

# MABE Meeting Minutes January 25, 2022

## In Attendance:

Darrell Gibble  
Steve Keech  
Lori Sifford  
Jim Freeze  
Stephen Kalis, Fox Rothschild (telephonic)  
Keith Showalter, Systems Design Engineering  
Charlotte Gehman

## Absent:

Floyd Jennelle

## Others in Attendance:

Dave Friedman, EEMA  
John Dean, EEMA

Meeting called to order at 7:00p.

Approve Minutes of December 28, 2021, Board Meeting – **Motion by Steve to approve the Minutes of the December 28, 2021, Board Meeting. Second by Jim. Motion approved.**

## Annual Reorganization

**Motion by Jim to adjourn the regular meeting and appoint temporary chairperson. Second by Steve. Motion approved.**

**Motion by Steve to nominate the current the current slate of candidates:**

Lori Sifford, Chair  
Floyd Jennelle, Vice-Chair  
Darrell Gibble, Secretary  
Steve Keech, Treasurer  
Jim Freeze, Board Member

**Motion by Steve to close the nominations. Second by Jim. Motion approved.**

**Motion by Steve to approve the slate of candidates as presented. Second by Jim. Motion approved.**

**Motion by Steve to appoint Systems Design Engineering and Fox Rothschild at their published rate schedules. Second by Jim. Motion approved.**

**Acknowledgement of EEMA as Plant Operator at their published rate schedule.**

**Motion by Steve recommend RKL as auditor. Second by Jim. Motion approved.**

**Reorganization adjourned at 7:04p**

## Public Comment

Customer Comment – Charlotte shared the note that was sent to MABE regarding the rate increase.

## Correspondence/Communication

### Operator's Report

No violations for the month. Made a few operational changes for the winter. Several emergency calls for blower failures were received in January. Rick thinks the VFD's were sized so precisely that it pushes the blower and the VFD to the limit. John made some adjustments and will follow up to see if that is effective. Continuing to work on the fine screen and have welded some small wear cracks. New screens have been installed.

HVAC Improvement Proposal – Still looking for opportunity to prepare a quote.

Brick Lane Pump Run Times Follow-up – Pump run times were long for Pump #1 and the station was pumped down to discover the pump was off the rails. The volute is being evaluated by Reading Bearing and Drive Solutions. The second pump is operating fine. No back up pump for this pump station. EEMA will get a quote for a back-up pump for Brick Lane.

### Engineer's Report

Chapter 94 Report – **Motion by Steve to authorize Keith to prepare the Chapter 94 report at a cost not to exceed \$5,000.00. Second by Darrell.**

**Motion approved.**

PA Small Water & Sewer Grant – Keith reviewed the schedule and anticipates having quotes for the March Board meeting.

Blue Rock Project – **Motion by Jim to approve release of escrow in the amount of \$36,700.00. Still withholding \$9,871.80 for the remaining items to be competed. Second by Jim. Motion approved.**

Corbett Easement – No activity currently.

Easement Plans/Right of Way Project – On hold until Charlotte searches for any additional easements.

Thiel Project – No new information or activity on this project.

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## Solicitor's Report

Thiel Project Construction Escrow Improvements Agreement – Waiting for the financial security to be clarified before Stephen can finalize the agreement.

## Old Business

Grant Opportunity Subcommittee Report – No update currently.

Loan Amendment – Charlotte will share the documents with the Board. **Motion by Darrell to approve Lori signing the loan amendment. Second by Steve. Motion approved.**

Western Chester County Chamber of Commerce - Board agrees to join for 2022 and explore the resources available.

## New Business

Marlin Nolt Quote – Review of the quote provided. Board agreed to keep Ink's based on the good relationship

## Treasurer's Report

Approve January Payables per Check register presented – **Motion by Darrell to approve the payables for January as presented. Second by Steve. Motion approved.**

Lori requests board approval to make a one-time adjustment to transfer \$50,000 to the Capital Reserve account. **Motion by Jim to approve the transfer. Second by Darrell. Motion approved.**

## Admin Update

Aging Update – Charlotte shared the current aging report and files of concern.

PIRMA Insurance Review – Charlotte met with the agent today to review the properties and increased the value for the Corbett pump station by \$10,000 to include the recent improvements.

## Executive Session

Meeting Adjourned 7:58p

Next scheduled MABE Board meeting is Tuesday, January 25, 2022, at 7:00p.

Respectfully submitted by Charlotte Gehman