

MABE Meeting Minutes February 25, 2014

In Attendance:

Rick Shaw
Darrell Gibble
Doug Mountz
Mike Popow
Charlotte Gehman
Joe Boldaz
Stephen Kalis

Absent:

Floyd Jennelle

Others In Attendance:

John Larson
Jack Stewart
Rebecca Mason

Meeting called to order at 7:00p

Meeting Minutes

Motion by Rick to approve the minutes of the January 28, 2013. Second by Mike. Motion Approved.

Public Comment

None

Correspondence

USDA Loan Offer – Joe will review
PMAA Training Opportunities reviewed

Treasurer's Report

Motion by Darrell to approve Treasurer's report. Second by Mike. Motion Approved.

Review of \$15.00 markup fee reviewed. Stephen will review with Charlotte.

Operator's Report

Treatment is poor due to bypassing of EQ Tank. Have reconfigured the flow path to improve operations. Working on the timing between the two trains. To avoid any overflow in the screening vault, the transfer switch will be rewired to run temporary pumps with the generator. Sludge has been hauled. DEP still has not visited the site due to other problems, but they have been in contact. Joe has logged the contacts.

Joe has asked John to pull the pumps at the Corbet PS (PS#3) as part of the evaluation for the Blue Rock at Elverson development. Contractor will be required to pull the pumps as Pump Station 3 has no hoist.

Pump Station 3 evaluation expenses should be billed to Dan Shempp/Blue Rock at Elverson. EEMA will make note to separate charges on invoices.

Engineer's Report

Equalization Tank Failure – Slab under the EQ Tank has been inspected. It was discovered that many of the anchors broke but three of the anchors were pulled from the concrete. An external inspection of tank has been completed. HtP is waiting for ice melt and tank cleaning to inspect the inside. Should be able to inspect by end of next week. Design for re-installation is near complete. Phase 2 repair work is 85% complete. Payment application for Phase 2 at \$39,820.00 is presented for approval. **Motion by Darrell to approve payment application for Phase 2 EQ Tank repair. Second by Floyd. Motion approved.**

Disinfection Upgrade – Items and amounts relating to the cost reduction of the project are still finalized. Shop drawings are arriving and being reviewed.

83 S. Brick Lane – Joe was requested to determine the extent of existing sewers along Brick Lane but has not been able to complete that because of the snow.

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Granahan/Schempp Townhouse Community – HtP is review as-built drawings and aerial photos of the property and conveyance to the Corbet Pump Station. Joe discussed possible connection by gravity to the Corbet Pump Station improvements that may be needed and other sewer connections options. Joe will contact Mr. Schempp to discuss the gravity sewer and other options and make him aware of improvements that pumps may be needed. He will also discuss the additional surveying may be required.

Annual Wasteload Management Report (Chapter 94) – Report is due at the end of March. Joe expects to have that for board review in the next few weeks.

Solicitors Report

Covered in Executive Session.

Old Business

None

New Business

Motion by Doug for salary increase of \$1.00/hour for Charlotte effective with the next pay cycle.

Second by Mike. Motion approved. Stephen suggests formalizing an evaluation process to review salary performance, etc. on an annual basis. Board will consider timing evaluation with budget process.

Meeting Adjourned to Executive Session at 7:52p

Executive Session Ended at 8:24p

Motion by Darrell to draw down \$100,000.00 from the loan to cover expenses of the EQ Tank Failure.

Second by Mike. Motion Approved. Charlotte will prepare paperwork.

Motion to adjourn at 8:30p

Respectfully Submitted by Charlotte Gehman