

MABE Meeting Minutes April 28, 2015

In Attendance:

Absent:

Others In Attendance:

Rick Shaw
Mike Popow
Jose Colon
Floyd Jennelle
Darrell Gibble
Charlotte Gehman
Joe Boldaz
Stephen Kalis

Jack Stewart
Dave Friedman

Meeting called to order at 7:00p.

Meeting Minutes

Motion by Darrell to approve the Meeting Minutes of the March 31, 2015 Board Meeting. Second by Floyd. Motion Approved.

Public Comment

Jack Stewart – At the last regular board meeting, Borough Council gave permission to MABE to review the 537 Plan. Council is suggesting MABE proceed with pursuing a grant. Both groups will need to discuss the actual project cost further based on the result of any grant awards.

Correspondence

Reinsel Proposal – Reviewed 3 year proposed contract provided by Reinsel. Charlotte will request a few additional quotes for comparison.

Stoltzfus Bookkeeping Contract – Review of contract for June 2015-June 2016. **Motion to approve the Stoltzfus Bookkeeping Contract as presented by Rick. Second by Mike. Motion Approved**

Letter of Complaint – No response warranted at this time.

Review of Plans from Borough – Joe will determine whether the plans handed down to MABE from the Borough need to be kept.

Treasurer's Report

Motion by Darrell to approve the Treasurer's Report. Second by Floyd. Motion Approved.

Board approved changing the format of the quarterly invoices to a single sheet for customers with a balance effective with the 2nd quarter.

Operator's Report

Plant is operating well. No violations. Influent solids registering low on sample and may be due to the lab not shaking the sample before testing. Dave presented a quote (see attached) for rebuild of two pumps. Lagoons are being dewatered. **Motion by Mike for Charlotte to obtain a quote from Kistler O'Brien for two fire extinguishers for the Disinfection building shop and the lab not to exceed \$600.00. Second by Floyd. Motion approved.**

Engineer's Report

Equalization Tank Repair – Driveway sealing to occur in May. Holding retainage until sealing completed.

Disinfection Upgrade – Review of quote from Eastern Environmental for items not included in the Disinfection Upgrade project. **Motion by Darrell to approve quote for miscellaneous work as outlined in Eastern Environmental quote in the amount of \$11,376.00. Second by Floyd. Motion approved.**

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Installation of Rotameter- Joe responded with comments and item may be in stock and may be installed at no charge. More information at May meeting.

Lagoon Closure – John is dewatering the lagoons. Preparation of land development and grading plans will be the next step.

Inflow and Infiltration Assessment – Joe has been out twice since the March meeting to observe various manholes. He compared flow readings during the storms and presented a report of his findings. Joe suggests inflow may be more of a problem than an infiltration problem as the flow rates rise quickly after a storm event. Joe notes that the 6 inch pipe installed within the older areas of the Borough may be a problem as flow velocity was observed to be slow in these six-inch sewers, creating the potential for an overflow.

Yelk Subdivision Sewer Extension – Review of plans for the property suggests that the sanitary sewer lateral is routed through the basin and that inflow into the sewer lateral may be coming from a standpipe in the basin, connected to the lateral. The recent surcharging in the sewer system could be a result of this standpipe Joe recommends flushing and televising the suspect pipe and using dye to confirm connection into the sanitary sewer system. Charlotte will write letters to the homeowners (Mr. Yelk and owners of 35 and 37 W. Main St.) to alert them of the need to be on the property. Charlotte will notify homeowners of the date and timeline for the work when known. Joe recommends a 4-year contract to televise and clean all sewers in the Borough, starting with the older 6 inch pipe. There are approximately 300 manholes in the Borough. According to Dave, John estimates \$800-1000 for a full day to televise and flush pending authorization to be on the property. **Motion by Mike to approve John flushing and televising the lines pending approval to access the property not to exceed \$1,200.00. Second by Darrell. Motion approved** In order to gain an overview of the surface conditions and inflow Joe recommends doing a drive-by during storm event. He also recommends making the repairs to manholes MH-C2; MH Z-1 and MH W-13.

PA DEP Act 537 Planning Grant- A proposal to prepare an update to the Act 537 plan requires a review of the previous Act 537 Plan Update, preparation of a Task and Activity Report (TAR) and a meeting with the state, to discuss the previous plan and TAR. The Act 537 Sewage Facility Plan is essentially a comprehensive plan of the sewer system. To move forward with the project requires a meeting with the Borough Council and MABE to discuss future land development plans. Jack Stewart will discuss the project again with Council at the May meeting to discuss a timeline.

Solicitors Report

DEP Consent Order – Discussed in Executive Session.

Springfield Village Dedication- Escrow monies have been received. Stephen will have the dedication documents for review at the next meeting and may be able to get developer approval by then as well. Stephen explained that the developer will post financial security which MABE will have access to should a failure occur.

Old Business

Insurance – Stephen has reviewed the sample policy and intergovernmental contract and has no issue with that document. Stephen provided the required resolution document. MABE will consider additional riders to the policy. Stephen will want to review the actual policy when received. **Motion by Darrell to approve Resolution 2015-4 regarding the Intergovernmental Contract for Insurance Coverage. Second by Jose. Motion approved.**

Moving MABE Files/Records to Plant for Storage - Charlotte will come up with an estimate for storage rack and file boxes and will present in May.

Motion to adjourn to executive session by Darrell at 8:33p. Second by Floyd. Motion approved.

New Business

None

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Adjournment:8:33p

Next meeting will be on May 26, 2015 at 6:00p at the WWTP, followed by the regular meeting at Borough Hall at 7:00p.

Respectfully Submitted by Charlotte Gehman