



The Borough of Elverson
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December 2, 2014

The monthly meeting of the Elverson Borough Council was held on Tuesday, December 2, 2014 and called to order at 7:00 P.M. by Council President, Shirley Crehan who led the Pledge of Allegiance.

ATTENDANCE:

Shirley Crehan, Merle Stoltzfus, Bob Broderick, Esther Prosser, Jack Stewart, Bob French, Dwight Frizen, Doug Hoskins and Lori Kolb, Secretary/Treasurer.

Also in attendance: Mark Stabolepszy, SSM Group

MINUTES:

Motion was made by Dwight and seconded by Doug to accept the minutes as submitted. Motion carried by all.

TREASURER'S REPORT:

Motion was made by Jack Stewart and seconded by Bob French to accept report and pay bills as presented. Motion carried by all.

PERSONS TO BE HEARD:

None

PRESIDENTS REPORT:

Shirley explained that the Delaware Valley Regional Planning Commission will be doing a traffic volume study and if Council was interested in having this study done in the Borough, Lori could contact to request this to be scheduled. Council agreed this would be good information to have and determined that Lori will call to inform DVRPC that we would like this study to be done.

EMERGENCY MANAGEMENT COORDINATOR:

Report in folder

MUNICIPAL AUTHORITY:

Nothing to report

HISTORIC COMMISSION:

Shirley mentioned the Historical Commission is working hard to preserve Elverson's history. They continue to collect historical items for the Borough, including an Elverson Bear. Shirley explained the Historical Commission would like to have space available to display the items. They are also looking for an interesting speaker to talk on behalf of Elverson's history at the Elverson Day Event.

BUILDING, GROUNDS, STREETS & LIGHTS:

Bob French reported that the sump pump at the train station need not be replaced, as it is functional. Bob suggested he and the plumber were also looking into pipes that drain water from the Train Station building. Merle mentioned he and Bob could determine a plan for improving drain water in the area of the train station.

Doug Hoskins reported there have been no negative concerns regarding the closing of the tennis courts.

Doug Hoskins mentioned the Neighborhood Watch committee completed the street sign inventory and they should be commended for doing an excellent job. Mark Stabolepszy explained this was the first step in the process and recommended the Borough establish a procedure for replacing the signs.

Doug Hoskins discussed the review he and Mark Stabolepszy had done regarding a plan for future roadwork. Merle Stoltzfus mentioned he had spoken to Bob Kennedy from PennDot regarding the storm water drains on Main Street. Merle recommended Doug Hoskins and Bob French get together with Representative Hennessey to discuss options for funding the work that will need to be done to the Main Street storm water drains.

Doug Hoskins mentioned the pothole on North Pine Street was a concern and suggested we have it repaired. Doug will follow up with contractor to patch the hole.

Bob French explained to Council that the Borough would exercise the option offered in the existing contract with Randall Lammey for snow plowing, to be extended with no increase for the 2014 / 2015 season.

Merle explained that until someone else from the Borough was available, he would have Stoltzfus Enterprises take care of the necessary snow shoveling at Borough locations.

BOROUGH EVENT PLANNING:

Nothing to report

ZONING OFFICER:

Report in folder

Council received the updated 2015 schedule for zoning fees.

Shirley explained the Special Exception Variance and Conditional Use Resolution from 2003 needed to be revised to update the required fees. Merle made a motion to adopt resolution number 2014-7, A Schedule for Special Exception Variance and Conditional Use Applications, Bob French seconded the motion, motion carried by all

Esther Prosser asked if there was any response from Kraft Codes or Jim Scheffey regarding the concerns presented by Mr. McGlone at last Council meeting. No resolution at this time, but Lori will call for updates.

PLANNING COMMISSION:

Nothing to report

ENGINEERING:

Shirley Crehan had discussion regarding escrow accounts that need to be replenished.

The engineering report was in Council's folder.

Mark Stabolepszy mentioned the revised plans were received on November 24th for Evangelical Free Community Church, but he had only just worked on his letter today, so no further discussion was prepared.

Springfield Village would like to request a bond reduction. Mark Stabolepszy recommended the reduction to the bond. Doug Hoskins made a motion to reduce the bond from \$109,186.31 to \$50,255.46, Dwight Frizen seconded, motion carried by all.

Mark discussed the recommendations in his letter dated November 21, 2014 for Springfield Village. Mark and Merle discussed the specifics of the as built.

The SSM Group, Inc. updated fee schedule for 2015 was discussed. Shirley Crehan spoke to Mark Stabolepszy regarding his plan for attendance at our Council meetings for 2015 and opened discussion with Council to determine if it might be better if attendance were changed to an as needed basis. Council determined it would be in the best interest of both SSM and the Borough to have Mark continue to attend all regularly scheduled Council meetings for 2015, with the flexibility to have Mark substitute time from a Council meeting if he is needed at the Zoning and SALDO Plan Development meetings.

COMMUNICATIONS:

Esther mentioned December newsletters were mailed out.

TREE COMMISSION:

Nothing to report

EMERGENCY SERVICES:

Report in folder from State Police

Bob Broderick mentioned the merger of the ambulance service is in process.

NEIGHBORHOOD WATCH:

Nothing to report

UNFINISHED BUSINESS:

Shirley Crehan discussed the plan for setting up a Capital Reserve Fund with the intention to build an account to be used for specific purposes. Council discussed there is a process for setting up this fund.

Jack Stewart made a motion to adopt the 2015 Elverson Borough budget in the amount of \$338,135.00, Bob French seconded the motion, motion carried by all.

Merle Stoltzfus made a motion to accept the VPP Grant and Dwight Frizen seconded the motion, motion carried by all.

Shirley Crehan reviewed the MRM Trust Insurance proposal. The insurance proposal was tabled by Council at this time.

Jack Stewart made a motion to adopt the fee schedule for Kraft Code Services and SSM Group, Inc., Bob French seconded, motion carried by all.

NEW BUSINESS:

Council members reviewed the Committee and Appointee member lists to determine which members have terms that will expire and may need to be replaced. New Members will be determined at the January 2015 Council meeting.

Shirley explained the calendar for 2015 Council meetings would be advertised along with the budget approval notice. Merle Stoltzfus made a motion to change the November 3, 2015 Council meeting to November 2, 2015 due to the conflict with election day, seconded by Esther Prosser, motion carried by all.

PUBLIC PARTICIPATION:

None

ADJOURNMENT:

Motion made by Jack Stewart and seconded by Doug Hoskins to adjourn. Motion carried by all.
Meeting adjourned at 9:05 pm.

Respectfully submitted,

Lori Kolb
Secretary/Treasurer