

# MABE Meeting Minutes September 26, 2017

In Attendance:

Absent:

Others In Attendance:

Rick Shaw  
Darrell Gibble  
Floyd Jennelle  
Jose Colon  
Lori Sifford  
Joseph Boldaz  
Stephen Kalis  
Charlotte Gehman

Jack Stewart  
Dave Friedman

Meeting called to order at 7:20p.

## Meeting Minutes

**Motion by Floyd to approve the Meeting Minutes of the August 28, 2017 Board Meeting and the September 19, Workshop Meeting. Second by Lori. Motion approved.**

## Public Comment

None

## Correspondence

Penn DOT Master Casting Agreement – Information received for voluntary three year Master Casting Agreement from Penn DOT. Board will review and discuss at the October meeting.

**Motion by Jose to support re-appointment of Lori Sifford to the MABE Board. Second by Floyd. Motion approved.** Charlotte will send letter the Borough Council to request Lori's reappointment.

## Treasurer's Report

**Motion by Floyd to approve the Payables for August as presented. Second by Lori. Motion approved.**

**Allowance for Doubtful Accounts- Motion by Lori to adjust the Allowance for Doubtful Accounts to the over 90 day balance at the end of each quarter. Second by Floyd. Motion approved.**

## Admin Update

Ziegler Update – Discussion by the Board to not make any changes in handling of the account.

## Operator's Report

Plant is running well. No violations. Dave has gotten several PA One calls for the pipeline project. Dave has the Auto dialer that was sent for repairs back, but it still does not work. An 8-channel Sensaphone costs about \$900.00 and Dave recommends purchasing a new one. Dave will consult with Joe on how the alarm points should be programmed on a new phone.

**Motion by Darrell to purchase a Sensaphone at a cost of no more than \$1,000. Second by Floyd. Motion approved.**

Disk Filter Acid Cleaning - Dave is still working on installing. Have a leak.

Chemical Feed Pump Housing – Dave will purchase something simple to cover the Chemical Feed Pumps.

Hour Meter for Corbett Pump Station – In process, no update at this time.

Garage Water Problem – Rick will work with Charlotte to clean out garage and try to determine the source of the water on the garage floor. Jose offered to take the scrap metal for recycling and appropriate items to the Chester County Toxic Waste event on October 14<sup>th</sup>.

## Engineer's Report

Maps and Sewer Plans Indexing Project – Joe provided a disk copy of the Sewer System Plans for the MABE Office files.

I & I Update

Manhole Condition Assessment – Field work has been completed. Joe is hoping to do a Power point presentation at the October meeting.

Private Lateral Inspection/Borough Discussion – Charlotte and Joe are collecting examples of ordinances and inspection forms, but will wait to determine if the Borough Council will support the procedures.

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Zoning and SALDO Revisions – Joe and Stephen have reviewed the Zoning draft. Stephen suggests that the Borough enact a separate sewer ordinance and if not, references should be added in the zoning ordinance. Joe and Stephen now have the entire existing SALDO in hard copy. He does not think he and Joe should review it until the draft is available. Stephen suggests a separate ordinance to improve certain enforcements. Rick will attend the next Borough Council meeting to propose a new ordinance.

Quarterly Educational Flyers – Discussion of whether to spend the money for color printing for brochures to be included in quarterly invoices. **Motion by Darrell to approve printing the brochures in color. Second by Floyd. Motion approved.**

NPDES Renewal - Renewal is due on November 1<sup>st</sup>. Joe expects to have the final permit for signature by the October Board meeting.

Corbett Pump Station Improvement – Tim McEwen is going to do the work next week including covering the open pipe.

Delivery and Installation of Manhole Covers – New manhole covers were installed.

Capital Improvement List – Dave provided his recommendations to Joe. Joe will present a new list at the October meeting.

Draw down tests have been completed. This information will be included in the Chapter 94 report.

## Solicitors Report

Stoltzfus Holding Tank – Mr. Stoltzfus left a message. He needs to provide Charlotte certification from a certified hauler that the contents were removed. Charlotte will follow-up with a letter to Mr. Stoltzfus.

## Old Business

Property Inspections – Covered above.

RFP Update – Joe will prepare a new RFP for Operator Services to reflect the latest requirements. EEMA can then prepare their contract for 2018 using the updated requirements.

## New Business

Snow Removal Quote – **Motion by Darrell to approve Tri-County Landscaping quote for 2017-2018 Snow Removal. Second by Lori. Motion approved.**

WWTP Garage Cleanout – Charlotte will look for names of companies to clean out the garage. Rick will work with Charlotte to identify the items to be disposed of. Jose will help with disposal of metal to be recycled and toxic waste disposal.

2018 Rates – Discussion of rates for 2018. Will finalize at the October meeting.

Schedule Budget Meeting - Budget meeting at 6:00p on Tuesday, October 17th.

Meeting Adjourned: 8:29p

Next regular Board meeting will be on October 24, 2017 at 7:00p at Borough Hall.

Respectfully Submitted by Charlotte Gehman