



**NOTICE TO BIDDERS
FOR RESIDENTIAL SOLID WASTE
AND RECYCLING COLLECTION, TRANSPORTATION AND DISPOSAL
IN
THE BOROUGH OF ELVERSON**

Sealed bids addressed to Lori Kolb, Borough Secretary, Borough of Elverson, 101 S. Chestnut Street, P.O. Box 206, Elverson, PA 19520 for the collection, transportation, and disposal of household solid waste and recyclable materials within the Borough of Elverson, consisting of two alternatives. The first alternative bid is for a three (3) year contract with an option for two (2) one-year extensions. The second alternative is for a five (5) year contract commencing **January 1, 2022**. The sealed bids will be received in the Elverson Borough Secretary's Office at the above address on or before **11:00 a.m. on November 30, 2021**. No bid will be accepted after such date and time, and any bids received after such date and time will be returned unopened to the bidder. The sealed bids will be publicly opened in the public meeting room of the Borough of Elverson, 101 S. Chestnut Street, Elverson, PA 19520 at **11:05 a.m. on November 30, 2021**. Each bid must be submitted on the "Bid Proposal Form" and signed by a person authorized to make the proposal and bid on behalf of the bidding company. Each bid must be accompanied by the requisite bid bond or certified check, the Non-Discrimination Affidavit, Surety Bid Letter, Bidder's Questionnaire, and Authorization Resolution, as set forth in the "Specifications for Residential Solid Waste Collection, Recycling, and Disposal."

Bidders are requested to bid on the following including per unit pricing for the solid waste and recyclables collection and disposal/processing options below:

Term: Alternative (A) - Three (3) Year contract commencing **January 1, 2022 through December 31, 2024**. The bid contract will be eligible for two annual renewals in the years 2025 and 2026. Each renewal must be mutually agreed upon by both parties at the regularly scheduled meeting of Borough Council in October prior to the upcoming year of contract renewal.

Alternative (B) – Five (5) Year contract commencing **January 1, 2022 through December 31, 2026**.

Collection: Once a week curbside or alley-side collection of household solid waste.
Once every two weeks curbside or alley-side collection of recyclable material collected on same day as household solid waste.
Once a month curbside or alley-side collection of bulky items collected on same day as household solid waste.
Once a week curbside or alley-side collection of branches, leaves collected on the same day as household solid waste.
Christmas tree pick up December, 26th through February, 15th

Billing: Billing of contracted units will be the responsibility of the successful bidder.

Recycling: Recycling materials collected shall be the responsibility of the successful bidder, and recycling shall be bid as single stream.



Bid Requirements: Sealed bids must be received by the Elverson Borough Secretary, Lori Kolb on or before **11:00 a.m. on November 30, 2021**. Each sealed bid shall be accompanied by a certified check or a bid bond payable to the Borough of Elverson. This amount of the bid is to guarantee that in the event the bid is accepted and the contract awarded to the successful bidder, the contract will be duly executed and a performance bond and certificate of insurance will then be provided to the Borough.

All waste, recyclable materials, yard waste, and any bulk items collected shall be processed at PADEP approved and permitted facilities in accordance with all the applicable local, state, and federal regulatory requirements.

All bidders are required to bid on all requested bid requests including all options for household solid waste and recyclables. The successful bidder will be required to provide any and all detachable containers to all contracted units and maintain detachable containers during the duration of the contract, and, if awarded, during the duration of the extension years.

Once the bids are opened, no bid may be withdrawn except in accordance with the Bid Withdrawal Act (73 P.S. of 1601 et seq.). Detailed information, including a bid packet may be obtained from the Elverson Borough Office, Monday, Tuesday and Thursday (except holidays) from 9:00 a.m. to 3:00 p.m. at a cost of fifty dollars (\$50.00) per copy or downloaded at www.elversonboro.org.

The contract will be awarded at the regular monthly meeting of Borough Council to be held on **December 7, 2021 at 7:00 p.m.** at the Elverson Borough Hall, 101 S. Chestnut St., Elverson, PA.

The amount of the performance bond required is fifty percent (50%) of the total amount of the total dollar commitment of all of the Borough customers for the three-year or the five-year contract. The bond must be posted within twenty-one (21) days of the date that the contract is awarded.

The right is reserved by the Borough of Elverson to waive any informality in a bid or to reject any and all bids when such action is deemed to be in the best interest of the Borough.

Lori Kolb
Borough Secretary
Email secretary@elversonboro.org