

MABE Meeting Minutes May 28, 2024

In Attendance:

Darrell Gibble
Steve Keech
Jim Freeze
Dan Engro
Floyd Jennelle
Keith Showalter, SDE
Stephen Kalis, Fox Rothschild
Charlotte Gehman

Absent:

Others in Attendance:

Dave Friedman, EEMA

Meeting called to order at 7:00p.

Motion by Darrell to approve the April 30, 2024, meeting minutes. Second by Jim. Motion Approved.

Public Comment

None.

Correspondence/Communication

None.

Treasurer's Report

Approval of May payables per Check Register presented. **Motion by Dan to approve the May payables as presented. Second by Darrell. Motion approved.**

Finance Committee Report - Discussion of listing and rating the importance of projects.

Financial Planning for Upcoming Projects – Dan noted that he and Charlotte are pulling the numbers together for upcoming projects and grants. Steve suggests the Board may need a financial consultant.

Citadel CD Renewal - Discussion of whether to roll over the CD. Bank will contact Charlotte just prior to the rollover to confirm the rates. **Motion by Darrell to rollover the CD when it matures on June 16th. Second by Dan. Motion approved.**

Operator's Report

April was a high flow month, with over 100k gallons per day. Plant performed well. Cleaned out the backwash pump and utility water sump pump, disk filter and effluent sampler. A rock stuck in the return line was blasted out. VFD 1 is back online. Dave presented quotes for Twin Valley and Brick Lane backup pumps. Waiting on additional quotes.

Pump Station Review Analysis – Dave will check with John to see if the soft digs are scheduled to be able to order the spare parts. Equipment Inventory Update – No added information.

Engineer's Report

Act 537 Plan Report - In progress. DEP did provide preliminary effluent. Keith reached out to the Purestream representative but has not received a preliminary proposal yet. Nitrification is still a question as to what will be required and when. Keith will check in with SSM. It is unclear if the existing tanks will need to be modified or if only for the potential third train.

Local Share Grant Application - No awards announced yet. Anticipated for Fall.

ARPA Small Water and Sewer Grant Project - Keith anticipates this project is at least a year away.

ARPAH20 PA Grant Project – Keith anticipates this project is at least a year away.

PA Small Water & Sewer Grant Bid Update - Notice of intent to award was completed. Bid rejection completed for the electrical. Keith anticipates the work will start this summer. Keith has documents to be signed tonight, but they will not be sent to the contractor until appropriate.

Saddler Pump Station Upgrade Budget - Future work, no further detail currently.

Easement Plans/Right of Way Project - on hold for now.

Flow Meter Project - Keith provided a synopsis. April 19th - May 3rd, no rain. Keith needs EEMA data for May when the month is complete. Keith reviewed the areas of the meters and results. Some data was not collected due to a battery dying. Battery has been replaced and will be monitored. Keith will report again next month.

Steve asked Keith to create a top five project list with and without the Hopewell Expansion project.

Solicitor's Report

Water Shut off Procedures, Document Review - Charlotte and Stephen met with Portnoff attorney to get information on their needs in the event of water shut-off. Jose Colon agreed to post the properties at a cost of \$50.00. Charlotte reviewed the packet of letters and procedures/steps to be followed. Discussion of the right amount of time to allow a customer. **Motion by Jim to approve**

customers that are three quarters delinquent to be considered for water shut-off. Second by Darrell. Motion by Jim that Notice of termination will be mailed and posted 14 days prior to shut-off. Second by Dan. Motion approved.

Old Business

Tim McEwen repaired the potholes on the plant driveway. His invoice is included in the payables for May.

New Business

Admin Update

Charlotte Vacation May 30-June 6

Records Resolution 2024-2 Motion by Darrell to approve Resolution 2024-2 Records to be destroyed. Second by Dan. Motion approved.

Executive Session

The meeting was adjourned at 7:53p.

Next Scheduled MABE Board Meeting is **June 25, 2024, at 7:00p.**