

MABE Meeting Minutes February 24, 2015

In Attendance:

Absent:

Others In Attendance:

Rick Shaw
Mike Popow
Floyd Jennelle
Darrell Gibble
Charlotte Gehman
Joe Boldaz
Stephen Kalis

Dave Friedman

John Larson
Jack Stewart
Jose Colon

Meeting called to order at 7:02p.

Meeting Minutes

Motion by Rick to approve the Meeting Minutes of the January 27, 2015 Board Meeting. Second by Darrell. Motion Approved.

Public Comment

None

Correspondence

PMAA Board Member Training

Treasurer's Report

Motion by Darrell to approve the Treasurer's Report. Second by Floyd. Motion Approved.

Operator's Report

January operations were poor due to the cold weather. No sludge was hauled in January. EEMA is working to balance flows more evenly. Still working on the heating system. The Stenner pump that was purchased in December was defective and has been sent back for repairs, so they are using a spare pump. The Sternpac froze which is the first time John has seen that occur. The Corbett pump is not running. Pikeland has not been able to come out to work on it, so John will contact Controllex. Plant efficiency suffers with the cold weather because more than half of the plant is out of the ground. The plans remain to clean the second clarifier when the weather warms up.

Engineer's Report

Equalization Tank Repair – At this point, the only money being held is for the paving/sealing work to be done in the Spring.

Disinfection Upgrade – **Motion by Darrell to approve Pay Application #7 in the amount of \$16,196.94 to Condon Electric for work completed. Second by Mike. Motion approved.** Holding 5% retainage of 6,749.00. Heating issues in the new building continue. The Freon is not holding a charge. Eastern Environmental is responsible for resolving this issue. The Geothermal issues are the responsibility of Daikin. The freezing temperatures have made it difficult to keep the heating system running. There is currently no back-up heat in place. Joe explained the system design and that the geothermal unit is intended to extract heat from the effluent. It is expected to use less energy than a conventional unit and transfer heat between the buildings and the effluent to keep the system cool in the summer. There is a 12 month maintenance bond on the system. If the system is not working by the March meeting, the board suggests that a letter to the contractor may be needed. Temporary heating options are being considered. O&M Manuals have been provided to MABE. Joe is still waiting for a warranty for the heating system and will provide those to MABE when he receives them. The Contractor will be on site on Friday to review punch list items.

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Lagoon Closure Project – Waiting for the weather to warm up to begin survey work and begin draining the lagoons again.

Chapter 94 Report – Due March 31st to the state. The final report will require Rick's signature.

Corbett Pump Station – Due to the snow and icy winter conditions work around the pumping station with any water is dangerous. The pump station is currently a difficult spot to access and pull a vehicle off the road. Pikeland is scheduled to come out when access and weather improve.

Granahan/Schempp Townhouse Community – No new activity to report.

Community Evangelical Free Church – Nothing to report.

Springfield Village Dedication – Joe has been in contact with Gary McEwen regarding final dedication. Stephen has reviewed the communications and has offered to create the dedication documents. A 12 month maintenance agreement is in the contract, but Stephen suggests 18 mos.

Contract - Stephen says the two outstanding Tapping Fees do not affect dedication. Stephen does not support allowing developers to purchase EDUs separately. The developer typically receives all of the development money up-front with construction financing, with the exception of developments built in phases. In the future the MA should require all tapping fees to be paid in full at the beginning of the project. Charlotte will verify the amount currently in escrow for Springfield Village. **Motion to authorize Stephen to begin the process of creating the dedication documents for Springfield Village. Second by Darrell. Motion approved.** Charlotte will send a letter to Berks Homes requesting additional escrow.

Solicitors Report

DEP Consent Order – Board members reviewed and discussed the letter received from DEP dated February 2, 2015, which covers the last permit cycle. Stephen will acknowledge receipt of the letter to DEP. He and Joe will meet to develop a more detailed response.

Old Business

CCDC CRP Grant Application – The application is due on Friday, February 27 by 4:00p. Charlotte will attempt to collect some more letters of support prior to the submission deadline.

Board Member Replacement – Jose Colon attended the meeting to consider appointment to the MABE Board. Jose stated that he is willing to serve on the MABE board. Charlotte will prepare a letter to recommend that Borough Council appoint Jose to the MABE Board.

Performance Appraisal –Charlotte was presented with her written performance appraisal. **Motion by Rick to approve a \$1.00/hour pay increase for Charlotte effective in March 2015. Second by Darrell. Motion approved.**

Insurance Search – Review of PIRMA quote provided by H.A. Thomas. Two other quotes are still expected. Charlotte will forward the sample PIRMA contract to Stephen for review. Discussion of the best type of insurance for MABE.

Charlotte will forward all quotes to board members. Jack Stewart suggests getting all Borough Council members together to make a decision by the May 1st deadline.

New Business

None.

Motion by Darrell to adjourn at 8:36p. Second by Mike. Motion carried.

Next regular board meeting will be on March 31, 2015 at 7:00p.

Respectfully Submitted by Charlotte Gehman