



**The Borough of Elverson  
101 South Chestnut Street**

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September 5, 2018

The monthly meeting of the Elverson Borough Council was held on Tuesday, September 5, 2018, and called to order at 7:00 PM by Council President, Dwight Frizen who led the Pledge of Allegiance and Prayer.

**ATTENDANCE:**

Council Members, Dwight Frizen, Bob French, Merle Stoltzfus, Jack Stewart, Doug Hoskins, George Firrantello, and Bob Clements, Mayor Bob Broderick, and Secretary/Treasurer, Lori Kolb

Also in attendance: Mark Stabolepszy, Borough Engineer, Jim Scheffey, Borough Solicitor, Esther Prosser, Park and Rec Representative, Rick Shaw, Municipal Authority, Charlotte Gehman, Municipal Authority, Herb Hamilton, Tree Commission, Kevin Myers, C.C.P.C., Mark Gallant, C.C.P.C., and Residents; Larry Yocum, Michael Gage, and Rodger Ferguson

**MINUTES:**

Motion was made by Doug Hoskins and seconded by Bob Clements to accept the August 2018 meeting minutes as submitted. Motion carried by all.

**PERSONS TO BE HEARD:**

Esther Prosser reported that she has established a Park and Recreation Committee. Ms. Prosser's Committee has been looking closely at the Borough parks and have compiled a list of various areas, which are in need of improvement. Ms. Prosser requested that Council review the list which was included in all meeting packets, and email any comments or ideas to her by Monday, September 10, 2018. Ms. Prosser requested Council's consideration for adding a line item to the 2019 proposed Budget for park improvements in the amount of \$5,000. Doug Hoskins asked if the Park and Recreation Members could be a working Committee, and Ms. Prosser said it is possible they could do that. Dwight Frizen requested that the Committee consider having a representative attend future meetings to communicate any updates as they become available.

Rick Shaw spoke on behalf of the Municipal Authority in regard to the proposed Ordinance requiring sewer inspections. Mr. Shaw said there are approximately 118 homes in the initial area where they would plan to begin inspecting. Mr. Shaw mentioned that after analysis of the Authorities financials, he plans to make a recommendation to the Municipal Authority Board, that the Authority should fund the initial inspections. Mr. Scheffey explained the process for adopting the Ordinance, and mentioned a few changes may need to be made to the proposed draft.

Dwight Frizen asked what the plan would be for violations, and for any penalties for those who are not in compliance with proper connections. Mr. Shaw explained the Authority would be working with their Solicitor to enforce compliance with the Ordinance. Mr. Shaw requested Council's support in enacting the Ordinance. Mr. Shaw said they will be keeping Council Members informed of their progress in finalizing the Ordinance. Mrs. Gehman mentioned that she would be communicating with the residents, in advance of putting the Ordinance into effect, so that all are aware of what to expect when inspections begin.

Jack Stewart made a motion to authorize Jim Scheffey to review and edit the proposed Ordinance for inspections of all sanitary sewer laterals connected to the treatment and collection system owned and operated by the Municipal Authority of the Borough of Elverson, and to proceed with advertising the final draft Ordinance, seconded by Doug Hoskins. Motion carried by all.

Herb Hamilton requested a 2019 budget amount of \$3,500 for the Tree Commission. Mr. Hamilton explained the history and activity of the Spotted Lantern Fly, and the damage they can cause to specific trees. Mr. Hamilton explained the recommendations from the Department of Agriculture to remove some trees leaving the flies to only feed on the remaining trees that are treated with insecticide. Mr. Hamilton also mentioned the Department of Agriculture has a program whereas they will provide bands for the trees, specifically the Tree of Heaven. Mr. Hamilton explained the bands can negatively affect birds and other animals, so duct tape could also be used as a safer alternative, yet still collect the Spotted Lantern Fly. Doug Hoskins mentioned he was planning to consider adding a line item to the 2019 budget for treatment of the Spotted Lantern Flies. Mr. Hamilton will do some research, and come up with a figure for the 2019 budget to treat the trees. Mr. Hamilton requested Council's permission to begin the process for obtaining the bands, and organize volunteers to look in the common areas for the Tree of Heaven. Council agreed that Mr. Hamilton should proceed with obtaining the bands, and begin looking for the Tree of Heaven in common areas.

Roger Ferguson expressed concerns for the excessive traffic on Pine Street due to the Route 23 construction. Mr. Ferguson mentioned tractor trailer traffic on Pine Street has caused broken branches to fall from the street trees. Barclay Hargreaves mentioned that possibly either PennDot, or the contractor may be able to provide a speed monitoring sign. Mr. Gage mentioned that the signs the HOA had posted were stolen, and the theft has been reported to the police. Bob Broderick suggested additional standard 25 mph PennDot signs could be posted. Lori Kolb will check with PennDot to see if they can provide the electronic speed monitoring signs for Pine Street.

#### **ENACTMENT OF ZONING ORDINANCE**

Bob Clements made a motion to adopt Ordinance Number 01-2018 to enact the new Zoning Ordinance of the Borough of Elverson, with the errata corrections, seconded by George Firrantello. Motion carried by all.

#### **ENACTMENT OF SUBDIVISION AND LAND DEVELOPMENT ORDINANCE**

Merle Stoltzfus made a motion to adopt Ordinance Number 02-2018 to enact the new Subdivision and Land Development Ordinance of the Borough of Elverson, with the errata corrections, seconded by Doug Hoskins. Motion carried by all.

Mr. Scheffey mentioned that Council could publish a notice within 30 days of enactment of the Zoning and Subdivision and Land Development Ordinances, to notify the public that they have been adopted, which would allow the public 30 days to appeal. Mr. Scheffey explained the procedure as being more for preventative purposes. After discussion, Council agreed they did not feel this publication was needed.

## **TREASURERS REPORT:**

Motion was made by Bob Clements and seconded by Bob French to accept the Treasurers Report and pay bills as presented. Motion carried by all.

Doug Hoskins mentioned that a rough first draft of the 2019 proposed Borough Budget was included in their packets. Lori Kolb and George Farrantello will work on the next draft to be presented for review at a future Council meeting.

## **PRESIDENT'S REPORT**

Council discussed the process for creating the Ordinance for Act 172, Lori Kolb will re-confirm the number of active volunteers from both the Fire Department and the EMS that reside within the Borough limits. Council agreed to discuss the Act 172 Ordinance at a future meeting.

Dwight Frizen asked Council if there was any interest in attending the Urban Centers Forum. Dwight Frizen said he will check his calendar to see if he would be able to attend.

## **PROCLAMATION:**

Mayor Bob Broderick established September as National Suicide Prevention Month in the Borough of Elverson by reading, and affirming the Borough of Elverson's Proclamation for National Suicide Prevention Awareness. Lori Kolb will post the announcement of the National Suicide Prevention Awareness Month to the electronic sign, and website.

## **BUILDING, GROUNDS STREETS AND LIGHTS**

Council discussed the speed limit on Route 23 and agreed they would like to see the speed reduced to 25 mph, along with a four way stop sign at Route 23 and Route 82. Mark Stabolepszy mentioned the process for this would be to send a letter to the PennDot District Traffic Engineer requesting a study to propose implementing both the speed limit reduction and the four way stop. Lori Kolb will draft a letter to the PennDot District Traffic Engineer, to review with Mark Stabolepszy.

Bob French mentioned that the painter is a little behind schedule due to the rainy summer months, however he should be starting paint work at the Borough building the end of September.

## **STATE POLICE**

Dwight Frizen reviewed the State Police Report.

## **EMERGENCY MANAGEMENT**

Barclay Hargreaves reviewed his report with Council. Mr. Hargreaves reported there have not been any reported concerns from EMS representatives in regard to the road construction. Mr. Hargreaves mentioned if any organizations are interested in having either he or someone else come out and provide an emergency preparedness presentation, please let him know and he will make arrangements. Mr. Hargreaves said he will send a sample presentation for Council's review.

Bob Clements requested that the Borough Council support the Friends of the Twin Valley Fire Company Committee in searching for donations. Mr. Clements mentioned that they are looking for volunteers to assist with fundraising. Mr. Clements explained the various needs that the Fire Department is facing. Mr. Stoltzfus mentioned that there are businesses that could be approached in regard to raising the needed funds. Mayor Bob Broderick agreed to work on drafting the proclamation in support of the fundraising.

**ENGINEERING:**

Mark Stabolepszy mentioned he has been in contact with Ivana Wolfe from Sunoco to discuss the project completion date. Mr. Stabolepszy said it could be late fall, but more likely next spring before the project was completed.

**BUILDING AND ZONING:**

Dwight reviewed the zoning report with council.

**MUNICIPAL AUTHORITY:**

Jack Stewart mentioned that Rick Shaw will be present at the September Municipal Authority meeting, after which he will be relocating. Mr. Stewart mentioned there has not yet been a determination of who will fill the Municipal Authority Board President position. Merle Stoltzfus asked if anyone from the Municipal Authority has communicated with Alan Myers Contracting regarding clean fill. Mr. Stewart will mention the possibility of looking into considering clean fill to Charlotte Gehman.

**UNFINISHED BUSINESS:**

Bob French presented a sample of the materials, and color options which PennDot is planning to have the contractor install in the crosswalk areas on Main Street. Council agreed that the reading red color would be the best option for the crosswalks. Mr. French said he is looking into other locations where the recommended materials have been used to determine if they create a vibration noise.

**ADJOURNMENT:**

Motion was made by Jack Stewart and seconded by Bob French to adjourn the meeting. Meeting was adjourned at 9:04 PM.

Respectfully,

Lori Kolb, Secretary Treasurer