



The Borough of Elverson
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May 6, 2014

The monthly meeting of the Elverson Borough Council was held on Tuesday, May 6, 2014 and called to order at 7:00 P.M. by Council Member Merle Stoltzfus, who led the Pledge of Allegiance and prayer.

ATTENDANCE:

Shirley Crehan, Merle Stoltzfus, Bob Broderick, Jack Stewart, Bob French, Dwight Frizen, Doug Hoskins and Lori Kolb Secretary/Treasurer. Absent: Esther Prosser

Also in attendance: Mark Stabolepszy, SSM Group, Valeria Harkless, RKL, Barclay Hargreaves, EMS Management, Jerry Hall, Elverson Baseball.

MINUTES:

Motion was made by Doug Hoskins and seconded by Bob French to accept the minutes as submitted. *Motion carried.*

TREASURER'S REPORT:

Motion was made by Merle Stoltzfus and seconded by Doug Hoskins to accept report and pay bills as presented. *Motion carried.*

Motion was made by Dwight Frizen and seconded by Bob French to appoint Lori Kolb as Elverson Borough Secretary/Treasurer. *Motion carried.*

PERSONS TO BE HEARD:

Jerry Hall - Elverson Baseball, would like to get a shed to put in at Livingood Park, next to the snack bar to be used for storage for the baseball organization. Merle and Jack discussed that the size and location for the shed would need to be decided. Jerry mentioned they have a tractor and pitching machine to store in the shed and that they would maintain the fields. Jack suggested Jerry come back to council with sizes and details for the shed and possibly work with one of the council members, it was suggested he work with Bob French.

PRESENTATION:

Valerie Harkless, CPA, MBA, Manager, Audit Services Group of the Reinsel, Kuntz, Leshner, LLP, presented the 2013 Audit report. In Valerie's presentation, the highlight of her presentation on the Audit included that the audit was un-modified, meaning there were no errors or issues with the audit. Valerie mentioned the audit was done in accordance with Government auditing standards.

CORRESPONDENCE:

- Letter from John Rafferty – Senate Transportation Committee – Merle mentioned we don't have bridges, only culverts.
- 2014 Chester County Household Hazardous Waste and E-Waster Event Schedule is available on the web and newsletter.
- Act 37 of 2014 Borough Code has some changes and that Council should take this information, read through it as more information will be coming.
- 2014 Township Municipal Directory's of Chester County were distributed.
- Chester County Solid Waste Authority – Nothing to discuss

COMMITTEE REPORTS:

EMERGENCY MANAGEMENT COORDINATOR:

Barclay Hargreaves, EMS Management, explained what information is included in the Emergency Operations Plan and that the plan is approved by the county. Barclay mentioned when Council approves, they can implement the plan. There is a third part of the plan for the update of the emergency contact detail list, which council should have by August 1st. Also included was a pamphlet for Reading Notify PA and PEMA. Approval should come in June.

MUNICIPAL AUTHORITY:

Jack mentioned that he and Merle attended the meeting. The Municipal Authority has applied for a grant for closing the lagoons.

HISTORIC COMMISSION:

BUILDING, GROUNDS, STREETS & LIGHTS:

Borough Hall Roofing:

Bob French mentioned the roof work on the other side of the borough hall will begin mid to late May with Simple Solutions. Bob will start a list of what would be needed for building maintenance of facilities so that a plan could be done over a period of time. The interior lighting has been replaced.

Doug Hoskins discussed that South Pine and Steeplechase Road were in need of repairs. There are also concerns with North Pine, whereas the road is breaking. Jack made a motion to have paving work done by low bidder up to \$3,000 to do proper patching on South Pine and Steeplechase and ditch repairs by Tim McEwen spending up to \$1,500 on Park Avenue. Dwight seconded the motion, all in favor, *Motion carried*.

Jack made an additional motion to spend up to \$3,000 for the low bidder to pave Park Avenue where necessary, Merle seconded motion, all in favor. *Motion carried*.

Elverson Train Station - Shirley discussed there was water damage at the train station. Discussion took place about what source of heat was needed to replace the damaged heating system. Jack made a motion to claim the water damage at the train station as an emergency declaration. Barclay Hargreaves provided the form for council to file the emergency declaration. Shirley read the declaration.

Bob French seconded the motion to file the emergency declaration. All in favor, *Motion carried*. All council members signed the declaration.

COMPREHENSIVE PLAN:

Shirley mentioned June 10th is the public hearing to adopt comprehensive plan, which will be held at the borough hall.

ZONING OFFICER:

Report in folder – Jack mentioned the payment procedure to Kraft should be evaluated. Jack and Bob F. will get a copy of Kraft's contract to review.

PLANNING COMMISSION:

Jacob's Site Townhouses – Merle asked if they have put in for a preliminary plan submission. Mark responded yes, they went through the preliminary plan but there are things to be resolved which will be done at planning commission. If all goes through it will come to Council for approval.

Land Development Community Evangelical Free Church – There is a special exception hearing coming up on the 15th.

ENGINEERING:

Report in folder – Merle and Mark are working on storm water ordinance. Mark had a letter from County on fair housing evaluation and mentioned this should be something to consider when zoning ordinance is updated.

Mark also mentioned he was in touch with contractor about repairing crosswalks, but there were concerns with Main Street paving. Mark needs to talk to Pendot prior to moving forward with repairing crosswalks.

Merle is attending a storm water seminar about getting grants for help with storm water.

COMMUNICATIONS, TREE COMMISSION, HISTORICAL COMMISSION AND BOROUGH

See Esther’s Report

Livingood Park Hole – Chris Cameron – Shirley reviewed email from Chris Cameron. Merle will follow up with Berg Corporation.

EMERGENCY SERVICES:

EMS Financials were on file, otherwise no reports.

NEIGHBORHOOD WATCH:

None to report

UNFINISHED BUSINESS:

Insurance by HDH Group – Merle mentioned HDH Group deals only with municipalities. May be a good option for the Borough.

NEW BUSINESS:

None to report

PUBLIC PARTICIPATION:

None

ADJOURNMENT:

Motion made by Doug Hoskins and seconded by Jack Stewart to adjourn. *Motion carried.*

Meeting adjourned at 9:28pm.

Respectfully submitted,

Lori Kolb
Secretary/Treasurer