

MABE Meeting Minutes November 29, 2022

In Attendance:

Absent:

Others in Attendance:

Darrell Gibble
Steve Keech
Jim Freeze
Floyd Jennelle
Lori Sifford
Keith Showalter, Systems Design Engineering
Stephen Kails, Fox Rothschild, Telephonic
Charlotte Gehman

Dave Friedman, EEMA
John Dean, EEMA

Meeting called to order at 7:00p

Approve Minutes of October 25, 2022, Board Meeting – Motion by Floyd to approve the October 25, 2022, meeting minutes as presented. Second by Darrell. Motion approved.

Public Comment

PRWA Brian Little - Mr. Little reviewed the benefits of member benefits. Cameras, smoke detectors are available for \$250.00/day which includes an operator. Also includes classes where operators can gain credits.

Correspondence/Communication

Chester County Urban Center Improvement Inventory - Charlotte reviewed the current projects and there are no new projects to be added at this time.

TVFD Fund Drive - Board approved \$100.00 donation in December,

Operator's Report

Equipment Inventory List Update – No update currently.

88,000/gpd which is somewhat of an increase. Should be able to drop down to one blower as the weather changes. Phosphorus has been lowered. John confirmed that there had been a product switch in the past. There are other suppliers of PAC. The product we were using is no longer available. John suggests a jar test with varying brands to find the product that works best for our list. John will send Charlotte his contact at Coyne to set up an account and schedule testing. We currently have no product. No violations. Flushed lines of the Lakeside hydrant and repaired a leak. Rebuilt a gate valve. Met with Dynatech for the generator work. Replaced the Saddle pump station autodialer and the modem at the Corbett pump station. Portable generator was exercised.

Engineer's Report

ARPA Grant Application – No word on awards to date.

ARPA Small Water and Sewer Grant Application – Keith has learned that televising alone is not an eligible project. Grant projects need to involve construction. Keith reviewed his project cost estimate in detail including the required 15% match amount. Keith indicates that competition will be stiff. **Motion by Floyd to approve Resolution 2022-2 to approve 15% matching grant funds in the amount of \$43,548.75 should the PA Small Water and Sewer grant money be received. Second by Darrell. Motion approved.**

ARPA H2O PA Grant Application - Keith reviewed the project cost estimate for the plant upgrade and expansion. This grant covers ⅓ of the cost. **Motion by Steve to approve Resolution 2022-3 to approve matching funds up to \$732,000.00 for the plant upgrade and expansion. Second by Floyd. Motion approved.** Keith says the ACT 537 will be required to be completed for this project. Keith does not think grants will be awarded until June or July 2023.

PA Small Water & Sewer Grant Bid Update - Keith is still working on this.

Blue Rock Project - See previous under Solicitors report.

Easement Plans/Right of Way Project – Still in process.

25 S. Brick Lane - A final plan has been accepted. SDE will inspect the sewer main installation and Kraft Codes will inspect the final connection.

Solicitor's Report

Blue Rock Escrow Closure – Stephen will prepare the easement agreements and Charlotte will get them signed.

Treasurer - Stephen has researched who can sign checks. He found that a non-member can serve as an assistant treasurer. With regards to Lori leaving the board, the Board can appoint Charlotte to sign checks as they are approved at the Board meeting anyway. This can be put in place at the January reorganization.

Old Business

Board Member Position - No confirmation but there is someone considering serving.

Finance Committee - Lori offers to serve on a finance committee in 2023 after her term ends. She asks that another Board member also serve. **Motion by Jim to form a Municipal Authority finance committee. Second by Steve. Motion approved.** Lori also suggests a Board liaison to the committee. Lori asks that Charlotte be given access the bank accounts to prevent any lapse in transfers of funds.

New Business

Treasurer's Report

Approval of November payables per Check Register presented. **Motion by Steve to approve payables as presented. Second by Darrell. Motion approved.**

2023 Budget - Lori presented and reviewed the draft budget. Lori proposes the Board approve continuing additional principal payments and regular contributions to capital reserves. **Motion by Jim to approve the budget as presented. Second by Floyd. Motion approved. Motion by Jim to approve the rate schedule as presented. Second by Steve. Motion approved.**

Certificate of Deposit - The Certificate of Deposit has been moved into a Money Market to get a 1.25% interest rate.

Admin Update

Invoice Communication - No suggestion for this quarter.

Executive Session

Personnel

The Board approved a \$2.00/hour rate increase effective in 2023.

Meeting adjourned at 8:44p

Next Scheduled MABE Board Meeting is **Tuesday, December 27, 2022, at 7:00p**