



The Borough of Elverson
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September 6, 2016

The monthly meeting of the Elverson Borough Council was held on Tuesday, September 6, 2016, and called to order at 7:00 PM by Council President, Merle Stoltzfus who led the Pledge of Allegiance and Prayer.

ATTENDANCE:

Merle Stoltzfus, Jack Stewart, Bob French, Dwight Frizen, Doug Hoskins, Esther Prosser, Bob Broderick, Lori Kolb, Secretary / Treasurer. Absent, Carol Ruffner.

Also in attendance: Mark Stabolepszy, SSM Group, Shirley Crehan, Former Council President, and Barclay Hargreaves, EMC, and Liz Saunders, Resident.

HONORING SHIRLEY CREHAN:

Dwight Frizen presented Shirley Crehan, former Council President, with an engraved vase, and certificate, in recognition for her years of dedicated service to the Borough. Dwight spoke on behalf of Borough Council, and expressed appreciation to Shirley for sharing her time, talents and love for our community.

MINUTES:

Motion was made by Doug Hoskins, and seconded by Bob French to accept the August 2016 minutes as submitted. Motion carried by all.

TREASURERS REPORT:

Motion was made by Dwight Frizen, and seconded by Jack Stewart to accept the September 2016 Treasurers Report and pay bills as presented. Motion carried by all.

WEBSITE UPDATE ESTIMATE:

Merle reviewed the letter dated September 1, 2016 from Shirley Crehan, regarding the estimate for the website update process.

Dwight Frizen made a motion to approve the cost for updating the Borough's website, as submitted per Shirley Crehan's letter, dated September 1, 2016, seconded by Bob French. Motion carried by all.

BUDGET 2017:

Merle Stoltzfus expressed his appreciation to Doug Hoskins for his time and efforts in working on the draft for the 2017 budget. Merle suggested waiting until the December meeting for final approval to allow time for any changes that may arise. Council will hold off on the approval of the 2017 Budget until the December 2016 Council Meeting.

BUILDING, GROUNDS, STREETS AND LIGHTS:

Bob French explained that he is working with the electrician on improving the existing lights, and the installation of emergency exit signs in the meeting room. Merle Stoltzfus expressed appreciation to Bob French for his time, and expertise in overseeing the needed repairs in the Borough Office, and meeting room.

Merle Stoltzfus, and Doug Hoskins reviewed the proposed parking notice letter. Doug explained the letter would be used to notify those who have parked a vehicle overnight at Livingood Park, without obtaining the necessary permit from the Borough Office. Council agreed the notice was acceptable for use.

BOROUGH EVENTS:

Esther Prosser mentioned that the Halloween Parade has been re-named as the “Elverson Parade”. The Elverson Parade will be held on October 19th, 2016 at 7:00 PM. Lori will work with Esther to process the necessary parade forms.

LOCAL SERVICES:

Council reviewed the State Police Report, there were no concerns at this time.

Barclay Hargreaves, Borough EOC, mentioned that there had been some confusion with FEMA regarding the snow storm reimbursement. Barclay said that the issues have been resolved, and a reimbursement check should be processed soon. Barclay reviewed his report, and explained he is working with the Twin Valley Fire Company, Elverson Honey Brook Area EMS, and other emergency agencies to update Hopewell Manor’s Emergency Operations Planning. Barclay is also working with the County’s exercise design team on a series of exercises, which will be used to test the updated Emergency Operations Plan. Barclay explained that he will be meeting with Lieutenant Fisher from the Pennsylvania State Police, to discuss any emergency concerns that may need to be reviewed. Barclay had previously requested more frequent police presence in the area, and several Council members mentioned they have noticed, and appreciate the extra patrols.

ENGINEER:

Jack Stewart made a motion to approve Pay Application No. 2 for the 2016 Street Project, payable to Asphalt Paving Systems, Inc. in the amount of \$102,833.44 as submitted, per the letter dated September 1, 2016 from SSM Group, Inc., seconded by Bob French. Motion carried by all.

Merle Stoltzfus asked Mark Stabolepszy for a status of the Springfield Village Development. Mark said he will arrange a meeting with a representative from Berks Homes to discuss the final check list.

Esther Prosser said there were concerns from a resident on Park Avenue, regarding the noise caused by large tractor trailers traveling over some uneven areas of the roadway. Council discussed moving the proposed 2018 plan to resurface Park Avenue to an earlier date of 2017.

ZONING

Council reviewed the Kraft Code Services report.

MUNICIPAL AUTHORITY:

Jack Stewart reported on the topics from the Municipal Authority Meeting.

NEW BUSINESS:

Merle Stoltzfus mentioned there is an upcoming Urban Center Event on September 14, 2016. Merle announced that Bob Clements will be attending, and asked if any Council Members would be interested in attending. Esther Prosser said she will attend with Bob Clements.

UNFINISHED BUSINESS:

Dwight Frizen explained the estimated cost to replace the panels on the electronic sign. Lori will make arrangements for W.J. Strickler Signs to come out to repair the sign. Dwight will try to be available when the service technician is scheduled so that he can observe how the panels are changed.

ADJORNMENT:

Jack Stewart made a motion to adjourn, motion seconded by Dwight Frizen. Motion carried by all. Meeting adjourned at 8:13 PM.

Respectfully submitted,

Lori Kolb
Secretary / Treasurer