.

NEW BUSINESS:

Dwight Frizen reviewed the request from Cynthia Asper for the Borough to install a hidden driveway sign near their property on Route 82 (South Chestnut Street). Council discussed consideration for the sign, and agreed that the property owners driveway should be completed to the specifications per the PennDot permit, and vegetation should be cut back to allow for better sight lines in lieu of adding signage. Merle Stoltzfus will speak to the Asper's regarding this concern.

Dwight Frizen reviewed Eagle Disposal's request to use totes for recyclables in lieu of the bins currently being used. Council agreed that the proposed totes would need to be smaller in size before considering making the change. Lori Kolb will check with Eagle Disposal to see if there is a smaller size tote that could be used in place of the recycle bins.

ADJOURNMENT:

Motion was made by Doug Hoskins and seconded by Bob French to adjourn the meeting. Meeting was adjourned at 8:33 PM.

Respectfully,

Lori Kolb, Secretary Treasurer