

# MABE Meeting Minutes August 27, 2024

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## **In Attendance:**

Darrell Gibble  
Steve Keech  
Jim Freeze  
Dan Engro  
Keith Showalter, SDE  
Stephen Kalis, Fox Rothschild, via phone  
Charlotte Gehman

## **Absent:**

Floyd Jennelle

## **Others in Attendance:**

John Dean, EEMA  
Dave Friedman, EEMA  
Merle Stoltzfus, Borough Council

Meeting called to order at 7:00p.

**Motion by Darrell to approve the July 30, 2024, Meeting Minutes. Second by Dan. Motion Approved.**

## **Public Comment**

None.

## **Correspondence/Communication**

None.

## **Treasurer's Report**

Approval of August payables per Check Register presented. **Motion by Darrell to approve the August payables as presented. Second by Dan. Motion approved.**

Finance Committee Report - Discussion of the possibility of moving money to George wants to talk further with the bank. Dan wants to investigate moving the checking to Citadel. Need to confirm whether we need to keep an account at Truist, other than the loan. Will check the loan refinance contract and talk to Truist. Will try to set up a conference call with George and Truist to better understand the changes they offered to the existing checking.

Financial Planning for Upcoming Projects – George reviewed the report he presented on the projects and funds needed to complete them. George recommends that the Board not let the reserve balance go below 500k to allow for emergencies. George's recommendations are based on the finances and not necessarily the needs of the plant.

## **Operator's Report**

Average daily flow was 69,000/gpd for July. Having Train 1 down for painting has affected the process. Adjustment caused high aluminum levels. After adjustments lab results improved greatly. John states that they are confident that they had to run on one train that it can be done successfully. Air diffusers have been installed and the tank is back up and running. Two air leaks have been discovered but the contractor is coming to fix those tomorrow. Train #2 is almost emptied of liquid and painting of the outside has begun. Estimated to begin painting the inside of the tank by September 4th. EcoTech will be out on Friday to complete the soft digs to supply the information to order the spare parts.

SSO Report – Twin Valley Fire Company lid to the cleanout pipe was removed by a mower. Charlotte contacted TVFD and asked them to fix it and raise the pipe or mark it for better visibility.

Autodialer Wiring Quote – Rick of EEMA is putting together a quote to address the potential of power loss. John suggests Omnisite dialers that can act as back up controllers. Steve asked John to reach out to the Envirep representative to get a quote.

Pump Station Review Analysis – No further discussion.

## **Engineer's Report**

Act 537 Plan Report – SDE reached out for a draft report but do not expect that for another two weeks.

Local Share Grant Application - Awards have not been announced.

ARPA Small Water and Sewer Grant Project – Keith is beginning preliminary planning.

ARPAH20 PA Grant Project – SDE is looking at the scope and trying to adjust the project based anticipated DEP requirements. Keith says this is typically tied to a permit renewal.

PA Small Water & Sewer Grant Tank Painting Project Update - See project update under Operator's report. Keith is happy with the progress.

Fence Repair – Keith will check with Zimmerman.

Saddler Pump Station Upgrade Budget – No new discussion.

Easement Plans/Right of Way Project – On hold for later completion.

Flow Meter Project - Keith has received all the data and needs to review it. He needs the August rainfall data to complete his analysis. Presented a chart and will present more detailed data at the September meeting.

### **Solicitor's Report**

Stephen contributed his opinion on staying firm on the rules of the shut-off policy and continuing with shut-off unless the delinquent balance is paid in full.

### **Old Business**

None.

### **New Business**

Tensor Motorcar Maison, LLC – Charlotte let the Board know that the former Theil project property has been sold and a new project is seeking approval. No building plans have been presented yet.

### **Admin Update**

Collections Update – Charlotte requested that the Board confirm that a partial payment does not stop the shut-off process. The board agreed to move forward with shut-off unless payment is made in full.

Resolution 2024-3 Records Disposition **Motion by Darrell to approve Records Resolution 2024-3 for Records Disposition. Second by Dan. Motion approved.**

### **Executive Session**

The meeting was adjourned at 8:13p.

Next Scheduled MABE Board Meeting is **September 24, 2024, at 7:00p.**