



**The Borough of Elverson
101 South Chestnut Street**

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September 3, 2019

The monthly meeting of the Elverson Borough Council was held on Tuesday, September 3, 2019 and called to order at 7:00 PM by Council President, Dwight Frizen who led the Pledge of Allegiance and Prayer.

ATTENDANCE:

Council Members, Dwight Frizen, Bob French, Merle Stoltzfus, Bob Clements, George Firrantello, and Secretary/Treasurer, Lori Kolb, Absent: Council Members Doug Hoskins, Jack Stewart, and Mayor Bob Broderick

Also in attendance: Mark Stabolepszy, SSM Group, Lisa Palser, Trails Committee, Shirley Crehan, Codification Committee, Kurtis Miller, Representing Chrissy Houlahan's Office, Bob and Cynthia Asper, Property Owners, Barclay Hargreaves, EOC

MINUTES:

Motion was made by Bob Clements and seconded by George Firrantello to accept the August 2019 meeting minutes as submitted. Motion carried by all.

PERSONS TO BE HEARD:

Lisa Palser from the trails committee explained that one of the requirements for the grant application for the trail project was to have a member of council assigned to the task force. Bob Clements volunteered to be a member of the task force to work with trails committee. Ms. Palser asked how involved Council would want to be in the plans for project details, such as railings and materials used for constructing the trails. It was agreed that since Bob Clements would represent Council in decisions regarding the trail planning, he could report to Council and keep them informed about the project details. Dwight Frizen said that he felt the trails committee could communicate directly with the residents whose property may be in the area of the plans for the proposed trail extension. Ms. Palser also asked council if they work with any preferred vendors, and Council responded that they do not.

Shirley Crehan reviewed the status of the codification process with Council. Shirley Crehan mentioned that the deadline for the analysis submission has been extended, however she and Lori Kolb are in the final stages of preparation for submission. Ms. Crehan reviewed the various Ordinances that required updating, and the changes that were made to bring them to current standards. Ms. Crehan specifically discussed the Borough's current Rental Property Ordinance, and Council agreed it should remain, and be included with the codified Ordinances. Council agreed to the recommended updates for the Ordinances for Brush, Grass and Weeds, Snow and Ice Removal, Soliciting and Peddling, and Trash and Recycling. Merle Stoltzfus recommended that the Ordinance update for the Trash Contract Award be revised to only include residents and suggested that businesses not be required to use the contracted hauler, since many are currently have dumpster services from other haulers. Council agreed the Trash Contract Award Ordinance should be revised to exclude businesses.

Ms. Crehan said she will work with Lori Kolb to make the necessary revisions and continue working toward completion of the analysis for submission.

Curtis Miller from Representative from Chrissy Houlahan's Office spoke to Council regarding the services that Representative Houlahan's office provides, and reviewed some of the topics for which they have been able to assist constituents with open cases. Mr. Miller provided informational brochures, and encouraged communication with their office for any assistance that the Borough may need.

Bob Asper, property owner of 121 South Chestnut Street, asked Council if they have considered adopting the smaller Stormwater ordinance that he had previously reviewed with them. Merle Stoltzfus and Bob Clements explained that they are in favor of the smaller Stormwater ordinance for small projects, however Council has not yet completed their review of the information that Mr. Asper had provided. Mr. Asper asked Council if he could submit a revised Stormwater plan, if a smaller Stormwater ordinance is adopted. Mark Stabolepszy explained that yes, Mr. Asper could submit a revised Stormwater plan, but it would still be required to go through the same review process. George Firrantello explained that it would involve additional costs to review a new plan, and Mr. Asper acknowledged he understood. Bob Clements said he will try to complete his review of the smaller Stormwater ordinance to discuss at the October Council Meeting.

Mr. Asper asked if he would be able to get an occupancy permit if he has not completed his Stormwater system, if he submits a revised plan, because it would not happen until the end of his project. Merle Stoltzfus and Bob Clements said that if Mr. Asper would want an occupancy permit prior to the completion of his Stormwater system, he would need to provide escrow in an amount that is determined sufficient to cover the cost of the remaining work, as a security that he will complete the Stormwater system for his project.

TREASURERS REPORT:

Motion was made by Bob Clements and seconded by Bob French to accept the Treasurers Report and pay bills as presented. Motion carried by all.

George Firrantello reviewed, and discussed the first draft of the 2020 proposed budget. Mr. Firrantello asked Council to review the proposed budget, and respond with anything they would like to add or change.

Dwight Frizen discussed the credit limit that was approved for the new Borough Credit Card, and asked Council if they felt the limit should be reduced to the same limit as the previous credit card. Council did not feel that a reduction of the approved credit limit was needed.

PRESIDENTS REPORT

Dwight Frizen reviewed the quotes received for the replacement of the electronic sign.

Merle Stoltzfus made a motion, seconded by Bob Clements to accept the proposal from Sceptor Sign Solutions, in the amount of \$16,704.45 to purchase a new Electronic Sign in the 2020 budget year. Motion carried by all.

Dwight Frizen reminded Council Members about the date for the government seminar scheduled for October 5, 2019 at the Borough Hall.

TREE COMMISSION

Motion was made by Merle Stoltzfus and seconded by Bob French to accept the resignation of Fran DePaul from the Tree Commission, and appoint Donna Mountz as her replacement to serve the remaining term. Motion carried by all.

BUILDING, GROUNDS STREETS AND LIGHTS

Bob French reviewed the plans for the Stormwater pipe lining work that has been ordered to repair the pipe from Livingood Park to the North side of Main Street. Mr. French also reviewed the quotes for the Stormwater pipe work that is needed beyond the North side of Main Street.

Bob Clements made a motion, seconded by Merle Stoltzfus to approve the quote from Accurate Land Services in the amount of \$22,570, to replace the Stormwater pipe on the North side of West Main Street, per the proposal dated August 22, 2019. Motion carried by all.

STATE POLICE:

Dwight Frizen reviewed the report with Council, and requested that Lori Kolb contact Lieutenant Donahue to request that he attend a future meeting whenever possible.

EMERGENCY MANAGEMENT

Barclay Hargreaves reviewed his report, which included information regarding the application process for the Energy Transfer First Responder Grant Project. Mr. Hargreaves explained that this program assists First Responder organizations in enhancing public awareness, emergency preparedness, emergency training and equipment for emergency workers. Mr. Hargreaves also spoke about the Pipeline Safety Coalition Project, and explained it is a local non-profit organization whose primary focus is to provide communities with resources and education on pipeline safety and recognizing concerns. Mr. Hargreaves said he is working with the coalition to enhance awareness and preparedness. Mr. Hargreaves mentioned he had the opportunity to speak at the Morgantown Area Business Association meeting on the topic of emergency preparedness as well. Merle Stoltzfus requested that Barclay Hargreaves look into the plans for safety and traffic preparedness that will be created as a result of the Casino in Caernarvon Township. Lori Kolb provided Mr. Hargreaves with a copy of the letter that was previously drafted, and recited by Dwight Frizen at the Casino meeting. Mr. Hargreaves will discuss the letter with his director and report back to Council with comments. Mr. Hargreaves asked if he could communicate with the Parade Committee regarding safety plans for the event. Lori Kolb will contact Esther Prosser to request that she provide the date for the Parade Committee meeting, so that Mr. Hargreaves can attend and discuss safety planning.

ENGINEERING:

Mark Stabolepszy reviewed his report with Council. Mr. Stabolepszy reported that he has reviewed revised plans for the Stormwater pipe repairs and issued comments via email. Mr. Stabolepszy said that the developer for the Blue Rock at Elverson project is working with MABE and their Engineer to determine the specific method of sewerage disposal, and he is waiting for revised plans. Mr. Stabolepszy mentioned that the developer has provided construction phase escrow, and has begun some site work. Mr. Stabolepszy is meeting with Sunoco representatives on September 4th to review plans for restoration on Parkside Drive.

Merle Stoltzfus mentioned that there is a water leak in Springfield Village, and since the water main has not been dedicated to the Elverson Water Company, the Springfield Village HOA is responsible for the repair.

BUILDING AND ZONING:

Dwight Frizen reviewed the report from Kraft Code Services and asked if there was a determination from the hearing for 21 S. Brick Lane. Lori Kolb said that it was a default hearing and if there is no response from the property owner (bank) by the middle of September, she will contact the Borough's Solicitor to discuss the plans for the next steps.

MUNICIPAL AUTHORITY:

Dwight Frizen reviewed the report from the Municipal Authority, which included they have approved an additional 73 home inspections to be completed in 2019. MABE reported that cooperation among property owners has been great. The Authority is reviewing final plans and has agreed that Blue Rock at Elverson HOA will own and manage the grinder pumps. MABE noted that the HOA documents will be reviewed by the solicitor to support proper management of the grinder pumps, and resources to support the system into the future. The Authority also mentioned that they will be seeking a replacement for one of their board members who will not be renewing his position at the end of his term, and requested that Council provide any referrals they may have for a new member.

UNFINISHED BUSINESS:

Motion was made by Merle Stoltzfus and seconded by Bob Clements to amend the motion from the August 2019 Council meeting, and accept the option of the first year extension of the contract between Eagle Disposal of PA and the Borough of Elverson for 2020 trash and recycling services, per the amount quoted of \$18 per month, and the option of the second year extension to be reviewed in August of 2020. Motion carried by all.

NEW BUSINESS:

Merle Stoltzfus reviewed the location of the parcel owned by Sproul Hill Associates, which they are proposing to donate to the Borough.

Bob Clements made a motion, seconded by Merle Stoltzfus to accept the donation of parcel number 13-2-32 from Sproul Hill Associates, subject to review of any open issues with the property, and contingent upon the results of a phase one environmental study, as the preliminary step. Motion carried by all.

ADJOURNMENT:

Motion was made by Bob Clements and seconded by Bob French to adjourn the meeting. Meeting was adjourned at 9:15 PM.

Respectfully,

Lori Kolb, Secretary Treasurer