

MABE Meeting Minutes June 29, 2021

In Attendance:

Lori Sifford
Jim Freeze
Darrell Gobble
Floyd Jennelle
Steve Keech
Keith Showalter, Systems Design Engineering
Charlotte Gehman

Absent:

Stephen Kalis, Fox Rothschild, Excused

Others in Attendance:

Dave Friedman, EEMA
Jack Stewart, Borough Council
Gregory Walker, 25 Park Avenue

Meeting called to order at 7:00p.

Approve Minutes of May 25, 2021, Board Meeting – **Motion by Jim to approve the Minutes of the May 25, 2021, Board Meeting with correction to motion under new business to approve additional payment on loan principal of \$1,500.00 monthly. Second by Floyd. Motion approved.**

Public Comment

Gregory Walker – Mr. Walker of 25 Park Avenue is requesting to relinquish a single EDU for the unused attached apartment on his property. The account is currently very delinquent. Discussion of payment plans and hardship application. The Board would like to see a letter to request relinquishing the EDU and Mr. Walker complete the hardship application and to work out a payment plan through Portnoff.

Correspondence/Communication

Operator's Report

Operations have been routine with maintenance for May. John has received the manhole inserts but has not installed them yet. Generators will be serviced by DynaTech. They are recommending new batteries at a cost of \$406.40, Average flow is 74,000 per day.

Engineer's Report

EUMC Subdivision – Waiting for DEP approval.

Tapping Fee Update – Project is on hold for now.

PA Small Water & Sewer – Drafting is being completed. Keith hopes to be able to advertise bids this week.

Blue Rock Project – The project is complete. Keith provided a copy of the Operations and Maintenance manual and has requested the as-built plans. Keith presented a post construction certification. **Motion by Darrell to approve the Post Construction Certification form. Second by Steve. Motion approved.**

Corbett Easement – Discussion of the driveway plans for the improvements.

Easement Plans/Right of Way Project – Charlotte has not put any more time into this.

Capital Improvement Plan – Keith will complete this for the July meeting.

Thiel Project – Discussion of the development of Lot 2 of the subdivision and review of the plans. Keith recommends tying into the pipe rather than the manhole. This project will require a construction improvements agreement. This property qualifies for a planning module exemption. **Motion to approve Lori signing the Thiel project Planning Module Exemption by Floyd. Second by Jim. Motion approved.**

Planning Module Procedure – Keith reviewed the typical process and timing of completing a planning module for subdivision projects.

Solicitor's Report

No report.

Old Business

Customer Payment Options – Still being explored.

New Business

Treasurer's Report

Approve Checks – **Motion by Jim to approve the payables for June as presented. Second by Floyd. Motion approved.**

Admin Update

Vacation Schedule - Charlotte will miss the July meeting and be out of the office for vacation the week of July 26-30.

Executive Session

Meeting Adjourned 8:10p

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Next meeting is Tuesday, July 27, 2021.

Respectfully submitted by Charlotte Gehman