

MABE Meeting Minutes August 28, 2017

In Attendance:

Rick Shaw
Darrell Gibble
Floyd Jennelle
Lori Sifford
Joseph Boldaz
Stephen Kalis
Charlotte Gehman

Absent:

Jose Colon

Others In Attendance:

Jack Stewart
Dave Friedman
Becky Clouser

Meeting called to order at 7:00p.

Meeting Minutes

Motion by Lori to approve the Meeting Minutes of the July 25, 2017 Board Meeting. Second by Darrell. Motion approved.

Public Comment

RKL Audit – Becky Clouser - Becky reviewed the 2016 Audit Report as well as the Depreciation List and provided an updated Depreciation List after the adjustments requested by MABE. The Board will work with Curt to determine the effects of changing the useful life of items on the Depreciation List.

Correspondence

CRP Grant – MABE was not awarded a County CRP grant this year. Will consider reapplying next year if funds are available.

PPL – Charlotte will call and give Dave’s contact information for changing meters at the plant.

Energy Supplier – Contract ends in February 2018. Will compare rates and

Treasurer’s Report

Motion by Darrell to approve the Payables for August as presented. Second by Floyd. Motion approved.

Admin Update

Ziegler Update – Charlotte reviewed the account and the Board will discuss it next month.

Operator’s Report

Plant is running well. Dave is getting several PA One Calls.

Motor Protection Breaker – Has been installed and is working fine.

Sludge Removal and Holding Tank Decant System Rehabilitation – This is working very well. Need to replace a hose clamp.

Disk Filter Acid Cleaning- Dave has not been able to clean the filter, remains on his list

Chemical Feed Pump Housing – Dave is still looking for a suitable housing.

Brick Lane Control Panel, Pump Inspection – The rebuilt pump has been installed and is working well.

Pump Station Auto dialers – The cost to repair the broken auto dialer is \$500.00. The new auto dialer for Pump Station 5 will be installed this week.

Maintenance Records for Plant – Dave has a two part maintenance log for the operators to complete.

Sludge Pumping and Hauling – Has been reduced to every two weeks and there do not appear to be any problems.

Hour Meter for Corbett Pump Station – will be replaced.

Joe is asking for feedback from Dave for the Capital Improvement Plan prior to beginning the budget process.

Engineer’s Report

Maps and Sewer Plans Indexing Project – Hydraterra delivered the hard copy of the plans for the plant. Joe will provide a copy on disc to Charlotte for the MABE office.

I & I Update

Manhole Condition Assessment – Manholes were inspected from the surface and inserts were installed as detailed in the contract. Joe has a few extra inserts which will be stored at the plant. Six cracked manhole lids were discovered. Joe recommends replacing the cracked manhole covers. **Motion by Floyd to approve the replacement cost of 6 manhole covers at a cost of \$1,200.00, including installation. Second by Lori. Motion approved.** Joe also recommends replacing various riser rings. He will

MABE Meeting Minutes August 28, 2017

provide a summary of recommended repairs at the September meeting. Joe suggested that the MA consider a televising program to further evaluate the condition of the system.

Private Lateral Inspection/Borough Discussion – Joe and Rick attended the Borough Council meeting to discuss plumbing inspections. Joe recommends that Stephen review the documents. Stephen recommends that the Borough Ordinance should acknowledge the Municipal Authority's role in sewer related matters. Borough Council requested draft language to be included in the ordinance revision. The review is getting close to completion, so any recommendations should be submitted soon.

Zoning and SALDO revisions – Joe provided a list of recommended changes to the Zoning and SALDO documents. Joe and Stephen will present their specific recommendations to the MABE Board at the September 26 meeting. Approved recommended changes will be forwarded to Borough Council.

Quarterly Educational Flyers – Hydraterra produced 4 brochures to be used as inserts with the quarterly invoices. Charlotte will collect feedback

NPDES Renewal is required to be submitted to PADEP by November 1, 2017. HtP is currently working on the submittal package

Parking and Security options at Corbett Pump Station – Discussion of recommended improvements to Corbett for Operator access. Joe presented a quote from Tim McEwen to use stone to improve the parking pull-off area. Tim will also provide a plate for an open dewatering well, so that it can be opened if necessary. Joe recommends that we should not put a lot of money into improvements around the pump station because the pump station is in need of replacement. Also suggest posting Authorized Personnel signs.

Motion by Darrell to approve Tim's quote in the amount of \$1,100.00 for stone work per quote, two signs noting Authorized Personnel Only, including securing the dewatering well included not to exceed \$1,300.00. Second by Lori. Charlotte will contact the Troxell's to let them know of the planned improvements.

34 Springfield Dr., Sewage Facilities Planning Module, Hydraterra email 8/9/17 – approval was received from DEP. No building permit has been requested yet.

Solicitors Report

Stoltzfus Holding Tank – Mr. Stoltzfus called Charlotte and indicated that he will be removing the tank to allow future connection to the public sewer and will let us know when that is complete.

Old Business

RFP Update – Joe does not have anything to present at this time.

New Business

Annual Plant Visit – The Board will meet at 6:00p at the plant for a tour prior to the regular Board meeting at 7:00p.

Property Inspections- Will wait to develop an ordinance, checklist and forms for inspecting properties at transfer. Charlotte will check with Curt to determine the number of property transfers annually.

Meeting Adjourned: 8:59p

Next regular Board meeting will be on September 26, 2017 at 6:00p starting at the Wastewater Treatment Plant followed by the regular Board meeting at 7:00p at Borough Hall.

Respectfully Submitted by Charlotte Gehman