

MABE Meeting Minutes February 25, 2025

In Attendance:

Darrell Gible
Steve Keech
Jim Freeze
Floyd Jennelle
Greg Siwik
Keith Showalter, Systems Design Engineering
Stephen Kalis, Fox Rothschild
Charlotte Gehman

Absent:

Dan Engro

Others in Attendance:

John Dean, EEMA

Meeting called to order at 7:00p by Steve Keech who led the Board in the Pledge of Allegiance and Prayer.

Motion by Darrell to approve January 28, 2025, Meeting Minutes. Second by Floyd. Motion Approved.

Public Comment

None.

Correspondence/Communication

PMAA is offering several Management training courses. Members can let Charlotte know if they want to be registered.

Treasurer's Report

Approval of the February payables per Check Register presented. **Motion by Floyd to approve the February payables as presented. Second by Darrell. Motion approved.**

Finance Committee Report – Steve noted the financial reports had been sent previously. No questions were raised at this time.

Operator's Report

Average flows were 87,000/gpd. Drastic reduction in ammonia levels after recovering from the extreme cold and the bacteria levels coming up from bringing Train Two back up. Pump stations were cleaned as grease solidifies and is a challenge in the freezing weather. The utility water systems, lakeside and well head all froze in January. Total treated was 2.4 million gallons for the month. The pump station's numbers looked good. Monitoring daily for ammonia levels. John will send an updated equipment sheet to Charlotte for next month. Utility water is working again so the ?? could be cleaned. John feels the influent meters are not in a suitable location. Keith shared that the goal is to change this with the planned grant improvements. Temporarily sealed the louvers to warm up the blower building for the utility water during the extreme cold. Steve asked for further information on the replacement of the yard hydrant. John will get more details about this repair. Steve asked that EEMA contact Charlotte or a Board member when a problem or necessary repair arises, so someone is aware of the problem.

Engineer's Report

Chapter 94 Report – Keith shared chart data from the annual Chapter 94 report. **Motion by Darrell to approve the 2024 Chapter 94 Report and Authorize Chairman to sign the requested documents for submission to DEP. Second by Floyd. Motion approved.**

Tensor Motorcar Project – No further activity for SDE. Kraft Codes will notify Charlotte when final inspection and billing can begin.

Act 537 Report – Comments were submitted to SSM. There are a few items to be cleaned up. Keith will make a note in the report about information provided by Merle.

New PA Small Water & Sewer Grant Opportunity – This grant 85% 15% match. The board approved Keith to prepare the application for the Sadler Pump Station improvements for this grant opportunity. Resolution can be prepared for the March meeting. Charlotte will help with the letters of support required.

Local Share **Pump Station Improvements** Grant Application – Waiting for awards anticipated for September 2025.

Local Share **Headworks/HVAC** Grant Project – SDE is completing the drawings for the March meeting. Keith believes the equipment can be purchased through CoStars which will add 3-4 months for delivery of products. Discussion of improving heat options to avoid equipment freezing.

ARPA Small Water and Sewer **Collection System Rehab** Grant Project – Keith shared a drawing with suggested areas to be televised and inspected. MABE needs to confirm that the lines have been dedicated to the authority. Charlotte will investigate whether a deed of dedication exists for Summerfield. Keith estimates 8500 lineal feet to be televised. Keith shared a product for lining the manholes that he has had success with and hopes to use. Keith will work to prepare bid documents for this project.

ARPA H2O PA **Plant Upgrade** Grant Project – Keith shared a Purestream proposal for an additional equalization tank, sludge holding tank, and converting the existing holding tanks. Keith welcomes questions about the proposal after further review. Keith anticipates this project for 2026.

Easement Plans and Right of Ways – Charlotte has found a few more easements and will push forward to make more progress on this project.

Solicitor's Report

Shared Lateral Policy - Stephen reviewed thoughts on the lateral policy and suggested a Resolution to mirror the existing Ordinance. The board proposes one parcel, one lateral. Stephen will prepare the resolution for the March meeting. Charlotte will confirm with Keith lateral and easements with property transfers going forward.

MABE Policies & Procedures – No discussion or decision made on this project.

Old Business

Brown Plus Engagement Services Letter - Steve reviewed the proposal letter from Brown Plus. Will need to determine the number of hours needed for the work to be performed. Steve would like to find another quote from a firm closer to Elverson. Charlotte will ask Lori Sifford if she has any recommendations. Charlotte will invite Brown Plus to the March Board meeting.

New Business

Heilner Landscaping Quote - **Motion by Darrell to approve Heilner's rates for landscaping. For the 2025 mowing season. Second by Floyd. Motion approved.**

Admin Update

PIRMA Annual Review - Charlotte shared that she met with the PIRMA representative and reviewed the policy. She gave PIRMA the information on new equipment purchases. Bi-annual on-site property review will probably occur next year.

Executive Session

The meeting was adjourned at 8:25p.

Next Scheduled MABE Reorganization and Board Meeting is **March 25, 2025, at 7:00p.**