



**The Borough of Elverson**  
**101 South Chestnut Street**  
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October 4, 2016

The monthly meeting of the Elverson Borough Council was held on Tuesday, October 4, 2016, and called to order at 7:00 PM by Council President, Merle Stoltzfus who led the Pledge of Allegiance and Prayer.

**ATTENDANCE:**

Merle Stoltzfus, Jack Stewart, Bob French, Dwight Frizen, Doug Hoskins, Esther Prosser, Carol Ruffner, Bob Broderick, Lori Kolb, Secretary / Treasurer.

Also in attendance: Darryl Jenkins, SSM Group, Tori Lingg, Narvon Resident

**MINUTES:**

Motion was made by Dwight Frizen, and seconded by Jack Stewart to accept the September 2016 minutes as submitted. Motion carried by all.

**TREASURERS REPORT:**

Motion was made by Doug Hoskins, and seconded by Bob French to accept the October 2016 Treasurers Report, and pay bills as presented. Motion carried by all.

**PERSONS TO BE HEARD:**

Tori Lingg spoke about her concerns for the deteriorating condition of the Historic Elverson Bank Building on Park Avenue. Council had discussion about the concerns for the property. Esther Prosser will write a letter to the property owner on behalf of Borough Council, to express concerns for the deterioration of this historical property. Jack Stewart will speak to Karen Marshall at the County regarding Grants for Restoration of Historical Properties.

**TRASH AND RECYCLE BID AWARD:**

Doug Hoskins made a motion to accept the bid as submitted from Eagle Disposal of PA, Inc., for the Borough's trash and recycling services for the years 2017 through 2019, with an option for an extension for 2020 and 2021, seconded by Dwight Frizen, motion carried by all.

**URBAN CENTER FORUM MEETING REPORT:**

Esther Prosser spoke to Council about topics from the Urban Center Forum Meeting. One of the topics was regarding the designation of a Classic Town, which is based on density and development. Esther will do some additional research on this designation. Esther also mentioned there was discussion on "branding" your town with a quote or slogan that would best describe who we are as a town.

### **BUILDING, GROUNDS, STREETS AND LIGHTS:**

Bob French mentioned work on the Borough Hall Building is near completion. Bob is working with the electrician to schedule a date for the lighting work that needs to be done in the meeting room. Bob plans to begin looking into some minor maintenance repairs that are needed at the Train Station building.

Bob French said he and Doug met with Martin Paving. Bob explained that Martin Paving is the contractor that has been hired by the Community Evangelical Free Church to pave the portion of Brick Lane for which they will be funding, per their agreement with the Borough. Bob mentioned he also spoke to Mark from SSM Group regarding putting together a bid package for the Borough's portion of the Brick Lane road project. Bob feels the Brick Lane project should be done next year at the same time as Martin Paving plans to do the work contracted by the Church.

Doug Hoskins explained he will be meeting with a contractor to review plans for a possible pipe extension on an area of Brick Lane.

Doug Hoskins said that Shirley Crehan has been helpful in providing pictures of poles where lights around the Borough are out. Doug is handling the repairs as needed.

Doug Hoskins made a motion to accept the quote as submitted from Randall Lammey for the Borough's snow plowing and salting services for the 2016 and 2017 winter season, seconded by Bob French. Motion carried by all.

### **LOCAL SERVICES:**

Council reviewed the State Police Report, there were no concerns at this time.

### **ENGINEER:**

Darryl Jenkins from SSM Group explained there are three items to be completed on the punch list from the 2016 Street Project. Darryl mentioned Mark Stabolepszy is working with the paving company to get these items completed as soon as possible.

### **ZONING**

Council reviewed the Kraft Code Services report.

### **MUNICIPAL AUTHORITY:**

Jack Stewart reported on the topics from the Municipal Authority Meeting.

### **ZONING AND SALDO:**

Dwight Frizen said they are currently working on the subdivision ordinances, and reviewing Zoning ordinance.

### **EVENT PLANNING:**

Esther Prosser reminded Council that the Elverson Parade is coming up on October 19<sup>th</sup>.

## **NEW BUSINESS:**

Merle Stoltzfus read the thank you note from Shirley Crehan, which expressed her appreciation for Council's acknowledgement for her time on Council. Merle expressed his appreciation for Shirley's offer to continue to volunteer to assist with future projects. Merle encouraged Council to support and, encourage each other, in their efforts to continue serving on Council, expressing all are deserving of appreciation.

Merle Stoltzfus mentioned, as Council President, he was invited to join a group of selected people to work on the Counties update for their Landscapes 3 plan. Merle passed around information from the meeting for Council to review. Merle explained the planning for land use in Pennsylvania begins at the municipal level, however the County acts as a consultant, and influence to municipalities in this process.

Lori Kolb explained she has put together some information for updating the Borough's Trash and Recycling Ordinance. Dwight Frizen will work with Lori on the Trash Ordinance, as things move forward with the Zoning and SALDO update.

Esther mentioned there was a news article about the extension of the Big Woods Trail. Jack Stewart suggested inviting the County person who is in charge of the trails to attend a Council Meeting to discuss the plans for the Big Woods Trail. Council discussed the location of the trail. Jack Stewart will invite Dave Stauffer to attend a Council Meeting to review the plans for the trail.

Carol Ruffner mentioned she is working on forming a Park Committee. Merle expressed that the Borough has missed having a Park Committee. Council agreed they will look forward to working with the new Committee.

## **ADJORNMENT:**

Dwight Frizen made a motion to adjourn, motion seconded by Doug Hoskins. Motion carried by all. Meeting adjourned at 8:44 PM.

Respectfully submitted,

Lori Kolb  
Secretary / Treasurer