

# MABE Meeting Minutes December 29, 2015

In Attendance:

Absent:

Others In Attendance:

Rick Shaw  
Mike Popow  
Darrell Gibble  
Floyd Jennelle  
Jose Colon  
Charlotte Gehman  
Stephen Kalis  
Joe Boldaz

Dave Friedman

Meeting called to order at 7:02p.

## Meeting Minutes

**Motion by Darrell to approve the Meeting Minutes of the November 24, 2015 Board Meeting. Second by Mike. Motion Approved.**

## Public Comment

None

## Correspondence

Austin Landscaping Quote – Review of Austin Landscaping Quote to clean up the WWTP property. John and Rick walked the property. Rick will call Heilner Landscaping for a quote. Will seek a third contractor for a quote also.

Reinsel Audit Letter signed, copy to be sent to Reinsel. Dave will ask John to break the project down to the necessary CRP Grant Contract/Next Steps – December report updated the county.

Storage Tank Registration/Permit – Charlotte will send the form to close the tanks in place.

PMAA Dues/Roster – Discussion of whether to maintain membership going forward. **Motion by Floyd to renew membership in PMAA for 2016. Second by Darrell. Motion Approved.**

Saddler Pump Station Complain Letter – Review of letter from Betty Walsh and response. The auto dialer has been repaired. Dave will post the MABE phone number on the Saddler Pump Station.

## Admin Update

County Grant Check Presentation Update – County does not have a date yet for the grant check presentation.

MABE Meeting Dates for 2016 – **Motion by Darrell to approve the Meeting Dates as the last Tuesday of the month for 2016 and to advertise same. Second by Jose. Motion approved.** Charlotte will advertise the dates in the Reading Eagle.

Board reviewed Charlotte's performance appraisal and approved \$1.00/hour raise effective January 1, 2016.

## Treasurer's Report

**Motion by Mike to approve the Treasurer's Report. Second by Floyd. Motion Approved.**

## Operator's Report

Blower building Door to be replaced by Stoltzfus. Dave will check with John to find out the date of repair scheduled.

Sink Repair – Dave will follow-up with John to see if it's been fixed.

Auto Dialer Repair – Modem at the plant for the Auto Dialer has been replaced.

Suggested Revisions to MABE Operator's Report – discussed Dave providing more detailed report for the maintenance starting in January.

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Plant is working well. Flows have been high lately. John programmed the valve to keep solids from accumulating in the disk filter.

Discussion of Eastern invoice for site call for loose wires and the missing dedicated ground wire. Board agrees to contact another electrical contractor to add the new wire. Joe will seek a quote from Eastern. **Motion by Mike to approve installation of a neutral wire to correct the problem at the disk filter not to exceed \$850.00. Second by Darrell. Motion Approved.**

## Engineer's Report

WWTP HVAC System – Review of suggestions Joe made to improve the disk filter problem, fan louvers and the back-up generator per Joe's email of December 10<sup>th</sup>. Small screen basket strainer has been installed to stop the disk filter from clogging causing the HVAC system to stop. Will plan to keep an eye on the situation and determine whether a programmed delay is necessary. Dave will talk to John about the best low flow time and report next month.

### Lagoon Closure Project

Interim Drainage Project – Berm was excavated and lagoon is continuing to drain. Have to wait for freeze to measure sludge. Will be meeting with the civil engineer to discuss moving forward as two separate projects or bring in enough fill to grade the area flat or to extend the project. Joe will present two different grading plans at the January meeting. No farmers are interested in the sludge, so it will be mixed in.

Plant Water Project – discussion of the options and explanation of costs. Joe confirmed that the plan will hold if there are no funds to complete this project in the near future.

Violation and Electrical Consumption History – review of chart presented by Joe showing relationship to plant activity and electrical usage. Charlotte will provide Joe with the electrical numbers for the Water Street Pump Station. (Pump Station 1) and request detailed usage reports from PPL for all accounts.

Capital Improvement Plan- review of the changes to the document previously presented and review of specific projects.

## Solicitors Report

Annual Enabling Resolutions:

**Motion by Mike to approve resolution 2015-7 confirming the proposed Sewer Capital Budget. Second by Darrell. Motion approved.**

**Motion by Mike to approve resolution 2015-8 confirming the proposed 2016 Operating Budget and second by Jose. Motion approved.**

**Motion by Darrell to approve resolution 2015-9 confirming the Sewer Rentals and Charges effective January 1, 2016. Second by Floyd. Motion approved.**

## Old Business

WWTP Landscaping- discussed under correspondence.

2016 Budget – Approved as part of Enabling Resolution.

CEFC Sewer Connection – Two manholes are yet to be tested. Joe is calling monthly for an update.

## New Business

None.

Meeting Adjourned: 8:35 p

Next regular meeting will be on January 26, 2015 at 7:00p at Borough Hall.

Respectfully Submitted by Charlotte Gehman