

MABE Meeting Minutes April 27, 2021

In Attendance:

Lori Sifford
Darrell Gibble
Floyd Jennelle
Jim Freeze
Stephen Kalis, Fox Rothschild
Charlotte Gehman

Absent:

Steve Keech
Keith Showalter, Systems Design Engineering

Others in Attendance:

Dave Friedman, EEMA (telephonic)
John Dean, EEMA
Jack Stewart, Borough Council

Meeting called to order at 7:01p.

Approve Minutes of March 30, 2021 Board Meeting and April 20, 2021 Workshop Meeting – **Motion by Jim to approve the Minutes of the March 30, 2021 Board Meeting and the April 20, 2021 Workshop meeting as presented. Second by Floyd. Motion approved.**

Public Comment

None

Correspondence/Communication

Statement of Financial Interest Forms – completed by Board members present.

Operator's Report

Portable generator is being exercised. With the warmer weather, now using two blowers for the additional air. Flushed the effluent pipe. Pulled the Corbett pump to get the quote for the new backup pump to be ordered. Changed the tubing for the PAC pumps. No alarms, no breakdowns in April. Just over 3 million gallons treated. Provided Keith with a quote for the parts needed for the Corbett electric panel improvements. HVAC Improvement Project – Considering adding a valve to be able to reach the filter easier for flushing without having to take everything apart. Manhole Inserts – John reported on the inventory of the manhole inserts we have. Need 29 ½ inch inserts for the two on Main St which John will order from Exeter Supply.

Engineer's Report

Keith was not in attendance. Review of written report.

Tapping Fee Update – Discussion of whether to raise the Tapping Fee rates at this time based on the calculations Keith provided. Lori recommends the rate be revisited.

PA Small Water and Sewer Grant – Charlotte will check with Keith to see when the Bid Documents will be released so we do not lose the opportunity to complete the project this year.

Blue Rock Project – The final grinder pump station was certified today. Charlotte will pursue the correct keys from the developer as the ones provided do not work in the door lock.

Corbett Improvements – **Motion by Floyd to approve the revised quotes for Corbett improvements. Second by Jim. Motion approved. Charlotte will work with Keith to determine if the developer will order the supplies or MABE.**

New keys are needed as the shed keys we were given do not work. Also, the shed has not been locked.

Easement Plans/Right of Way Project – See Solicitor's discussion. Project will continue and Charlotte will attempt to identify missing easements.

Solicitor's Report

EDU Relinquishment Agreement – Stephen prepared the EDU relinquishment agreement for 21 S. Brick Lane which will be effective March 31, 2021 after signature by the customer and MABE. **Motion to approve the EDU Relinquishment Agreement by Floyd. Second by Darrell. Motion approved.**

Easement Confirmation – Subdivision plans may contain an easement that can be recorded, but MABE has right to access easement through the chain of title. Stephen discussed the other types of easements that can be present or secured, as necessary. Charlotte will look to see if any easements are addressed in subdivision plans.

Old Business

Customer Payment Options – Still being explored.

New Business

Capital Improvement Plan – The plan has not been updated since October 2018. Per discussion at the April 20 workshop meeting and confirmation at this meeting, Charlotte will ask Keith to provide a quote and timeline for revising the Capital Improvement plan.

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Treasurer's Report

Approve Checks – **Motion by Darrell to approve the payables for April as presented. Second by Floyd. Motion approved.**

Admin Update

None.

Executive Session

Meeting Adjourned 8:01p

Respectfully submitted by Charlotte Gehman