

MABE Meeting Minutes September 27, 2016

In Attendance:

Rick Shaw
Darrell Gibble
Lori Sifford
Charlotte Gehman
Joseph Boldaz
Stephen Kalis

Absent:

Jose Colon
Floyd Jennelle

Others In Attendance:

Jack Stewart
John Larson
Daryl Peck, Concord Public Finance

Meeting called to order at 7:06p.

Meeting Minutes

Motion by Darrell to approve the Meeting Minutes of the August 30, 2016 Board Meeting. Second by Lori. Motion approved.

Public Comment

Daryl Peck from Concord Public Finance – Review of proposals from BB&T to extend and/or reduce interest rate to modify the existing loan note. Rick wants to discuss with the entire Board at the October meeting. BB&T will hold these rates until October 7th. Stephen indicates that any changes will require a loan modification letter and a resolution, which would be prepared by Fox Rothschild and reviewed by BB&T. Charlotte will let Daryl know if the Board would like him to attend the October meeting or of any final decision.

Correspondence

None.

Treasurer's Report

Motion by Darrell to approve the payables. Second by Lori. Motion approved.

Operator's Report

John reviewed the flow report. All pumping station wet wells have been cleaned including the influent wet well at the headworks of the plant. The cleanout on the TVEC property has been washed out and keeps getting hit by the mowers and breaking the cap off. John will check it tomorrow. Daryl believes the Fire Company has corrected it before, but it's unclear if it is on the Fire Company or TVEC property. Rick suggests marking it to prevent future damage. There were no alarms and no breakdowns. John will ask Inks to remove any trees it cuts at the Saddler Pump Station and if they are not able, John will remove them. John will get a vinyl sign to attach to the Saddler pump station. Discussion of the Heilner proposal for brush clearing. A residential request regarding the clearing of the property line between the WWTP and Springfield Village was discussed. Decision to leave the brush line as a buffer and allow the resident to cut any brush up to the fence line. Charlotte will send a letter notifying of the Board's decision.

Engineer's Report

WWTP HVAC System – System was installed August 16th. Operating well until recently, when there have been some intermittent high pressure air codes. Tristate will be out to check as this is an error code they haven't seen before. The new basket strainer is working fine. Hydraterra is waiting on the final cost for the installation and the warranty.

Lagoon Closure Project-Pay Application #1 – Trees along the driveway at the northern edge of the property have been left in place for bank stabilization and erosion control. The Project is 90% complete, grading is being finalized on the top berm. Joe presented and recommended payment of Pay Application #2 in the amount of \$137,317.50 to Berg Construction. The Application requires a signature from the Borough and then needs to be forwarded to the County for approval. **Motion by Darrell to approve Pay Application #2 in the amount of \$137,317.50 payable to Berg Construction. Second by Lori. Motion approved.**

Plant Water Project/Lower DU Building Drain – The water strainer, which is a critical component is not expected to be delivered until October, but believe it should be installed by the next meeting. The lower building drain has been installed. Joe presented Pay Application #1 and recommended payment to Zimmerman Environmental in the amount of \$86,749.41. Similar to the Lagoon Closure Project, the Application needs to be signed by the Borough then forwarded to the County for approval. **Motion by Darrell**

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to approve Pay Application #1 to Zimmerman Environmental in the amount of \$86,749.41. Second by Lori. Motion approved. Charlotte will get Borough signatures and return Pay Applications to Hydraterra for submission to the County.

Joe provided a Costs to Complete spreadsheet showing the Grant costs, construction costs, field orders and soft costs. Items in green are being recommended. Items in red have been discussed in the past. There is a lot of organic material in the lagoons and Joe recommends not mowing until the spring. Berg has a bond, so is required to come back in the spring to re-seed. Discussed options for additional projects that can be included with the remaining grant money. Reclaimed a hoist from the Sand Filter building, but it would need a new cable to be used. Discussion of re-assigning hoists to pull the pumps at each pump station. John feels having equipment on site saves time and money. Joe estimates the cost at \$2-5,000.00 per pump station. John and Stephen Masarik will discuss changing the chemical tank to a round tank to better fit the concrete platform the tanks sit on and the best way to protect the pumps from the weather. **Motion by Lori to authorize the items noted in green on the chart as field orders as recommended by Hydraterra (Chemical Pump Housing, Corbett Access Hatches, Additional Pumps to increase inventory and install recovered hoist at another pump station) Second by Darrell. Motion approved.**

Joe has had some inquiries and asks if he should let people know that the property is potentially available for sale. The Board agrees that they would welcome any proposals for review.

Corbett Pump Station- Access Hatch Quotes – Zimmerman is currently contracted for the Water System Upgrade. They have agreed to install the sealed hatches as discussed per the low bid price above.

PA Small Water and Sewer Grant – decision not to apply at this offering based on costs to MABE.

Proposed Procedures for Sewer Connection – nothing to discuss at this time, will remove from the agenda.

Solicitors Report

Holding Tank Letter – Stephen presented a draft letter advising request for permit from property owner.

Old Business

CEFC Sewer Connection – Dave Stoltzfus has been in touch with Lyons and Hohl to schedule the vacuum testing.

Springfield Village Maintenance Bond – Punch List has been completed. Joe will send a letter to MABE confirming closeout. **Motion by Darrell to notify Springfield Village confirming closeout of project pending certification of closeout by Hydraterra in writing. Second by Lori. Motion approved.** Springfield Village can then let bond lapse.

New Business

Corbett Easement – Joe shared a chart of the Corbett Pump Station (#3) easement. Discussion of protecting and defining the easement. Stephen will order a title report after Charlotte provides him with the tax parcel number. He estimated the cost at approximately \$130.00 for the report.

Meeting Adjourned: 9:15p

The October Meeting will Start at the plant at 6:00p and then to Borough Hall for a shared meal.

Next regular Board meeting will be on October 25, 2016 at 7:00p at Borough Hall.

Respectfully Submitted by Charlotte Gehman