



The Borough of Elverson
101 South Chestnut Street
P.O. Box 206
Elverson, PA 19520
Phone (610) 286-6420
Fax (610) 286-5950

April 7, 2020

The monthly meeting of the Elverson Borough Council was held on Tuesday, April 7, 2020, via Zoom Telecom, and called to order at 7:00 PM by Council President, Dwight Frizen who led the Pledge of Allegiance and Prayer.

ATTENDANCE:

Council Members, Dwight Frizen, Bob French, Merle Stoltzfus, Doug Hoskins, Bob Clements, George Firrantello, Mayor Bob Broderick, and Secretary/Treasurer, Lori Kolb;
Absent: Jack Stewart

Also in attendance: Mark Stabolepszy, SSM Group, Barclay Hargreaves, EOC

MINUTES:

Motion was made by Bob Clements and seconded by Doug Hoskins to accept the March meeting minutes as submitted. Motion carried by all.

PERSONS TO BE HEARD:

Dwight Frizen asked if there were any persons to be heard. Lori Kolb reported that the telecom meeting was advertised on the Borough's website, however no one from the public had responded to request meeting sign-in information. Lori Kolb confirmed there were no persons to be heard.

TREASURERS REPORT:

Motion was made by Bob Clements and seconded by Doug Hoskins to accept the Treasurers Report and pay bills as presented. Motion carried by all.

George Firrantello reviewed an estimate for potential decrease in revenue for the remainder of the year due to the corona virus quarantine and business closures. Mr. Firrantello discussed projects that could be pushed to the 2021 budget year, and various options for consideration to offset any decrease. Mr. Firrantello will continue to monitor and review the revenue changes with Council.

PRESIDENTS REPORT:

Dwight Frizen shared a link from the Chester County Health Department in regard to the status of the COVID-19. Mr. Frizen recommended that Council stay informed regarding the updates for the corona virus reported for the County.

BUILDING, GROUNDS STREETS AND LIGHTS:

Bob French reported roof projects for Livingood Park are awaiting quotes, however currently, due to the Governor's Order for quarantine, construction work has been stopped until further notice. Mr. French will resume working with contractors after the Governor's order has been lifted.

Doug Hoskins reported that the street sweeping was cancelled, as there was no accumulated debris on the road. Mr. Hoskins mentioned the stop sign at South Pine Street and Main Street has been repaired.

STATE POLICE:

Dwight Frizen reviewed the State Police report, there were no concerns.

EMERGENCY MANAGEMENT:

Barclay Hargreaves reviewed the information that he has been providing to Council relative to the status of the corona virus, which included the reports from the Chester County Health and various other departments. Mr. Hargreaves reviewed the current statistics for testing's, diagnosis results, and deaths in Chester County and in Pennsylvania. Mr. Hargreaves reported he is currently working on contacting all those in the Borough with special needs, to ask if they require any special assistance at this time. Mr. Hargreaves said is working closely with first responders and emergency services in assisting with any needs, and in keeping stock of PPE equipment. Mr. Hargreaves said he has provided all names of Borough's businesses to the Small Business Association, which would assist if there were any future need for them to apply for loans or grants needed due to the COVID-19 quarantine.

ENGINEERING:

Mark Stabolepszy reviewed the proposed Stormwater Ordinance Amendment.

Motion was made by Merle Stoltzfus, and seconded by Bob Clements to adopt Ordinance Number 2020-01, amending Stormwater Management Ordinance Number 2014-01 by deleting section 106 (exemptions and modified requirements) in its entirety and replacing it with an entirely new section; adding a definition for high tunnel in section 202 (definitions); and adding a new appendix F (Stormwater site plan application) and Appendix G (simplified approach for small projects). Motion carried by all.

Mr. Stabolepszy discussed the project for Mr. Asper and how the Ordinance amendment will affect his Stormwater plan. Mr. Stabolepszy will provide the Ordinance amendment to Mr. Asper, so that a determination can be made for the best option for his project.

Mr. Stabolepszy mentioned that the Act 247 for the Blue Rock project was submitted back in 2005 when the original contractor had submitted plans for the 11 townhome project. Mr. Stabolepszy said that the County does not have record that they received the plans, nor issued a letter for the current 28 townhome project. Mr. Stabolepszy said that as part of the Planning Module Documents, it was listed on the form that the plan was reviewed two separate times. Mr. Stabolepszy felt that likely the plans were reviewed, however there is no record of the letter. Mr. Stabolepszy said that if Planning Commission cannot document that they have reviewed, they could expedite a review, or Council can request that plans be recorded without the Planning Commission seal. Mr. Stabolepszy recommended that the Council draft a letter to request that the plans to be recorded without the review from the Planning Commission. Mr. Stabolepszy recommended that rather than hold up the recording of the plans, the Planning Commission could then do the review after the recording, so that a review letter could be kept on file.

Merle Stoltzfus made a motion, seconded by Bob Clements to authorize a letter to be drafted allowing the plans for Blue Rock at Elverson to be recorded without the Chester County Planning Commission seal, and to have the Act 247 Request Form submitted to the Chester County Planning Commission after they have been recorded with the Recorder of Deeds. Motion carried by all.

Mark Stabolepszy reported that Berks Homes has issued a letter to MABE to request authorization for two building permits to be issued prior to the DEP Water Quality Management Permit being issued, and the prior to the required sanitary sewer improvements being completed, inspected and operational. Mr. Stabolepszy recommended Council Members take action to either approve or deny this request.

Merle Stoltzfus made a motion, seconded by Bob Clements, to allow Kraft Code Services to issue the permits for two units, prior to the DEP Water Quality Management Permit being issued, with the understanding that it is at the risk of Berks Homes, and conditioned upon satisfying the technical requirements of the application, and that there will not be any occupancy permits issued before the DEP Water Quality Management Permit is obtained. Motion carried by all.

Mark Stabolepszy reported that a revised preliminary/final plan was reviewed for the Lotharish LLC Office project. Several issues were discussed, primarily regarding the Stormwater, most of which have been just recently addressed. Mr. Stabolepszy reported that the Planning Commission has not yet made a recommendation for plan approval, however they will be reviewing the revised plans at their next meeting.

Mr. Stabolepszy reported he filed an extension of the Highway Occupancy Permit for the driveway at the train station. Mr. Stabolepszy reported that this will allow extra time for the planning and construction of the driveway.

BUILDING AND ZONING:

Dwight Frizen reviewed the March permit activity report.

UNFINISHED BUSINESS:

Bob Clements reported he has reviewed the contract for the Trails Feasibility Study and requested Council Members signatures to execute. Council Members were in agreement to sign the contract.

NEW BUSINESS:

Merle Stoltzfus reviewed the email received from PennDot in regard to the proposed ADA Pedestrian Crosswalk Study. Merle Stoltzfus recommended that Lori Kolb reply to PennDot's representative, and request that they hold off on their study until the trails feasibility study has been performed. Lori Kolb will respond to PennDot's representative.

ADJOURNMENT:

Motion was made by Bob Clements and seconded by Bob French to adjourn the meeting. Meeting was adjourned at 8:22 PM.

Respectfully,

Lori Kolb, Secretary Treasurer