



**The Borough of Elverson**  
**101 South Chestnut Street**  
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April 1, 2014

The monthly meeting of the Elverson Borough Council was held on Tuesday, April 1, 2014 and called to order at 7:00 P.M. by Council President, Shirley Crehan who led the Pledge of Allegiance.

**ATTENDANCE:**

Shirley Crehan, Merle Stoltzfus, Bob Broderick, Esther Prosser, Jack Stewart, Bob French, Dwight Frizen, Doug Hoskins.

Also in attendance: Mark Stabolepszy, SSM Group, and Barclay Hargreaves, EMC

**MINUTES:**

Motion was made by Doug Hoskins and seconded by Bob French to accept the minutes as submitted. *Motion carried.*

Motion to accept the minutes of special meeting as submitted was made by Dwight Frizen, and seconded by Jack Stewart. *Motion carried.*

**TREASURER'S REPORT:**

Discussion was opened by Shirley Crehan regarding approving payment of invoices for the month. Discussion centered specifically on Kraft Code Services invoice, which Jack Stewart raised question about paying prior to services rendered. Motion was made by Merle Stoltzfus to pay bills with the exception of Kraft invoice until further review of contract, and seconded by Bob French to accept report and pay other bills as presented. *Motion carried.*

There was also discussion of a letter from Lescher about audit.

**PERSONS TO BE HEARD:**

*none*

**CORRESPONDENCE:**

- Letter of resignation from Lorrie Stoltz, secretary/treasurer
- Twin Valley Fire Dept. service contract re: 2014 allocations.
- Funding Trails...letter from DVPRC...sources for funding for local trails...

**EMERGENCY MANAGEMENT COORDINATOR:**

Report from Barclay Hargreaves re: updated EOP awaiting review by county, which will be brought to council for approval at later date. He also reported that he is working on updating emergency contact numbers with utility companies, Penn DOT, American Red Cross, etc. as well as updating the resource lists

**MUNICIPAL AUTHORITY:**

Discussion by Jack Stewart, who attended the recent special meeting re: grant to close the lagoons, about finding new insurance due to difficulties with current situation because of EQ tank issues. Discussion of letter from Rick Shaw inquiring about Borough's interest in joining them in a possible new insurance carrier. It was agreee to consider what they find.

## **HISTORIC COMMISSION:**

Nothing to report

## **BUILDING, GROUNDS, STREETS & LIGHTS:**

Roof repair discussion was led by Bob French choice for the roof is Simple Smart Solutions.. Work could be done near end of May.. Esther Prosser made a motion to give the job to Simple Smart Solutions; Merle Stoltzfus seconded. *Motion carried.*

Discussion led by Bob French regarding replacement of interior lighting in Boro Hall. Esther Prosser made motion to replace all light fixtures at rate given; Doug Hoskins seconded. *Motion carried.*

Bob French brought up matter of neighbor's use of Boro Hall parking lot to access his driveway. Merle Stoltzfus agreed to speak with the neighbor.

Doug Hoskins reported on his recent meeting with Heilner about landscape billing and proposed changes to method of billing. Discussion was also made about some potholes that have been filled, light fixtures that are out, and electric costs.

## **BOROUGH EVENT PLANNING:**

Esther Prosser mentioned the need for someone to play the Easter bunny at Egg Hunt on April 19. Bob Broderick tentatively agreed.

In addition, Esther brought up a letter from Jere Scott Bradshaw (CEFC) about having 3 movie nights on soccer field at Livingood Park on 7/11, 7/25, and 8/8; These events would be fundraisers collecting donations, some to be given directly to TVFF; some would be given to borough to offset costs with TVFF; and some would be given to Good Shepherd's Fold orphanage in Africa.

Esther also mentioned that planning for the June 28<sup>th</sup> Elverson Day is in the works. Times: 4PM until dark; as well as the Main Street Yard Sale to be held from 8-1 on May 10.

## **COMPREHENSIVE PLAN:**

Shirley Crehan discussed draft and upcoming meeting on April 8 at Hopewell Manor. Shirley Crehan encouraged council members to attend if possible. It was proposed that notice of the meeting be added to sign. Dwight Frizen agreed to tend to the sign. Shirley Crehan mentioned the June 10 meeting as well, encouraging members to attend the public hearing

## **ZONING OFFICER:**

## **PLANNING COMMISSION:**

Mark Stabolepszy mentioned that they are awaiting materials under review re: CEFC project from March meeting, which will then be forwarded to council. Merle Stoltzfus discussed tentative upcoming zoning hearing with neighbors of church to be held at Hopewell Manor.

Mark Stabolepszy also mentioned that the Jacob townhomes plans had been submitted, and will be on April agenda.

## **ENGINEERING:**

Mark Stabolepszy pointed out his report in folder, and further agreed to meet with Merle to discuss storm water ordinance; there was also discussion of repairing crosswalks in April as weather permits.

## **COMMUNICATIONS:**

Esther Prosser reported that the borough newsletter would be out shortly.

## **TREE COMMISSION:**

Esther Prosser mentioned that an Ash bore seminar was attended by Heilner and others, and that a plan

of action would be forthcoming for treatment. She also reported efforts to have flowers donated from Lowes for Main Street pots, as well as getting residents to adopt-a-pot to care for.

**EMERGENCY SERVICES:**

Nothing to report.

**NEIGHBORHOOD WATCH:**

Dwight reviewed PASP report. He mentioned that at their last meeting, they agreed to start patrolling Springfield Village; Jay was asking if Borough could request money as needed rather than keep account open. Merle Stoltzfus made motion to approve up to \$300, seconded by Doug Hoskins. But clarified to ask what Jay was requesting specifically before giving said funds.

**ELVERSON FARMERS MARKET:**

Will meet April 19 at Livingood Park.

**UNFINISHED BUSINESS:**

None to report.

**NEW BUSINESS:**

A Zoning ordinance review was addressed by Shirley Crehan; Letter from Fair Housing Rights Center of Southeastern PA stating their willingness to review borough ordinances on fair housing, and offering information on resources available.

Discussion was made regarding a letter from Reinsel Kuntz Leshner, LLP and Jim Scheffey; it was noted that the letters were simply reporting information requested from auditors.

Further discussion was made regarding a letter from Andrew Dinniman's office about notifications regarding public hearings re: gas pipeline project, to be held on April 10.

**PUBLIC PARTICIPATION:**

None

**ADJOURNMENT:**

Motion was made by Jack Stewart and was seconded by Doug Hoskins to adjourn. *Motion carried.*

Meeting adjourned at 9:07 pm.

Respectfully submitted,

Susan DeWalt  
Acting Secretary