

MABE Meeting Minutes February 26, 2019

In Attendance:

Lori Sifford
Darrell Gibble
Floyd Jennelle
Jose Colon
Bob Preston, Hydraterra
Stephen Kalis, Fox Rothschild
Charlotte Gehman

Absent:

Steve Keech

Others in Attendance:

Jack Stewart, Borough Council
Joe Boldaz, Hydraterra
Jeff Grassley, EEMA

Meeting called to order at 7:04p

Meeting Minutes

Motion by Darrell to Approve Minutes of January 29, 2019 Board Meeting. Second by Jose. Motion approved.

Public Comment

None

Correspondence/Communication

S Chestnut St. Connection Inquiry -

Operator's Report

Twin Valley Pump Station Cutter Installation – The parts are in and installation is scheduled for this week by Controlex.

Polymer Feed System Installation – System was installed. The polymer is back-ordered until Friday and system will be started as soon as possible. There are different grades to the chemical, so there will be some experimentation to find the right balance. Bob indicated that there was some testing to estimate the best grade.

Discussion of the shed quote and the necessity.

Lori asked for corrected numbers from Dave's report.

Engineer's Report

Blower Panel Project – Eastern Environmental is waiting for the shop drawings from their vendors. Payment for the bonds is included in the February payables.

Adopted Sewer Standards/Planned Inspections – The Board will finalize the forms at the March 19 workshop meeting and review sample standards for consideration.

HVAC Update – the new BACnet is up and running. It is imperative that no solids enter the system and that the filter is cleaned regularly. Lori requests a log sheet for the operators to when they check system. Every time the disk filter goes into overflow, the disk filter and strainer should be cleaned promptly and at a minimum once (1) a week until flow stabilizes. Should be checked daily for now. Charlotte will place the SOP and a checklist at the treatment plant to track the maintenance. Bob has also forwarded the BACnet instructions to Charlotte for MABE records.

Blue Rock Project – Lori recommends that the capacity letter be issued. Hydraterra recommends that they issue the capacity letter. Stephen will refer to the original Blue Rock escrow agreement and revise. Charlotte will confirm for Mr. Margusity that MABE will take dedication of the pump station at their discretion. Board approves \$5,000.00 escrow for this project. **Motion by Darrell to approve Htp to issue the capacity letter for the Blue Rock project. Second by Jose. Motion approved.**

Brethren Church Connection – A corrected certificate of insurance has been presented. Payment of the Tapping Fee is expected shortly.

Parkside Manhole Repair – 3 quotes have been received. The broken ring has been removed and the cover is now resting on the original casting. Bob recommends no further correction is needed until Parkside is paved in the spring. Board agrees no action to be taken at this time.

South Main St. Manholes/Main St. Work – Bob walked Pine to Manhole X and included the condition in his report, which is shared with Allen Myers. All manholes are in good shape. Allen Myers would like to review the remaining Main St. manholes prior to the start of phase 3 of the project.

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Chapter 94 – Bob reviewed the draft report and the highlights. Joe reviewed the draw down testing and how the data is collected for MABE. Discussion of noting the new Polymer Feed, Chemical grouting of PS2 and PS3 and lateral inspection program all scheduled or completed in 2019 in the report.

Connection Inquiry for S. Chestnut – Bob reviewed the sewer plans and Htp recommends televising to confirm the location and the easement. Charlotte will contact the property owner and let him know that MABE needs to confirm the soundness of the line and ask for a copy of any easement agreement. Bob will get a quote for the televising the length of S. Chestnut.

DEP meeting to be scheduled shortly when Dave Friedman returns. Bob will let us know when he hears from DEP.

Joe let us know about a program used by the Caln Township Municipal Authority which made arrangements with the local hardware store to supply items needed to replace broken vent and cleanout pipes, so homeowners can make the repairs themselves.

Solicitor's Report

No report

Old Business

Request for Proposal – The second pre-proposal meeting was held Monday. Proposals are due March 11. Charlotte will confirm receipt of the proposals when they are received. Bob will forward the sign in sheet to Charlotte.

New Business

Dishonesty Policy Coverage – Discussion of the necessity of financial protection for MABE Board Members. This will replace the need for a separate Bond for Charlotte as well. **Motion by Darrell to apply for the Dishonesty Policy Coverage through PIRMA. Second by Jose. Motion approved.**

Treasurer's Report

Sign Checks

Motion by Darrell to approve the February payables as presented. Second by Jose. Motion approved.

Admin Update

Storage for Plant – Charlotte will order a shelving unit for the Disinfection building to store supplies.

Finalize Inspection Form/Letters – Letters will be reviewed at the March 19 workshop meeting.

Adjournment 8:34p

Workshop Meeting for Board members is Tuesday, March 19, 2019 at 7:00p.

Next Scheduled MABE Meeting is Tuesday, March 26, 2019 at 7:00p.