

MABE Meeting Minutes March 30, 2021

In Attendance:

Lori Sifford
Darrell Gibble
Steve Keech
Floyd Jennelle
Jim Freeze
Keith Showalter, Systems Design Engineering (telephonic)
Stephen Kalis, Fox Rothschild, via Conference Call (telephonic)
Charlotte Gehman

Absent:

Others in Attendance:

Dave Friedman, EEMA (telephonic)
John Dean, EEMA (telephonic)
Jack Stewart, Borough Council

Meeting called to order at 7:01p.

Approve Minutes of February 23, 2021 Board Meeting – **Motion by Darrell to approve the Minutes of the February 23, 2021 Board Meeting as presented. Second by Jim. Motion approved.**

Public Comment

None

Correspondence/Communication

Statement of Financial Interest Forms – will complete these at the April meeting.

Operator's Report

A few high inflow days were noted. The HVAC system needed to be cleaned and rebooted. Clarifier was flushed out. UV channels are regularly switched and the one not active is cleaned.

Blower #1 Replacement – Work is complete. Had to replace the motor.

HVAC Improvement Proposal – EEMA is proposing some piping changes to further improve the system.

Manhole Inserts – EEMA will measure the manholes to determine if we have the right size inserts and if not, we will order.

Engineer's Report

EUMC Subdivision – Review of the status and potential connections for two residential lots on the subdivision plan. They would like to submit a Planning Module exemption to DEP. Keith prepared a written certification form he recommends be signed tonight. The EUMC engineer will submit a planning review application for plan review and escrow. Lori recommends we sign the form in good faith pending receipt of the escrow funds and application. **Motion by Floyd to approve the written certification of sewer capacity for the Elverson United Methodist Church Subdivision. Second by Steve. Motion approved.**

Hopewell Manor Expansion Project - Keith and Charlotte met with Merle on March 17th to understand the project and the developer's request for supporting points for a letter of intent. Discussion of the viability of varying rate schedules withing the Borough. The Board agrees that a varied rate schedule does not serve the future of the sewer system. Keith and Charlotte will formulate a response to Merle to confirm that Board position. Keith states that the Planning Modules modify the Act 537 Plan.

Tapping Fee Update – Keith is still working on this, but thus far he believes the maximum allowable tapping fee is \$9,375.13. Keith will have the final numbers for further discussion at the April Board meeting. Charlotte will send the Tapping Fee Rate history to the Board members.

PA Small Water and Sewer Grant – Keith hopes to have all the plans and specs for the bid documents at the April meeting. Keith recommends August as the best time to complete the work when the weather is dryer.

Blue Rock Project – The fourth pump station was certified. The fifth pump station has not been inspected or certified yet. EEMA has visited the property and found that the key to the shed does not work, but they were able to look at the shed contents because it was unlocked. The also observed the control panels on the side of the building.

Corbett Improvements – The developer is going to stake out the site and Keith expects a site meeting in early April. Dave will be providing an updated quote for the pump station improvements. Keith is working out the payment plan with the developer.

Easement Plans/Right of Way Project – SDE provided a map of the easements that need to be collected. There are quite a few that Charlotte needs to try to locate.

Manhole Repairs – Keith sent the location of the manholes that need inserts to EEMA. The manhole that needs to be grouted will be included with other work at some time in the future. There should be further work on identifying cleanouts on North Brick Lane. Lori asks for an inventory of the inserts.

Chapter 94 Report – The report has been submitted and a copy is on file.

Solicitor's Report

EDU Relinquishment Agreement – The property owner has signed the agreement. **Motion by Darrell to approve the relinquishment agreement for 25 E. Main Street as presented. Second by Floyd. Motion approved.**

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Old Business

Customer Payment Options – Still being explored.

New Business

Heilner 2021 Landscaping Quote – **Motion by Floyd to approve the Heilner landscaping quote as presented. Second by Steve. Motion approved.**

Twin Valley Fire Company – Floyd requests the fire company be allowed to practice brush fires at the plant.

New Development Projects Review – Charlotte reviewed two potential projects that may come to MABE.

 South Yeingst – potential project to be reviewed by the Planning Commission on April 20, 2021.

 Sunnyside Drive – Lori Kolb was told that a plan for a small subdivision would be submitted in the next few weeks.

Treasurer's Report

Approve Checks – **Motion by Darrell to approve the payables as presented. Second by Jim. Motion approved.**

Admin Update

Annual Audit Schedule – Audit is schedule to begin remotely the week of April 5th.

1st Quarter Invoices 2021 have been mailed.

Executive Session

Meeting Adjourned 8:10p

Respectfully submitted by Charlotte Gehman