

MABE Meeting Minutes April 30, 2024

In Attendance:

Darrell Gibble
Steve Keech
Jim Freeze
Dan Engro
Floyd Jennelle
Keith Showalter, SDE
Stephen Kalis, Fox Rothschild
Charlotte Gehman

Absent:

Others in Attendance:

John Dean, EEMA

Meeting called to order at 7:00p.

Motion by Darrell to approve the March 26, 2024, meeting minutes. Second by Jim. Motion Approved.

Public Comment

None.

Correspondence/Communication

None.

Treasurer's Report

Approval of April payables per Check Register presented. **Motion by Jim to approve the April payables as presented. Second by Floyd. Motion approved.**

Finance Committee Report -

Financial Planning for Upcoming Projects - Discussion of what funds will be needed for the outstanding projects and the rough timeline of needing the funds and where they will come from. Initially, \$106,000k will be needed for the Tank painting project which will be needed in 6-9 months. Keith estimates needing \$500k for the plant expansion grant and \$100k for the collection system grant. The grant funds awarded must be used within three years. Charlotte will work with Dan to produce a list of project funds needed and capital reserve funds.

Operator's Report

Average daily flow was 94,000 gallons in March. Influent and Effluent data numbers are back in sync after WG Malden made repairs. No violations. John and Charlotte met with two EPA representatives and gave them a tour of the plant. They requested various reports that John and Keith supplied. Report is expected within 70 days.

An electrical outlet was added to the garage ceiling by EEMA and the new garage door has been installed by Shank Door. Additional spare parts were ordered. John met with WG Malden to identify the places where the flow meters were to be installed. John is waiting for pump quotes from Deckman for the Twin Valley and Brick Lane pump stations. John still needs to do the soft dig to identify spare parts to be ordered.

UV Intensity Sensor Quote - Sensor was ordered from Trojan by Charlotte.

Engineer's Report

Act 537 Report - In progress working with SSM. Keith is waiting on the discharge limit data from DEP.

Treatment Plant Survey for Drainage Improvement - PA One call has been completed. Charlotte will let Tim McEwen know he can provide a quote on improving the drainage.

Local Share Grant Application - No awards announced yet. Anticipated for Summer or Fall.

ARPA Small Water and Sewer Grant Project - Keith anticipates this project is at least a year away.

ARPAH20 PA Grant Project - Keith anticipates this project is at least a year away.

PA Small Water & Sewer Grant Bid Modification - Keith met with Jeff Zimmerman of Zimmerman Environmental and was agreeable to reducing the scope of work. EEMA will be providing a quote for Contract B for the electrical portion of the work. Stephen reviewed the modified bids.

Motion by Floyd to approve Zimmerman Environmental modified Bid for Tank Painting and Anode Replacement in the amount of \$248,934.10. Second by Darrell. Motion approved.

Motion by Dan to reject Contract B Zimmerman Electrical bid. Second by Floyd. Motion approved.

Saddler Pump Station Upgrade Budget - Future work, no further detail at this time.

Easement Plans/Right of Way Project - on hold for now.

Flow Meter Project - Meters have been in for about a week. No rain events yet. Keith receives the data from the meters and will compile that as the metering progresses.

Solicitor's Report

Water Shut off Procedures - Discussion of procedures to be put in place and recording same in a resolution. Stephen provided two sample resolutions for review. **Motion by Jim to approve Resolution 2024-1 effective April 30, 2024. Second by Darrell. Motion approved.** Stephen suggests Portnoff schedule of rates be reviewed and presented at the May meeting. All fees for the water shut off will be billed to the customer. Charlotte will ask Constable about posting notice of shut-off for MABE.

Old Business

Garage Door Replacement - Work is complete.

Old Office Improvements - Toilet removed and floor drains sealed in old office.

New Business

Admin Update

Charlotte Vacation May 30-June 6

Executive Session

The meeting was adjourned at 7:55p.

Next Scheduled MABE Board Meeting is **May 28, 2024, at 7:00p.**