

MABE Meeting Minutes January 31, 2023

In Attendance:

Lori Sifford
Steve Keech
Floyd Jennelle
Darrell Gibble
Jim Freeze
Dan Engro
Keith Showalter, SDE
Stephen Kalis, Fox Rothschild
Charlotte Gehman

Absent:

Others in Attendance:

Dave Friedman, EEMA
John Dean, EEMA

Approve Minutes of December 27, 2022, Board Meeting - Motion by Darrell to approve the November meeting minutes. Second by Floyd. Motion approved.

Annual Reorganization

Motion to adjourn the regular meeting and appoint Stephen as temporary chairperson.

Motion by Darrell to nominate the following candidate:

Steve Keech, Chair
Nomination carried.

Motion by Jim to nominate the following candidate:

Floyd Jennelle, Vice-Chair
Nomination carried.

Motion by Jim to nominate the following slate of candidates:

Darrell Gibble, Secretary
Dan Engro, Treasurer
Jim Freeze, Board Member
Nominations carried.

Motion by Darrell to appoint Systems Design Engineering and Fox Rothschild at their published rate schedules. Second by Floyd. Motion approved.

Acknowledgement of EEMA as Plant Operator at their published rate schedule.

Reorganization adjourned at 7:04p

Public Comment

None.

Correspondence/Communication

None.

Treasurer's Report

Approval of January payables per Check Register presented. **Motion by Darrell to approve the payables as presented. Second by Jim. Motion approved.**

Finance Committee – Lori reviewed the current account activity and shared her thoughts on the focus of the Finance Committee.

Charlotte, Dan, and Steve completed forms for access to the bank accounts.

Annual Audit – Audit work is nearing completion.

Operator's Report

Equipment Inventory List Update – John has completed the spare parts list and will send it to Charlotte by Friday of this week. Jar test is scheduled with Univar. Need to set up an account with Trojan as they have taken back the rights are only selling their products directly now. John will forward Trojan contact information to Charlotte to set up the account. Decision is to have a new beam cut as second hand cannot verify the load that has been put on a used beam. John will confirm the rating. HVAC water pump needed a new seal to repair a leak. Reprimed the Delpac lines. Portable generator was exercised.

Total flow was 2.7 million gallons. Pump hours are being monitored and are operating with similar times. John is hoping with a new product the chemicals can be cut down based on the jar testing results.

Engineer's Report

Chapter 94 Report – Keith has sent a quote letter to Charlotte for the [reparation of the annual Chapter 94 report **Motion by Floyd to authorize Keith to prepare the annual Chapter 94 report. Second by Darrell. Motion approved.**

ARPA Small Water and Sewer Grant Application - Submitted in December. No acknowledgement to date.

ARPA H2O PA Grant Application - Submitted in December. No acknowledgement to date.

PA Small Water & Sewer Grant Bid Update – Keith is still working on the bid documents and based on his work load is anticipating to have those ready in March. MABE did get an extension for the grant funds.

Blue Rock Project

Easement Plans/Right of Way Project – Charlotte needs to follow-up.

25 S. Brick Lane/Berks Homes – Application was reviewed, and work has started. Tapping Fee was received.

Solicitor's Report

Blue Rock Easement Agreements

Motion by Darrell to approve Easement Agreements involving properties located at 125 N. Chestnut Street and 94 Park Avenue, respectively, for purposes of accessing the portion of the sewer main to be dedicated to the Authority and constructed as part of the Blue Rock at Elverson project. Second by Jim. Motion approved.

Motion by Floyd to conditionally accept Deed of Dedication of only that portion of the sanitary sewer main running through the properties located at 94 Park Avenue and 125 N. Chestnut Street, respectively, as depicted on the attached site plan, and conditioned, however, upon the Easement Agreements involving these two properties first being signed by the property owners and delivered back to the MABE for recording through the office of the Recorder of Deeds. Second by Jim. Motion approved.

After completion of the easements, the Bond can be released back to the developer. Keith notes that the easement was already recorded as part of the SAG subdivision. These are being completed to formalize the agreements with the two noted homeowners.

Old Business

None.

New Business

None.

Admin Update

Accounts Receivables – Charlotte shared recent payments on delinquent accounts.

Executive Session

Meeting adjourned at 7:49p.

Next Scheduled MABE Board Meeting is **Tuesday, February 28, 2023, at 7:00p. Finance committee will meet prior at 6:30p.**