



The Borough of Elverson
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January 4, 2016

The reorganization meeting of the Elverson Borough Council was held on Monday, January 4, 2016 and called to order at 7:00 PM by Mayor Bob Broderick, who led the Pledge of Allegiance.

ATTENDANCE:

Shirley Crehan, Bob Broderick, Jack Stewart, Bob French, Dwight Frizen, Doug Hoskins and Lori Kolb.
Absent: Merle Stoltzfus and Esther Prosser.

Also in attendance: Mark Stabolepszy, SSM Group, Paul McEwen, resident

NOMINATION AND SELECTION OF OFFICERS:

Motion was made by Jack Stewart to nominate Shirley Crehan as Council President. Motion carried by all.

Motion was made by Bob French to nominate Merle Stoltzfus as Vice President. Motion carried by all.

Mayor Broderick turned the meeting over to Council President Shirley Crehan.

ELECTION RESULTS:

President Shirley Crehan; Vice President Merle Stoltzfus

Motion was made by Dwight Frizen and seconded by Doug Hoskins to nominate Lori Kolb as Secretary/Treasurer. Motion carried by all.

Motion was made by Dwight Frizen and seconded by Bob French to continue representation for the Borough from Yergey, Daylor, Allebach, Scheffey, Picardi as Borough Solicitor; Spotts, Stevens, McCoy, requesting Mark Stabolepszy to be our representative for Engineering Services; Kraft Codes Services LLC as Zoning Officer; National Penn Bank as Financial Institution; Reinsel, Kuntz Leshar as Auditor; H.A. Thomson as Insurance Company and Barclay Hargreaves as Emergency Management Coordinator. Motion carried by all.

COMMISSION SELECTIONS:

Motion was made by Jack Stewart and seconded by Bob French to reappoint Dawn Onushko and Lauren VanSteenvoort to the Historical Commission; reappoint Darrell Gibble to the Municipal Authority; reappoint David Hall and Bob Clements to the Planning Commission; appoint Doug Mountz to Zoning Hearing Board; to reappoint Esther Prosser to the Tree Commission and to appoint Herb Hamilton as Chair of the Tree Commission. Motion carried by all.

Motion was made by Doug Hoskins and seconded by Bob French to approve the commissions list. Motion Carried by all.

Motion was made by Dwight Frizen and seconded by Bob French to adjourn the Reorganization Meeting at 7:30 PM. Motion carried by all.

REGULAR MONTHLY ELVERSON BOROUGH COUNCIL MEETING

The Monthly Meeting of the Elverson Borough Council was held on January 4, 2016 following the Reorganization Meeting and called to order by Council President Shirley Crehan at 7:30 PM.

ATTENDANCE:

Shirley Crehan, Bob Broderick, Jack Stewart, Bob French, Dwight Frizen, Doug Hoskins and Lori Kolb. Absent: Merle Stoltzfus and Esther Prosser.

Also in attendance: Mark Stabolepszy, SSM Group, Paul McEwen Sr. and Paul McEwen Jr., residents.

MINUTES:

Motion was made by Doug Hoskins and seconded by Dwight Frizen to accept the December 2015 meeting minutes as submitted. Motion carried by all.

PERSONS TO BE HEARD:

Paul McEwen submitted a request to Council for a waiver from the full provisions to the Stormwater Ordinance requirement for a pole building he would like to construct on his property along Conestoga Road. Mark Stabolepszy reviewed the plans submitted by Mr. McEwen for an on-site infiltration to mitigate Stormwater. Motion was made by Jack Stewart and seconded by Doug Hoskins to grant a waiver from the full provisions to the Stormwater Ordinance conditioned upon Mr. McEwen reimbursing the Borough for all SSM Group, Inc. review fees and upon the installation of the infiltration bed as per the plans approved by Mark Stabolepszy from SSM Group, Inc. Motion carried by all.

TREASURERS REPORT:

Motion was made by Dwight Frizen and seconded by Bob French to accept the January Treasurers Report and pay bills as presented. Motion carried by all.

PRESIDENTS REPORT:

Motion was made by Jack Stewart and seconded by Doug Hoskins to have C.E. Levan Excavating, Inc. connect the pipes from the Borough Hall Building to the Elverson Water Company public water service per his quote and have Mark Stabolepszy apply for a highway occupancy permit. Motion carried by all.

Shirley Crehan asked Council to consider replacing the existing toilet at Borough Hall with a newer, more efficient toilet. Council agreed the existing toilet should be replaced.

Doug Hoskins made a motion, seconded by Dwight Frizen to accept the pay schedule for the compensation for Lori Kolb as outlined in the letter from Shirley Crehan. Motion carried by all.

Shirley Crehan reviewed the Projects 2016 list created to assign members to work on upcoming projects as well as continuation of existing Borough Projects. Jack Stewart will work with Lori Kolb to get together the specifications for the Trash Service Contract and submit for bid.

BUILDING, GROUNDS, STREETS AND LIGHTS

Doug Hoskins mentioned that he will be checking some street lights that are reported out.

Bob French reviewed the repairs that were done in the meeting room and discussed plans for painting work throughout the Borough Hall Building.

COMMUNICATIONS:

Newsletters have been mailed out

LOCAL SERVICES

Shirley Crehan reviewed the Twin Valley Fire Department 2016 Contract, Council agreed to accept the contract.

Shirley Crehan reviewed the State Police Report with Council. Lori Kolb will check with State Police to see how we might obtain additional detail along with the report.

PLANNING:

Shirley Crehan mentioned that they are completing the zoning phase and will be starting the SALDO portion of the plan.

SERIVCES

Mark Stabolepszy reviewed the bid package / project manual packet for the Borough Street Project. Mark Stabolepszy requested Council's authorization to advertise the bid package. Jack Stewart made a motion, seconded by Dwight Frizen to authorize Mark Stabolepszy to advertise the completed bid packet for the Borough Street Project. Motion carried by all.

Jack Stewart made a motion, seconded by Bob French to adopt Resolution No. 2016-01, Approving Price Adjustment Clause for Purchase of Bituminous Materials for Borough Street Projects. Motion carried by all.

Jack Stewart will request financial reports from the Municipal Authority.

TREE COMMISSION

The Tree Commission 2015 annual report was included in Council's packets.

NEW BUSINESS

Council reviewed the 2016 Bid Rates

Shirley Crehan requested Council's permission to purchase an LCD projector for the Borough. Dwight suggested while shopping for a projector, it would be helpful to consider the size and luminosity for meetings held at a larger venue.

Shirley Crehan reviewed the award of the Recycling Performance Grant. Council agreed it would be helpful to further educate, advertise and encourage the community to recycle.

Doug Hoskins made a motion, seconded by Jack Stewart to post only messages on the Digital Sign that comply with Ordinance No. 2011-1 and to have Lori Kolb post the messages. Council will be able to suggest additions for the sign at monthly meetings, with exception being that Lori will notify Council for approval of any emergency events that may need to be posted mid-month. Vote was 4 to 1, motion carried.

Motion was made by Jack Stewart and seconded by Bob French to adjourn the meeting. Meeting was adjourned at 9:22 PM.

Respectfully,

Lori Kolb, Secretary Treasurer

