

# MABE Meeting Minutes December 27, 2016

In Attendance:

Absent:

Others In Attendance:

Rick Shaw  
Jose Colon  
Darrell Gibble  
Floyd Jennelle  
Lori Sifford  
Charlotte Gehman  
Joseph Boldaz  
Stephen Kalis

Dave Friedman

Meeting called to order at 7:00p.

## Meeting Minutes

**Motion by Darrell to approve the Meeting Minutes of the November 29, 2016 Board Meeting. Second by Lori. Motion approved.**

## Public Comment

Gary L. Stoltzfus – Mr. Stoltzfus, in response to the letter he received, would like to know what the board thinks he should do. Stephen explained that his permit does not satisfy the Borough requirements and that MABE needs to have confirmation of permits. Item #1 is agreeable to Mr. Stoltzfus. Joe directed him to the County website for the Holding Tank Permit application. Stephen asked Mr. Stoltzfus for a copy of the holding tank installation design information and his maintenance agreement. Mr. Stoltzfus requested a copy of the Ordinance. Stephen reviewed the Ordinance with Mr. Stoltzfus. The Board will discuss items #6 and #7 and follow-up with Mr. Stoltzfus. He asks that the Board contact him with any questions.

## Correspondence

Penn Dot Resurfacing Letter – Received notification of road resurfacing on North Chestnut St. Joe indicates that there are 4 manholes frames and covers within the work area that should be replaced. Joe spoke with Patricia Butler at Penn DOT and will submit the accompanying required form. Joe recommends replacing the manholes prior to or in coordination with the roadwork. Ms. Butler is looking into cost sharing. Joe estimates a cost of \$1,500 per manhole. The riser may or may not need to be replaced, but that should not add much cost. **Motion by Lori to replace the 4 manholes at this time to take advantage of the cost savings and timing of the Penn DOT work. Second by Floyd. Motion approved.**

Portnoff – Order of Court Review of status of sale.  
Floyd Re-appointment Approved by Borough Council.

## Treasurer's Report

**Motion by Darrell to approve the payables. Second by Floyd. Motion approved.**

## Admin Update

Finance Charge Confirmation - **Motion by Rick to amend the prior Motion of the October 25, 2016 meeting to revise the interest rate for finance charges from 12% to 10% per annum per enabling resolution 2016-3. Second by Lori. Motion approved.**

Potential Connections – Charlotte will send a letter to inquire about the specifics of the business for Snips and Clips and John Stewart's to inquire about the property uses to determine if additional connections are required.

Meeting Dates for 2017 – suggestion to move the date of the December 2017 meeting to December 19<sup>th</sup>. **Motion by Darrell to change the Dec 2017 meeting to December 19<sup>th</sup>. Second by Lori. Motion approved.**

## Operator's Report

Plant is running well. One contaminated sample in November, which was eliminated from the averages and explained to DEP and we will have to see what response we get.

North Chestnut St. (Water St.) Pump Station Rails – Dave is waiting for the contractor to make the repair. Dave confirms that this is also affecting the pump hours.

Saddler Pump Station Sign – sign has been installed.

TVEC/Fire Co. Cleanout Repair and Improvement – John will try to contact Bob Gebhart about making the repair.

Chemical Tank Change – Charlotte will attempt to contact Main Pool to see if we can get the tank replaced.

## Engineer's Report

Lagoon Closure Project – Final Pay Application #4 presented in the amount of \$88,052.66, including certification for release of liens. The County would like to see the grant closed out by the end of 2016. Zimmerman will submit the final pay application dated December 31, 2016. Check can be held if necessary. **Motion by Darrell to approve Final pay app #4 to Berg Construction and Zimmerman Environmental in the amount of \$88,052.66 to close out this Chester County Grant. Second by Lori. Motion approved.**

Plant Water Project – Final inspection to be completed shortly.

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Corbett Pump Station – Sealed Access Hatch – has been installed and is included in the pay application.

Basket Strainer Backwash – Sump pump cost was actually \$2,050. Only \$2,000. Had been approved at the November meeting **Motion by Floyd to amend the motion of the November 2016 meeting to approve \$2,050.00 for the Sump Pump. Second by Lori. Motion approved.**  
Manhole Condition Assessment/Private Lateral Inspection – will further discuss in 2017.

## Solicitors Report

Corbett Easement – In response to a Right to Know request, a better copy of the property deed was provided. Stephen feels that a 30x30 area is identified as the easement and allows MABE to make improvements to allow access to the Corbett Pump Station for maintenance. There is no separate easement agreement. Stephen suggests notifying the property owner of the existing easement. Charlotte will write a letter to let the owners know of the desire to improve and an invitation to a discussion, with a courtesy copy of map. Would like to discuss the possibility of improving the area to improve access for maintenance.

Stoltzfus Holding Tank – Discussion of modifications to requirements for Mr. Stoltzfus decision to waive the escrow agreement. Charlotte will prepare a follow-up letter and review it with Stephen.

## Old Business

Snow Plowing – Dave met with Tri-County to review the requirements. Dave is familiar with their work and can recommend them. Dave recommends a 3 inch minimum to plow. **Motion by Jose to approve the Tri-County Landscape Creations snow removal proposal with the adjustment to begin plowing at 3 inches. Second by Lori. Motion approved.** Charlotte will confirm that Tri-County has Dave's phone number.

Depreciation List - Joe and Rick are going to take a look at the list and make changes in preparation for the April audit.

## New Business

None

Meeting Adjourned: 8:21p

Next regular Board meeting will be on January 31, 2017 at 7:00p at Borough Hall.

Respectfully Submitted by Charlotte Gehman