



**The Borough of Elverson**  
**101 South Chestnut Street**  
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July 1, 2014

The monthly meeting of the Elverson Borough Council was held on Tuesday, July 1, 2014 and called to order at 7:00 P.M. by Council President, Shirley Crehan who led the Pledge of Allegiance.

**ATTENDANCE:**

Shirley Crehan, Merle Stoltzfus, Bob Broderick, Esther Prosser, Jack Stewart, Bob French, Doug Hoskins and Lori Kolb, Secretary/Treasurer Absent: Dwight Frizen

Also in attendance: Mark Stabolepszy, SSM Group, James Valentino, Boy Scout

**MINUTES:**

Motion was made by Jack Stewart and seconded by Doug Hoskins to accept the minutes as submitted. *Motion carried by all.*

**TREASURER'S REPORT:**

Motion was made by Merle Stoltzfus and seconded by Bob French to accept report and pay bills as presented. *Motion carried by all.*

**PERSONS TO BE HEARD:**

None

**PRESIDENTS REPORT:**

Sunoco Pipeline – Shirley Crehan distributed information concerning Sunoco's plan to obtain PUC authority.

DVRPC On line training – Shirley Crehan explained this was free training for various courses and that more information would follow when a login is obtained.

Act 37 – 2014 of Borough Code – Shirley Crehan mentioned there is a new section 904.1 regarding removal of elected officials or appointees.

Act 27-2014 - PSAB notification regarding copies of Borough Code – Shirley Crehan mentioned we received a notice from PSAB informing us they will be printing copies of the new Borough code. The state will send 4 copies to each borough, one of which needs to be sent to the borough solicitor. Bob Broderick mentioned it was already available on line.

**CORRESPONDENCE:**

Resident Chris Carbaugh concerned about traffic safety at intersection of 21 N. Chestnut Street and there is no traffic light or any 4 way stop sign. Merle Stoltzfus said the sight distance in this area has been greatly improved, but further improvement needs to be addressed this with the state. Mark Stabolepszy said that there was a previous attempt to obtain an easement from a resident to put in a light, but the resident would not allow it. Lori will follow up with resident and have them contact PennDot.

Resident is concerned about neighbor's pool. Pool is uncovered and unused and contains rotting leaves and a dead squirrel and is a source of swarms of mosquitoes, gnats and flies. Council Members did not feel there was anything they could do. Jack Stewart suggested the resident call the County regarding the mosquito control. Lori Kolb will call the resident and refer them to the Department of Health.

**EMERGENCY MANAGEMENT COORDINATOR:**

Report in folder

Council Members signed the Resolution No. 2014-3 and Promulgation for the adoption of the 2014 Emergency Operations Plan of Elverson Borough, which was adopted at the June 3rd, 2014 Council meeting.

**MUNICIPAL AUTHORITY:**

Nothing to report

**HISTORIC COMMISSION:**

Esther Prosser mentioned they had a table set up with some historical trivia at Elverson Day

**BUILDING, GROUNDS, STREETS & LIGHTS:**

Doug Hoskins mentioned they are still waiting for ground to settle from prior work on Park Avenue before any additional work is done. Lyons and Hohl did complete the work at South Pine and Steeplechase, all went well. Doug Hoskins said that he and Bob French had an informal meeting with Dave Willis and several others at Whitford regarding a larger sign to better identify where their delivery trucks should travel. Merle Stoltzfus explained it would need to go through the zoning hearing board to put in a larger sign, because of the ordinance in the Borough. Bob Broderick said he has noticed trucks signal ahead of time because they are most likely using their GPS. Merle said that the Borough will be working on the zoning ordinance in approximately the next year, so it could be further addressed at that time.

Bob French mentioned that the roof work at Borough Hall was done.

Ehrlich treatment for carpenter bees at Livingood Park – Bob French mentioned if we see any more bees prior to 30 days they will re-treat.

Bob French mentioned there were over 100 spindles knocked out at the gazebos at Livingood Park, so Vixen Hill repaired them prior to Elverson Day. Bob French suggested a future plan, possible fundraising, for additional maintenance and repairs. Also mentioned was possible installation of cameras to deter future vandalism. Jack Stewart mentioned that money would be needed for continued maintenance for park gazebos, etc. Esther Prosser suggested a sign for a reward to be offered for anyone who knows anything about the people involved in the vandalism. Shirley Crehan mentioned that one arm rail still needs to be repaired and Bob French explained concrete repairs would need to be done prior to the repair to the rail.

Inspection report for boiler at Borough Hall – Shirley Crehan explained Selective Insurance requires scheduled inspections of the boiler at Borough Hall to continue coverage and we need to have someone come out to service the boiler. Merle Stoltzfus suggested JZ Enterprises, John Zimmerman to service the boiler. Lori will call JZ Enterprises.

Bid Limits for contracts – Bob French provided information on current bid limits.

Train Station – Shirley Crehan reported she was working on getting quotes from John Boyd, Perry Salisbury, Essig and Guiwell as required by the insurance company, for work needed on boiler, sump pump and hot water heater at train station. Shirley also mentioned that Lori will call Mary at Tim

Hennessey's office to see if there is still an odor of oil at the train station, if not, we can notify Lewis Environmental to remove the fans.

**BOROUGH EVENT PLANNING:**

Elverson Day recap – Esther Prosser said it was a good weather day, one vendor backed out at the last minute for food, but overall it was a good day. Esther Prosser has not calculated the budget as yet. Shirley Crehan mentioned we needed certificates of insurance for any vendors that service our events, per our insurance requirements.

**COMPREHENSIVE PLAN:**

VPP Grant – Shirley Crehan mentioned we received a letter regarding round two for the ordinance plan. Merle Stoltzfus will talk to Carol Stauffer about this. Merle would like to do both zoning and subdivision ordinance all at one time rather than take additional time to complete separately. This would not take place until sometime between October and January. Merle said the grant application is due September 10<sup>th</sup>.

Comprehensive Plan Wrap up – Shirley Crehan explained we have received two copies bound, one master copy for duplicating and 10 CD's. Merle Stoltzfus suggested we put it on the website. Shirley gave Bob Broderick and Mark Stabolepszy each a CD.

**ZONING OFFICER:**

Report in folder – Jack Stewart would like Glen Kraft to come and meet with he and possibly Merle Stoltzfus, regarding how their billing and payment schedule. Jack Stewart will make arrangements for a meeting with Glenn from Kraft.

**PLANNING COMMISSION:**

Nothing to report

**ENGINEERING:**

Report in folder – Mark Stabolepszy spoke about the tennis court information he had looked into from 2012 which was in his report from March 2013. He mentioned the overall repairs, at that time, were approximately in the 50 to 60 thousand dollar range. Mark also mentioned prior reports noted if it were just milled out to get a decent repair on the cracks, the cost was in the 6 to 8 thousand dollar range.

Mark Stabolepszy spoke regarding the condition of Main Street. If there was no initiative taken to speak to PennDot regarding the storm water and road surface, it would continue to deteriorate. Merle Stoltzfus mentioned that Tim Hennessey is going to set up a meeting and also spoke with Bob Kennedy. Merle said the storm system was not the Boroughs system so there will be discussion on that issue as well.

Mark Stabolepszy also spoke about the storm water management ordinance. Merle Stoltzfus asked Mark if the Borough would recover some of the cost of the time spent on the ordinance. Mark was not certain what, if any, refund we would see, but he said he will look into this. Mark explained when developments do not maintain storm water the responsibility comes back to the Borough. There was further discussion on what specifications qualify as a development and what other types of things are affected by the storm water management ordinance. Mark explained DEP is saying, as a Borough, we are required to enforce the ordinance. Mark overall did not feel this ordinance would be a burden on a small project. Mark felt we would be in a weak position with DEP if we did not accept the ordinance. Mark mentioned through the MS4 process we could find where EPA or DEP could be checking up, but it would be a small chance. Merle said as a local municipality we are being asked to control storm water. Merle said that at the seminar he attended they took extensive time to explain the importance for control of storm water and further explained to Council the damage that could occur if the volume of storm water is not controlled. Merle feels it will be difficult to enforce the ordinance and that some areas have created an authority to manage the storm water. Merle asked if we accept the ordinance, could it be subject to some areas where the Borough could waive some of the requirements. Mark said on some of the smaller projects, we could

possibly waive some requirements. Mark explained the ordinance needs to be sent to Jim Scheffey to get it advertised. Mark asked if we wanted section 703 in the ordinance. Merle said yes, as long as we can waive it until it is necessary to enforce.

Mark Stabolepszy went through the ordinance and explained the included sections. There was discussion on review fees to be applied per terms of section 1. Merle Stoltzfus would prefer to just charge per what the actual cost is for the review, rather than set the fee at \$2000. Shirley Crehan suggested a pre-pay for review fee of \$1000 and then prior to the final review any balance due of the actual cost would need to be paid. It was decided Mark should change the review fee to \$1000.

**TREE COMMISSION:**

Esther Prosser asked if the trees east of the pathway are on the Borough property. Merle Stoltzfus said they are on the line.

**EMERGENCY SERVICES:**

Report in folder

**NEIGHBORHOOD WATCH:**

Nothing to report

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

Email request for a circus at the park. Council members determined the Borough could not accommodate a circus event.

**PUBLIC PARTICIPATION:**

None

**ADJOURNMENT:**

Motion made by Jack Stewart and seconded by Doug Hoskins to adjourn. *Motion carried.*  
Meeting adjourned at 9:32 pm.

Respectfully submitted,

Lori Kolb  
Secretary/Treasurer