



**The Borough of Elverson**  
**101 South Chestnut Street**  
P.O. Box 206  
Elverson, PA 19520  
Phone (610) 286-6420  
Fax (610) 286-5950

December 6, 2022

The monthly meeting of the Elverson Borough Council was held on December 6, 2022 and called to order at 7:00 PM by Council President, Bob Clements who led the Pledge of Allegiance, and Thomas Feeley led in Prayer.

**ATTENDANCE:**

Council Members, Bob Clements, Merle Stoltzfus, Jack Stewart, George Firrantello, Mike Trojecki, Thomas Feeley, Dennis Kurtz, Mayor Esther Prosser and Secretary/Treasurer, Lori Kolb

Also in attendance: Mark Stabolepszy, SSM Group, Lisa Palser and Diane Cikoski, Park, Recreation and Trails, Herb Hamilton, Tree Commission, Tara Kinger, CASA, Matt Artment, Contractor, Dave Smith, Property Owner, Chris Gabel, Property Owner, Justin Horrocks, Skate Park Proposal, Polly and Ken Pratt, Residents, Mary Lewis, Resident

**MINUTES:**

Motion was made by George Firrantello and seconded by Dennis Kurtz accept the November Council meeting minutes as submitted. Motion carried by all.

**PERSONS TO BE HEARD:**

Herb Hamilton requested that the Borough allocate funds for fall leaf removal along South Pine Street and Route 23 due to the increase in leaves due to the growth of the trees. Mr. Hamilton also requested a yard waste pick up for late in November. Merle Stoltzfus will work with Lori Kolb to research the cost for changes in pick up and or leaf vacuuming.

Bob Clements suggested that rather than Council vote regarding the decision for a skate park proposal for Livingood Park, a public meeting could be held to present the information and offer more detail about the facility. Council agreed that arranging a public meeting would be beneficial. Park and Recreation Committee will schedule a meeting. No further action was taken.

**TREASURERS REPORT:**

Motion was made by George Firrantello and seconded by Jack Stewart to accept the November Treasurers Report and pay bills as presented. Motion carried by all.

Motion was made by George Firrantello, seconded by Merle Stoltzfus to approve and advertise the adoption of the 2023 Elverson Borough Budget as advertised. Motion carried by all.

Motion was made by George Firrantello seconded by Mike Trojecki, to approve, and advertise the 2023 Elverson Borough Council meeting dates to be the first Tuesday of each month at 7:00 PM, with the exception of the July meeting, which will be held on July 11, 2023 at 7:00 PM, and the November meeting, which will be held on November 8 2023, and Planning Commission meeting dates to be held, as needed, on the third Tuesday of each month at 7:00 PM. Motion carried by all.

Motion was made by George Firrantello, seconded by Tom Feeley, to approve the updated Elverson Borough's Capital Funds Plan as presented. Motion carried by all.

#### **PRESIDENTS REPORT:**

Bob Clements reviewed the Urban Center Forum projects list and asked Council Members if they had any recommendations for new projects or updates to the status of existing projects, that they send ideas to Lori Kolb for review at the January 2023 meeting

Bob Clements announced that Representative Hennessey will be vacating the train station office within the next two to three months. Mr. Clements suggested Council consider a possible future use for the building, and they will review at a later date.

#### **MAYORS REPORT:**

Mayor Prosser reviewed consideration for changing the dry town status and the number of signatures required to have it recorded on the ballot. Mayor Prosser said that she would work with Greg Philips to go through the process.

Motion was made by Mike Trojecki, seconded by Jack Stewart for Council to approve the change of status from a dry town to a wet town, to be added to the ballot, and to authorize the expenditure to have the Solicitor prepare the petition to get this change on the ballot for the next primary election. Motion carried by all.

#### **BUILDING, GROUNDS STREETS AND LIGHTS:**

Tom Feeley reported that the down spouts have been repaired, and gutters have been cleaned out at the Borough building. Mr. Feeley mentioned a possible decorative garden bridge be installed to cover the sunken area in the walking path. Mr. Feeley reported on maintenance and possible projects for 2023.

Tom Feeley reviewed the request made for posting a 35 MPH speed limit sign at the West end of town under the existing radar sign. Council agreed to move forward with posting the sign.

#### **STATE POLICE:**

Bob Clements reviewed the State Police Report, there were no concerns.

#### **ENGINEERING:**

Mark Stabolepszy reported that the final cost for the North Park Avenue Rehabilitation came in at \$9,200 below bid price. Mr. Stabolepszy noted he had provided a certificate of substantial completion, which he recommended authorization to have Mr. Clements sign.

Motion was made by Jack Stewart, seconded by George Firrantello, to approve payment No. 1, as being the final payment, in the amount of \$79,630.85 to Schlouch, Inc. for the completion of the North Park Avenue rehabilitation project, with \$45,000 to be funded from the Liquid Fuels account and \$34,630.85 funded from the Capitol Reserve account. Motion carried by all.

Mark Stabolepszy reported that Chester County adopted a new model storm water ordinance, which was recently approved by PaDEP. Mr. Stabolepszy explained this means that the Elverson Borough is required to update it's storm water ordinance to be consistent with the model by May 31, 2023. Mr. Stabolepszy said that Spott's, Stevens and McCoy is prepared to provide an updated draft ordinance for Council's consideration at a cost of possibly as much as \$7,500, but could be less dependent upon the process. Merle Stoltzfus and Bob Clements volunteered to work with Mark Stabolepszy on the update to the storm water ordinance.

Motion was made by Jack Stewart, seconded by Merle Stoltzfus, to approve Mark Stabolepszy, with Spott's, Stevens and McCoy, to work together to get through the first draft of the Stormwater Management Model Ordinance, as required by Chester County, with costs to be determined based on time required for the process. Motion carried by all.

#### **BUILDING AND ZONING:**

Bob Clements reviewed the notice from Kraft Code Services, explaining they are merging their Code Services with their Engineering under a new name of Kraft Municipal Group, Inc.

#### **MUNICIPAL AUTHORITY:**

Jack Stewart reported that the Authority does have a candidate for a new board member, however, do not yet have confirmation. Mr. Stewart said that MABE has requested that Borough Council President sign the two letters of support for the two additional ARPA grants they are applying for. Council agreed that Mr. Clements could sign the letters as presented. Mr. Stewart reported that the MABE 2023 budget was included for their review.

#### **UNFINISHED BUSINESS:**

Bob Clements reviewed the status of the lighting issues at 83 W. Main Street, reporting that the property owner is continuing to make efforts to comply with the Borough's Ordinance.

#### **NEW BUSINESS:**

Merle Stoltzfus said there was a complaint from a resident within Derby HOA regarding the property at 166 E. Main Street. Mr. Stoltzfus said he spoke to the neighboring property to 166 E. Main Street, and he did not want to pursue anything regarding the property.

Lori Kolb asked Council for consideration for a procedure for future complaints. Mr. Stewart felt that Mrs. Kolb should request the complainant submit something in writing, and let them know that the issue will be added to the next meeting agenda for a resolution, or they can attend a council meeting. If it is an urgent issue, then Council will address sooner. Merle Stoltzfus volunteered to be the contact person for complaints.

David Smith pointed out that the map showing his property in the Borough's comprehensive plan, was incorrect. Mr. Clements said that the next time the comprehensive plan is amended the change would be considered.

#### **ADJOURNMENT:**

Motion was made by Tom Feeley and seconded by George Firrantello to adjourn the meeting to go into an executive session. Meeting was adjourned at 8:20 PM.

**MEETING RE-OPENED:**

Meeting resumed at 8:35 pm

**CONTINUED NEW BUSINESS:**

Motion was made by George Firrantello, seconded by Merle Stoltzfus to adjust Lori Kolb's compensation for the year 2023, commensurate with the information Mr. Firrantello provided in his email dated September 20, 2022, and to provide a gift card for Christmas lunch for Lori Kolb and Charlotte Gehman. Motion carried by all.

**ADJOURNMENT:**

Motion was made by Mike Trojecki and seconded by Tom Feeley, to adjourn the meeting. Motion carried by all.

Respectfully,

Lori Kolb, Secretary Treasurer