

MABE Meeting Minutes October 24, 2017

In Attendance:

Absent:

Others In Attendance:

Rick Shaw
Darrell Gibble
Floyd Jennelle
Jose Colon
Lori Sifford
Joseph Boldaz
Stephen Kalis
Charlotte Gehman

Dave Friedman

Steve Fegan

Meeting called to order at 7:01p.

Meeting Minutes

Motion by Lori to approve the Meeting Minutes of the September 26, 2017 Board Meeting and the October 17, Workshop Meeting. Second by Darrell. Motion approved.

Public Comment

None

Correspondence

None.

Treasurer's Report

Motion by Darrell to approve the Payables for October as presented. Second by Lori. Motion approved.

Admin Update

Records Resolution **Motion by Floyd to approve Resolution 2017-2. Second by Lori. Motion approved.**

Portnoff Writ Request – Signed by Rick and Darrell. Charlotte will forward to Portnoff.

Aging Update – Charlotte shared the status of delinquent accounts.

2018 Meeting Dates – 2018 Meeting dates approved as presented. Charlotte will advertise the meeting dates in the Reading Eagle in January.

Operator's Report

No violations. Plant is in good condition. The lack of rain has led to good flows. Have received several PA One Calls. Pump Draw down tests have been completed.

Motor Protection Breaker

Disk Filter Acid Cleaning – There is a leak and Steve has not identified it yet, preventing final cleaning. Need to take apart the valve and determine where the leak is.

Chemical Feed Pump Housing

Brick Lane Control Panel, Pump Inspection

Pump Station Auto Dialers – New auto dialer will be installed this week. Steve Fegan will verify that it was installed and that Pump Station 5 has an auto dialer.

Portable Generator will be moved to the Treatment Plant this week.

Sludge Pumping and Hauling – Sludge was hauled this week to prepare for cold weather.

Garage Water Problem – The shut-off valve was leaking and has been replaced as well as the floor drain cover plate which broke being removed.

Pump Station 2 has a meter problem and is not operating. Joe will follow-up with Dave.

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Engineers Report

Joe presented Board members with a flash drive containing the comprehensive sewer maps, the Capital Improvement Plan, summary presentation of the manhole conditions and a summary map.

Manhole Condition Assessment – Joe presented a Power Point presentation showing the results of the inspections performed on 117 manholes and a few additional manholes that were re-inspected in 2017. He suggested that televising the manholes would provide a better condition assessment of the manholes and provide assessment of the pipes. He mentioned that televising is listed on the CIP. Televising can be done in sections and does not have to be completed all at once. Based on the condition he recommends replacement of manhole A-6 and recommends that manholes A5-A2 be repaired to address hydrogen sulfide deterioration. He estimates a complete cost of about \$60,000 to replace manhole A-6. Based on the planned Penn DOT project in 2018, Joe recommends that this be included as part of the Penn DOT contract. **Motion by Darrell to approve replacement of manhole A-6 through Penn DOT for an estimated cost of \$60,000.00 total, which includes Engineering and Pumping and Hauling fees not to exceed \$7,500.00. Second by Floyd. Motion approved.** Joe estimates replacement to be a three day project. Joe will work with Penn DOT and Stephen will review all agreements.

To reduce hydrogen sulfide in the collection system Joe suggests the addition of hydrogen peroxide or other chemical to the pump stations.

2017 Capital Improvement Plan – Joe reviewed the revised Plan and suggested that the Plan is a good way to track the condition of the collection, conveyance and treatment systems.

Private Lateral Inspection/Borough Discussion – Place holder until action is taken by Borough. Rick met with the Zoning/SALDO committee. Stephen suggests that MABE continue to remind the Borough that we want to have a chance to review the document drafts.

Joe was provided a check to include with the NPDES Renewal Application.

Corbett Pump Station Improvement – Tim McEwen completed the work to improve the parking area and secured the open pipe with a plate.

Master Casting Agreement – **Motion by Lori to approve signing a Master Casting Agreement with Penn DOT. Second by Floyd. Motion Approved.**

Revised Operations Scope of Services -Board discussed the agreement in place with EEMA and suggested revisions to be considered along with the potential bidding process.

Solicitors Report

Stoltzfus Holding Tank – Charlotte sent a letter to Mr. Stoltzfus as a reminder to provide proof of completion of tank removal and that a certified hauler has emptied the tank.

Zoning/SALDO – MABE is waiting for opportunity to review the drafts.

Old Business

Property Inspections – the MABE will wait until Zoning and SALDO revisions are complete before acting on this item. Joe and Charlotte have plenty of samples collected.

2018 Rates/Budget – Will defer until the November meeting.

New Business

Heilner Tree Removal Quote – **Motion by Darrell to approve Heilner quote for tree/shrub removal near the WWTP garage. Second by Lori. Motion approved.**

Equipment Inventory – Will include in Scope of Services and discuss with Dave at contract renewal meeting.

Meeting Adjourned: 9:21p

Next regular Board meeting will be on November 28, 2017 at 7:00p at Borough Hall.

Respectfully Submitted by Charlotte Gehman