

MABE Meeting Minutes September 24, 2024

In Attendance:

Darrell Gible
Steve Keech
Jim Freeze
Dan Engro
Floyd Jennelle
Keith Showalter, SDE
Stephen Kalis, Fox Rothschild
Charlotte Gehman

Absent:

Others in Attendance:

John Dean, EEMA
Dave Friedman, EEMA
Merle Stoltzfus, Borough Council
Jon Mountz, Resident

Meeting called to order at 7:00p.

Motion by Darrell to approve the August 27, 2024, Meeting Minutes. Second by Jim. Motion Approved.

Public Comment

None.

Correspondence/Communication

Certificates of Insurance Review - Charlotte shared the list of Certificates of Insurance she has received. Board requested a few more and Charlotte will follow-up .

Hamilton & Musser Final Audit & Chairman Letter was received and the Final audit is available if anyone wants to see it.

Treasurer's Report

Approval of September payables per Check Register presented. **Motion by Dan to approve the September payables as presented. Second by Floyd. Motion approved.**

Finance Committee Report - Will need to begin budget planning for 2025. Charlotte will see if George would like to participate in the budgeting process. Will need to decide if we will roll over the CD due in November. Will wait to see what rates are in mid-October to decide. Discussion to change to a hybrid account with Truist to earn a bit of interest.

Financial Planning for Upcoming Projects - No new discussion.

Operator's Report

Average daily flow of 71,000/gal in August. Tank two was brought down and cleaned. Received a high ammonia sample due to the tank transfer. Several one calls. The new Flyht spare pump will be delivered tomorrow. John says we have all the pipe materials needed to order spares. John included the details in his report. All dialer batteries were replaced. John will send Charlotte the certificate of insurance. The HMI screen at Brick Lane is not communicating with the PLC at this time so there is no visual readout. The software is locked so EEMA must find a way to unlock or identify the local programmer. EEMA had to put in some hardware to work around the problem. Floats were replaced at Saddler pump station. Train 1 required a temporary patch for a sandblasting hole. DEP inspected and there were not violations were noted. John received a quote from Envirep for the Omnisite autodialers.

Motion by Darrell to approve \$30,860.00 quote as presented plus one \$600. Transducer for Brick Lane for Omnisite Monitoring Equipment for all five pump stations from Enviro. Second by Floyd. Motion approved.

Engineer's Report

Act 537 Plan Report – Waiting for a final draft from SSM.

Local Share Grant Application - Awards have not been announced. Next meeting is scheduled for November.

ARPA Small Water and Sewer Grant Project – Metering data will assist with planning.

ARPAH20 PA Grant Project – Keith has done some preliminary design and needs the completed Act 537 plan data to proceed.

PA Small Water & Sewer Grant Tank Painting Project Update – Keith expects the painting to be completed by October. No change order requests have been initiated.

New Local Share grant application - No matching funds required but competition is high. Discussion on applying for a new grant. The board agrees to have Keith prepare the application. **Motion by Jim to approve Keith applying for another Local Share grant. Second by Darrell. Motion approved.**

Motion by Dan to approve Payment Application #2 for Zimmerman Environmental in the amount of \$88,734.54. Second by Floyd. Motion approved.

Motion by Jim to approve Grant Payment Request #2 for submission to CFA/DCED in the amount of \$28,616.00. Second by Darrell. Motion approved.

Fence Repair – Keith needs to coordinate with the contractor.

Saddler Pump Station Upgrade Budget - to be included in a future grant project.

Easement Plans/Right of Way Project - On hold for later completion.

Flow Meter Project - Keith needs more time to review the data.

Solicitor's Report

No report.

Old Business

None.

New Business

Snow Removal Quote 2024/2025 Season - **Motion by Darrell to approve Tri-County Landscape quote. Second by Floyd. Motion approved.**

Admin Update

Collections Update -

Annual Plant Tour - Board will meet at the plant at 6:00p prior to the October 29, 2024 Board meeting.

Executive Session

The meeting was adjourned at 7:53p.

Next Scheduled MABE Board Meeting is **October 29, 2024, at 7:00p.**