

MABE Meeting Minutes January 27, 2015

In Attendance:

Absent:

Others In Attendance:

Rick Shaw
Mike Popow
Floyd Jennelle
Darrell Gibble
Charlotte Gehman
Joe Boldaz
Stephen Kalis

Dave Friedman

Meeting called to order at 7:02p.

Meeting Minutes

Motion by Darrell to approve the Minutes of the December 8, 2014 Workshop meeting and December 27, 2014 Board Meeting. Second by Floyd. Motion Approved.

Adjourn Regular Meeting 7:03 p

Annual Reorganization

Motion by Floyd to appoint Mr. Kalis as temporary chairperson. Second by Darrell. Motion Approved.

Motion by Darrell to nominate the following slate of candidates for 2015. Second by Rick. Motion approved.

**Rick Shaw – Chairman
Floyd Jennelle – Vice-Chairman
Darrell Gibble – Secretary
Mike Popow – Treasurer**

Motion by Darrell with second by Mike to appoint Stephen Kalis of Fox Rothschild as Solicitor. Motion approved.

Motion by Rick with second by Mike to appoint Joe Boldaz of Hydraterra Professionals as Authority Engineer to include the Hydraterra published rate schedule. Motion approved.

Motion by Mike with second by Floyd to appoint EEMA as Operator for one year and their published rate schedule. Motion approved.

Acknowledgment of continued services with Reinsel Kuntz Leshar as Auditor.

Adjournment of Reorganization meeting, regular meeting resumed at 7:10p

Public Comment

None

Correspondence

Reinsel Audit Scheduled – contract signed
Hydraterra 2015 Rates – reviewed the rate schedule
EEMA 2015 Rates – reviewed the rate schedule
Chester County Health Department – informational only
PMAA PA Bidding Threshold – review of changes
Suburban Testing Labs QC Letter – review of a change in reporting
Portnoff Collection Letter Approval – Stephen reviewed and approves the letter.

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Treasurer's Report

Motion by Darrell to approve the Treasurer's Report. Second by Floyd. Motion Approved.

Operator's Report

One violation for phosphorus occurred when the Sternpac pump broke, but a new pump has been put in service. The second clarifier has not been cleaned yet as they are waiting for better weather. Dave anticipates improved results at the end of the month.

Engineer's Report

Equalization Tank Repair – Holding back \$1,875.00 to complete sealing of the paving work in the Spring. Joe is presenting and recommending for payment \$37,200.00 for Pay application #4 for Phase 3. **Motion by Floyd to approve Pay application #4 for Phase 3 Equalization Tank Emergency Repair in the amount of \$37,200.00. Second by Mike. Motion approved.**

Disinfection Upgrade – The HVAC is in but is not running. The system was not holding the Freon charge and therefore start-up testing was pushed back. Now start-up is scheduled for next week. The Engineer's Certificate certifying substantial completion of the work presented in the Water Quality Management permit has been provided to the state. Close out documents for the grant were submitted to Chester County on December 9th. There are a couple of outstanding items on the punch list, which Hydraterra has reviewed with both contractors. Heat tracing is complete. Joe is presenting and recommending for payment, Pay Application #8 in the amount of \$53,508.25, leaving a balance of \$44,820.25 to complete any outstanding items (including a 5% retainage). **Motion to Mike to approve Pay Application #8 for the Disinfection Upgrade for payment in the amount of \$53,508.25. Second by Darrell. Motion approved.**

Lagoon Closure Project – Review of the Hydraterra proposal regarding design and bidding services for the Lagoon Closure project was discussed. Stephen's office has reviewed the proposal and discussed changes in the contact language with Joe. **Motion to approve the Professional Services Agreement presented by Hydraterra involving design and bidding for the Lagoon Closure. Second by Darrell. Motion approved.**

Blue Rock at Elverson- Mr. Schempp is still moving forward with the plan, and we should be hearing from him soon.

Corbett Pump Station – work is scheduled for the second week in February. Joe will coordinate this with the draw down tests and with EEMA so John Larson can be on site during testing.

Community Evangelical Free Church – Waiting for construction to be proposed. No activity at this time.

PA DEP Site Visit and Lagoon Closure Letter of Support- Review of the letter received from DEP which will be submitted with the grant application in support of the lagoon closure.

Springfield Village Dedication Agreement- physical construction is complete. Punch list has been presented to Berks Homes. Last correspondence was in Jan. 2014. Joe has reviewed the agreement. Stephen will send a letter requesting additional escrow to cover review of the as built drawings. Charlotte will confirm contact information and tapping fee payments for Stephen who will compose a letter to Springfield to initiate the dedication process.

Chapter 94 Report – Joe is working on the report and expects to present a draft in Feb.

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Solicitors Report

DEP Consent Order – no action at this time.

Annual Enabling Resolutions – Review of enabling Resolutions 2015-1, 2015-2 and 2015-3.

Motion by Mike to approve Enabling Resolution 2015-1 for the Capital Fund Budget as named above. Second by Darrell. Motion approved.

Motion by Mike to approve Enabling Resolution 2015-2 for the Operating Budget as named above. Second by Floyd. Motion approved.

Discussion of User fees for 2015. The user fee will be raised to \$192.00 per quarter per EDU effective with the 1st quarter 2015 billing. All other fees will remain the same.

Motion by Mike to approve Enabling Resolution 2015-3 Sewer Fees and Charges as named above. Second by Darrell. Motion approved.

Old Business

Board Member Replacement – Rick will contact two potential board member recommendations.

Performance Appraisal – Darrell and Rick will present this at the February meeting.

Insurance Search – Review of the meeting and discussions with brokers to this point. Meeting scheduled for Wednesday January 28 with two brokers. Further discussion at the February meeting.

New Business

2015 CRP Grant Application – The completed grant application is due at the county on February 27, 2015.

Motion by Darrell to adjourn at 8:29p. Second by Mike. Motion carried.

Next regular board meeting will be at 7:00p on February 24, 2015. Public Hearing for the 2015 CRP Grant Application is scheduled for 7:00p on February 3, 2015 in conjunction with the regular Borough Council meeting.

Respectfully Submitted by Charlotte Gehman