

MABE Meeting Minutes November 26, 2024

In Attendance:

Darrell Gible
Steve Keech
Jim Freeze
Dan Engro
Keith Showalter, SDE
Stephen Kalis, Fox Rothschild, Telephonic
Charlotte Gehman

Absent:

Floyd Jennelle

Others in Attendance:

John Dean, EEMA
Dave Friedman, EEMA
Matt Lambert, Stoltzfus Enterprises
Greg Siwik, Resident

Meeting called to order at 7:01p.

Motion by Jim to approve the October 29, 2024, Meeting Minutes. Second by Darrell. Motion Approved.

Public Comment

None.

Correspondence/Communication

SDE 2025 Rate Letter - Charlotte shared the 2025 SDE rate letter and Keith explained the change in billing structure.

PMAA Newsletter - Charlotte shared the newsletter and

Twin Valley Fire Department Donation Request - **Motion by Darrell to approve a \$125.00 donation. Second by Jim. Motion approved.**

Truist Bank Rate Letter - Charlotte shared the notice of bank rate increases for 2025.

Blue Rock Acceptance Letter Request – As part of the Borough close out of the Blue Rock project, Keith thinks the Deed of Dedication will satisfy this request. Charlotte will send a copy to Joe Margusity. MABE has already closed out this project.

Treasurer's Report

Approval of the November payables per Check Register presented. **Motion by Jim to approve the November payables as presented. Second by Darrell. Motion approved.**

Finance Committee Report – Dan shared the interest earned in the two CD's earning interest for capital reserves. The second CD was rolled over at a 4.13% interest rate for the next 12 months. Dan reviewed the capital Reserve funds.

2025 Budget - George reviewed his efforts to develop the 2025 budget. He is trying to produce the priority list of projects and the financial requirements to get the work done. Keith will assist with a priority list. George will share a draft with the Board members prior to the December meeting. Dan will run numbers on the interest earned on all accounts.

Operator's Report

Average daily flows were 66,000 gpd in October. Train two is partially filled. Zimmerman is making a few repairs to air leaks found and touching up paint before the train can be put back into full service. Maintenance of the Pac feed lines has been completed.

Omnisite Installation Follow-up - All are installed and running. It has its own internal power system. Five operators are all identified by the system and they have online access.

Next month the Brick Lane pump hours should return to normal next month. No permit violations for the month. Have been building up the solids in Train One to seed Train Two. John suggests setting up McGovern as a back-up hauler in the event of an emergency. Charlotte will set up an account. Steve requests a breakdown of invoice 6282 for the Rehabilitation of Train Two.

Engineer's Report

Tensor Motorcar Plan Review – Keith has received a response to Keith's review letter. Keith suggests conditional plan approval with a Construction Escrow agreement. Keith has not received a construction estimate to determine the escrow. Keith needs to find the easement Stephen to know how the financial security will be posted to include in the document. There are no proposed easements in the plan. Matt Lambert indicated that it will be a cash escrow. **Motion by Darrell to conditionally approve the Tensor Motorcar plans as presented and authorize the solicitor to prepare the construction escrow agreement documents. Second by Dan. Motion approved.**

Act 537 Plan Report – Keith has the draft just needs time to review and clean up this report.

New Local Share **Pump Station Improvements** Application – Keith is finalizing the application. Engineering costs are limited to 10%. Keith states that this cost cannot be met. Keith prepared a letter for Steve to sign approving the costs MABE will be responsible for.

Local Share **Headworks/HVAC** Grant Application Award – Keith explained the adjustments to the scope of the project based on the award amount. Keith thinks the equipment can be purchased through Costars. Keith feels this project will be easier to complete than some of the larger projects and that we will receive the grant contract shortly.

ARPA Small Water and Sewer **Collection System Rehab** Grant Project - SDE is reviewing to determine the target area.

ARPAH20 PA **Plant Upgrade** Grant Project – Will need the 537 report to move forward with this project. Design work for this will take more time.

PA Small Water & Sewer Grant **Tank Painting** Project Update - Pay Application #3 is presented tonight. There will be one more payment to be made before

Motion by Jim to approve Zimmerman Payment Application No. 3 in the amount of \$79,086.47. Second by Darrell.

Motion approved. There will be one more payout for this project.

Motion by Dan to accept the Certificate of Substantial Completion for Zimmerman Environmental. Second by Darrell.

Motion approved.

The final contract pay application amount for the final change orders will be just under \$3,000 over the original contract. Keith is pleased with the work.

Fence Repair – Contractor says they are not responsible for the damage to the fence.

Easement Plans/Right of Way Project - On hold for later completion.

Flow Meter Project - Still reviewing the data. Using this data to determine what area of the collection system the repairs will be focused on.

Solicitor's Report

Tensor Motorcar Improvements Agreement – Covered above. Stephen expects to have the documents prepared by Wednesday of next week.

Old Business

WWTP Storm Drain Repair – Review of the work that Tim McEwen repaired.

Board Member Appointment Update – Charlotte has not received a response from acting Council president Tom Feeley, so we do not know if there is another candidate. Steve will reach out to Merle for an update.

New Business

2025 Sewer Rates -

Motion by Jim to approve 2025 Sewer Rates to remain at \$240.00 quarterly sewer rate, \$90.00 reservation rate and the Tapping Fee will remain at \$6,500.00. Second by Darrell. Motion approved.

Admin Update

Charlotte Out of Office 11/27-12/2

Executive Session

The meeting was adjourned at 8:00p.

Next Scheduled MABE Board Meeting is **December 17, 2024, at 7:00p.**