

MABE Meeting Minutes January 31, 2017

In Attendance:

Absent:

Others In Attendance:

Rick Shaw
Jose Colon
Darrell Gibble
Floyd Jennelle
Lori Sifford
Charlotte Gehman
Joseph Boldaz
Stephen Kalis

Dave Friedman
Jack Stewart

Meeting called to order at 7:01p.

Meeting Minutes

Motion by Floyd to approve the Meeting Minutes of the December 27, 2016 Board Meeting. Second by Lori. Motion approved.

Adjourn Regular Meeting 7:02 p

Annual Reorganization

Motion by Rick to appoint Lori Temporary Chairperson for the annual reorganization. Second by Darrell. Motion approved.

Motion by Darrell to nominate the following slate of candidates for 2017. Second by Lori. Motion approved.

Rick Shaw – Chairman
Floyd Jennelle – Vice Chairman
Darrell Gibble – Secretary
Lori Sifford – Treasurer
Jose Colon – Board Member

Motion by Darrell to approve the slate of nominated candidates. Second by Floyd. Motion approved.

Motion by Lori with second by Floyd to appoint Stephen Kalis of Fox Rothschild as Solicitor and Joe Boldaz of Hydraterra Professionals as Authority Engineer at their published rate schedules. Motion approved.

Acknowledgement of EEMA as Plant Operator for one year and their published rate schedule per their contract.

Acknowledgement of continued services with Reinsel, Kuntz, Leshar as Auditor per their contract.

Adjournment of Reorganization Meeting, Regular Meeting resumed at 7:04 p

Public Comment

None.

Correspondence

Ehrlich Pest Control Update – Board agrees to adjust pest control for the plant to every other month. Charlotte will communicate the change to Ehrlich.

Statement of Financial Interest Forms

PMAA Bidding Thresholds, Board Member Training – Review of the 2017 Bidding Threshold amounts. Lori will attend the Board Member training in March.

Treasurer's Report

Motion by Darrell to approve the payables. Second by Floyd. Motion approved.

Admin Update

Young Sheriff Sale – Discussion of the property sale and how to where to start the bidding at the February sale. **Motion by Jose to set the bidding at \$35,000.00 for the February 16, 2017 Sheriff Sale. Second by Lori. Motion approved.**

CRP Grant – No application date has been established for 2017 by the County yet, but Borough Council has approved MABE applying for a grant.

Potential Connections – letters were sent out, but no responses yet.

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Operator's Report

High fecal event with solids. There is an inflow problem with the collection system. The EQ tank is filling up quickly causing problems with solids collecting. John and Dave are working on solutions.

North Chestnut St. (Water St.) Pump Station Rails/Alternator Repair – contractor has not been available yet.

TVEC/Fire Co. Cleanout Repair and Improvement – Charlotte will contact Mr. Gebhart and see if he can make a meeting on site to determine what needs to be done.

Chemical Tank Change – Discussion of the best options. Dave feels one tank is not enough and two provides a buffer if delivery cannot be made. Dave says we will always need to use the Phosphorus. Charlotte will find out what the options are to sit the tanks on and whether Main Poole handles the tank registration?

UV Bulbs-Bulbs must be replaced every 12,000 hours. Dave presented a quote for purchasing 16 bulbs and one ballast. This will leave 4 as replacements. **Motion by Darrell to approve the purchase of the bulbs from KAPPE at a cost not to exceed \$1500.00. Second by Floyd. Motion approved.**

WWTP Driveway Improvement – Joe and Dave will discuss the scope of work to improve the driveway with stone and seek a quote for the work. They'll consider the condition and lengths/widths of the drive needing improvement. Joe questioned the pump station hours noted on the reports. Dave has inquired and is waiting for a response from John.

Engineer's Report

Lagoon Closure Project – Letter to the County submitted and the grant is considered closed at this point. The check from the county arrived yesterday. Joe reviewed the distribution of the County funds. MABE was allowed to submit invoices to use the grant funds in total, which included the HVAC work and some engineering fees. DEP visited the site and looked at the closed lagoons and the operation of the treatment plant. They indicated a letter would be sent to acknowledge closure.

Plant Water Project – Project was completed this month. Joe got notice today that the final two items were completed. Zimmerman is approved to receive payment. All County funds can be distributed. Basket Strainer Backwash – Joe provided the Operations and Maintenance Manuals for the strainer. A copy for the MABE office and the WWTP were provided.

Manhole Condition Assessment/Private Lateral Inspection – project on hold for the time being.

Penn DOT Road Resurfacing/Manhole Replacement/Cost Sharing Resolution – Joe sent an agreement to Stephen for review. Stephen indicates that the agreement is acceptable and he recommends moving forward with the project. The authority approved the replacement with the understanding that Penn Dot will pay 75% and MABE will pay 25% of the cost. **Motion by Lori to approve Resolution 2017-1 Cost Sharing Agreement with Penn DOT. Second by Jose. Motion approved.** Joe will find out how the payment process works.

Chapter 94 – Hydraterra is waiting for the data from EEMA to complete the Chapter 94 report.

Fine Screen Maintenance – Joe suggested an inspection of the Fine Screen be completed by Doug McCord, an approved equipment representative from Enquip Company. Joe will present a quote at the February meeting. Joe feels that the recent improvements to the water system will now provide adequate water to properly operate the fine screen.

Solicitors Report

Corbett Easement – Stephen reviewed the easement area. Review and discussion of the communication with the homeowners to explain the plans for improvement and to offer a meeting and welcome any questions they may have. Charlotte and Stephen will finalize the communication.

Stoltzfus Holding Tank – review of the status of the items MABE has asked Mr. Stoltzfus to comply with. Mr. Stoltzfus provided the pumping and hauling contract and the tank plan.

Old Business

Depreciation List – Rick, Dave and Charlotte will set up a meeting on Wed, Feb 8th at 6:30p.

New Business

Charlotte received her performance evaluation and the Board approved a \$1.00 an hour rate increase.

Meeting Adjourned: 8:09p

Next regular Board meeting will be on February 28, 2017 at 7:00p at Borough Hall.

Respectfully Submitted by Charlotte Gehman