



**The Borough of Elverson
101 South Chestnut Street**

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December 4, 2018

The monthly meeting of the Elverson Borough Council was held on Tuesday, December 4, 2018 and called to order at 7:00 PM by Council President, Dwight Frizen who led the Pledge of Allegiance and Prayer.

ATTENDANCE:

Council Members, Dwight Frizen, Bob French, Merle Stoltzfus, Jack Stewart, Doug Hoskins, George Firrantello, Bob Clements, Mayor Bob Broderick, and Secretary/Treasurer, Lori Kolb;

Also in attendance: Mark Stabolepszy, SSM Group, Bob Colmery, Park and Recreation Committee, Vic Kelly, Commonwealth Engineers, Rick King, Sproul Hill Associates Subdivision

MINUTES:

Motion was made by Doug Hoskins and seconded by Bob Clements to accept the November 2018 meeting minutes as submitted. Motion carried by all.

PERSONS TO BE HEARD:

Vic Kelly reviewed plans for the Sproul Hill Associates Subdivision Project. Mark Stabolepszy reviewed additional information regarding the Sproul Hill Project, including the comments from the Spotts Stevens and McCoy review letter dated November 30, 2018.

Bob Clements made a motion to approve the final plans for the Sproul Hill Associates Subdivision, conditioned upon satisfying all comments in the Spotts Stevens and McCoy review letter dated November 30, 2018, and solicitor approval of the Access Easement Agreement, seconded by Merle Stoltzfus. Motion carried by all.

PARK AND RECREATION:

Bob Colmery reported updates from the Park and Recreation Committees recent meeting, and the topics they have been discussing. Mr. Colmery mentioned they are working on updating, and improving the park signs, and are considering changing park trash to a carry in / carry out process for Livingood Park. Mr. Colmery also discussed proposed plans for removing the light poles at the Borough Hall Park, and improving the fencing around the basketball courts.

TREASURERS REPORT:

Motion was made by Merle Stoltzfus and seconded by Bob French to accept the Treasurers Report and pay bills as presented. Motion carried by all.

George Firrantello made a motion to approve the 2019 Budget as advertised, seconded by Bob Clements. Motion carried by all.

Doug Hoskins made a motion to approve, and advertise the 2019 Council meeting dates as the first Tuesday of each month, with the exception of January, which will be held on January 8, 2019, due to the New Year Holiday, and the Planning Commission Meeting dates as the third Tuesday of each month as needed, seconded by Jack Stewart. Motion carried by all.

Merle Stoltzfus made a motion to make the changes to the Subdivision Account as presented, seconded by George Firrantello. Motion carried by all.

George Firrantello reviewed the Yellow book Audit that is done each year with the Borough's audit process. Mr. Firrantello recommended Council consider eliminating the Yellow book Audit, as it is not required. Council agreed to eliminate the Yellow book Audit. Lori will notify the Borough's Auditor of the decision.

PRESIDENTS REPORT:

Motion was made by Merle Stoltzfus to adopt Resolution No. 2018-04 to appoint Shirley Crehan as Volunteer Assistant Secretary/Treasurer, to assist with duties as determined by the Members of Borough Council, as needed, seconded by Jack Stewart. Motion carried by all.

Motion was made by Bob Clements to approve the 2019 compensation changes for Lori Kolb, as agreed by Council Members at an executive session held on October 2, 2018, to be effective January 1, 2019, seconded by George Firrantello. Motion carried by all.

Dwight Frizen reviewed the Urban Center Inventory. Lori will change the description for the Traffic signal for Main Street to read Traffic Control, and change the status for the two completed projects.

Dwight Frizen reviewed a letter received from the Henrietta Hankin Branch Library, requesting the Borough's support.

Jack Stewart made a motion to contribute \$100 to the Henrietta Hankin Branch Library, seconded by Doug Hoskins. Motion carried 6-1.

TREE COMMISSION:

Bob Clements made a motion to approve the quote from Tricolor Tree Transplanting & Nursery, as submitted, for the replacement tree on Main Street, per the request from the Tree Commission, seconded by Doug Hoskins. Motion carried by all.

STATE POLICE:

Dwight Frizen reviewed the State Police Report.

EMERGENCY MANAGEMENT

Dwight Frizen reviewed the meeting invitation from Chester County Department of Emergency Services, which will include Pipeline Emergency Preparedness, and a training and table top exercise. The meeting will be held on Thursday, December 13, 2018 from 9 AM until 1 PM at the Chester County Public Safety Training Campus. Mr. Frizen mentioned if anyone was interested in attending, they should register for the meeting.

ENGINEERING:

Mark Stabolepszy mentioned he is awaiting submission of final plans for Twin Pines Subdivision. Mr. Stabolepszy mentioned he has reviewed revised as-built plans for Springfield Village, as issued in a review letter dated November 30, 2018, and reported there are still two outstanding grading issues that need to be resolved.

Mark Stabolepszy reported that he has had an inquiry regarding the Blue Rock Project, from a developer who is proposing to continue the work that had been started. Mr. Stabolepszy reported he is working on pulling files to determine where the project had left off, and what requirements would be needed to continue the development.

BUILDING AND ZONING:

Dwight Frizen reviewed the Kraft Code report.

MUNICIPAL AUTHORITY:

Merle Stoltzfus made a motion to re-appoint Steve Keech to the Municipal Authority Board, seconded by Bob French. Motion carried by all.

Jack Stewart reported on the topics from the Municipal Authority Meeting. Council discussed the topics presented by Mr. Stewart, and determined that Lori Kolb will send an email to request a meeting between Lori Sifford, Charlotte Gehman, and the Municipal Authority Engineer, and Council Members, Jack Stewart, Dwight Frizen and Bob Clements to discuss concerns for infiltration and future EDU's.

UNFINISHED BUSINESS:

Bob French and George Firrantello discussed the proposed Property Maintenance Ordinance, and requested Council's approval to have the Borough Solicitor review. The majority of Council agreed to have Lori Kolb submit the proposed Property Maintenance Ordinance to the Borough's Solicitor for review.

Bob French discussed the proposed curb cut at the train station. Lori will look into getting a PennDot Highway Occupancy Permit.

ADJOURNMENT:

Motion was made by Bob Clements and seconded by Jack Stewart to adjourn the meeting. Meeting was adjourned at 9:07 PM.

Respectfully,

Lori Kolb, Secretary Treasurer