

MABE Meeting Minutes January 28, 2020

In Attendance:

Lori Sifford
Jose Colon
Steve Keech
Darrell Gibble
Stephen Kalis, Fox Rothschild
Keith Showalter, Systems Design
Charlotte Gehman

Absent:

Floyd Jennelle

Others in Attendance:

John Dean, EEMA
Dave Friedman, EEMA
Jim Freeze
Joe Margusity, Blue Rock Developer
Merle Stoltzfus, Borough Council

Meeting called to order at 7:02p

Meeting Minutes

Motion by Darrell to approve Minutes of December 17, 2019 Board Meeting as presented. Second by Steve. Motion approved.

Annual Reorganization

Motion by Lori to adjourn the regular meeting and convene the annual reorganization meeting.

Motion by Jose to appoint Darrell as temporary chairperson. Motion by Darrell to nominate the slate of candidates: Lori Sifford, Chair, Floyd Jennelle, Vice-Chair, Darrell Gibble Secretary, Steve Keech, Treasurer and Jim Freeze, Board Member. Second by Steve. Motion approved. Motion by Lori to close the nominations. Second by Steve. Motion approved.

Motion by Steve to appoint Systems Design Engineering as engineer and Fox Rothschild as solicitor at their published rate schedules. Second by Darrell. Motion approved.

Acknowledgement of EEMA as the Plant Operator at their published rate schedule.

Motion by Steve to continue service with RKL. Second by Darrell. Motion approved.

Reorganization meeting adjourned at 7:05p.

The Board thanked Jose Colon for his 5 years of service to the Authority. He appreciated the opportunity to serve. The Board officially welcomed Jim Freeze as a Board member.

Public Comment

Joe Margusity, Blue Rock at Elverson

Correspondence/Communication

PMAA Training and Spring Dinner Meeting- Lori shared the opportunities through PMAA.

Fox Rothschild Rate Notice – Fox Rothschild provided a new rate schedule effective January 1, 2020. Rates have not changed since 2016. **Motion by Lori to accept the rate increase. Second by Steve. Motion approved.**

Operator's Report

December was a good month. No violations. The new panel operates in storm mode when more than 200,000 gallons came in during the past weekend's rain. Disk filter was cleaned and adjusted the chemical feeds. Autodialer which had been sent for repair is back and working well. Aeration replacement parts have been ordered.

Decant Pump Station Repair – Dave has photos of the new pumps and the repairs which are complete.

Werner/Stoltzfus Manhole Repair – Contractor has been running behind.

HVAC – Pre-filter/Strainer Quote – Representatives have been out to the plant to develop a quote. No official quote to present to the Board yet.

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Engineer's Report

Blower Panel Project – Final Pay Application – John has reviewed the O&M Manual. **Motion by Darrell to approve the final pay application pending final approval. Second by Steve. Motion approved.** EEMA will review the As-builts and confirm with Charlotte. Blue Rock Project – MABE was scheduled to meet with DEP, but the meeting was cancelled upon the request of DEP for MABE to be the permittee. This will add liability to MABE, who will become responsible for any repairs or problems. Discussion of the options and requirements of this option.

Blue Rock Developer Joe Margusity – Mr. Margusity reviewed the agreements put in place to protect the Authority. Stephen clarifies that the agreements are only enforceable at MABE expense. Merle offers that the Borough can get involved if the HOA does not manage properly and to help ensure the Homeowners Association is sound. Stephen has not replied formally on the agreements as no decision has been made by MABE yet. Discussion of the addition of the agreement for the homeowner. Lori recommends that a staff meeting be scheduled to continue the discussion to review solutions and revised documents. Merle confirms that the HOA documents will be reviewed by Borough Council and Borough solicitor as well. Mr. Margusity asks the Board for conditional approval but is denied based on the need to strengthen the HOA documents first. After discussion, Board is agreeable to be the permittee, but not the owner of the equipment.

Main St. Manholes, A-Series Manholes – Work is scheduled for April. SDE will coordinate and oversee the work.

Chapter 94 Report, Draw Down Testing – This annual report is Due March 31st. Keith asks for authorization to prepare the report.

Motion by Steve to approve preparation of the Chapter 94 report not to exceed \$5,000.00. Second by Jim. Motion approved.

PA Small Water & Sewer Grant application has been submitted. Keith is aware that there were a lot of applications submitted.

Decisions will be made in July.

Solicitor's Report

Blue Rock Agreements – Stephen will summarize his comments from tonight's meeting to Keith Mooney, Blue Rock solicitor. Escrow will need to be replenished

Corbett Easement Agreement – Stephen will be preparing the final easement agreement. Keith has provided a drawing. Charlotte will communicate with the property owners when the easement agreement is prepared.

Annual Enabling Resolutions – **Motion by Darrell to approve Enabling Resolutions 2020-1 Capital Fund Budget, 2020-2 Operating Budget, 2020-3 Sewer Rental Rates and 2020-4 Tapping Fees. Second by Steve. Motion approved.**

Old Business

New Business

Insurance Review – Lori requested a review of the policy listings and revise the descriptions and confirm values.

Treasurer's Report

Sign Checks – **Motion by Darrell to approve the payables as presented. Second by Steve. Motion approved.**

Certificate of Deposit Renewal – Motion by Jim to approve Lori renewing the Certificate of Deposit. Second by Steve. Motion approved.

Bank Signatures – Lori will visit the bank to request they prepare new signing documents.

Admin Update

Executive Session

Meeting Adjourned 8:17p

Next Regular Board Meeting is Scheduled for **Tuesday, February 25, 2020** at 7:00p.

Respectfully submitted by Charlotte Gehman