



The Borough of Elverson
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November 1, 2016

The monthly meeting of the Elverson Borough Council was held on Tuesday, November 1, 2016, and called to order at 7:00 PM by Council President, Merle Stoltzfus who led the Pledge of Allegiance, and Dwight Frizen led Prayer.

ATTENDANCE:

Merle Stoltzfus, Jack Stewart, Bob French, Doug Hoskins, Esther Prosser, Dwight Frizen, Carol Ruffner, Bob Broderick, and Lori Kolb, Secretary / Treasurer.

Also in attendance: Mark Stabolepszy, SSM Group, and Dave Stauffer, C.C. Facilities and Parks

MINUTES:

Motion was made by Jack Stewart, and seconded by Bob French to accept the October 2016 minutes as submitted. Motion carried by all.

PERSONS TO BE HEARD:

Dave Stauffer, Project Manager from Chester County Facilities and Parks Department reviewed the progress the County has made with building the Regional Trails, and the Schuylkill River Trail. Dave briefly explained the process for funding, and building the trails. Dave provided a map to Council Members, indicating the proposed location for the construction of a trail leading from Elverson to St. Peters. Dave mentioned the plan for this proposed trail is in the very early stages, and there has not yet been any determination for when this trail would be completed.

TREASURERS REPORT:

Motion was made by Dwight Frizen and seconded by Doug Hoskins to accept the November 2016 Treasurers Report, and pay bills as presented. Motion carried by all.

Dwight Frizen made a motion to adopt Resolution No. 2016-6 to appoint Shirley Crehan as Assistant Secretary / Treasurer, as a volunteer, to assist with duties as determined by the Members of Borough Council, as needed, seconded by Bob French. Motion carried by all.

PRESIDENTS REPORT:

Merle reviewed the Urban Center Project List which will need to be updated by November 10, 2016. Merle requested Council Members submit ideas for projects. Merle will work with Lori to update the list by the required deadline.

Merle reviewed an invitation for Borough Council Members to attend the Fall Meeting of the Chester County Association of Township Officials. Merle asked if anyone would be able to volunteer to attend the CCATO meeting, and report back to Council. No Council Member was able to commit at this time.

BUDGET 2017:

Bob French made a motion to approve, and advertise the proposed 2017 Budget, seconded by Doug Hoskins. Motion carried by all.

BUILDING, GROUNDS, STREETS AND LIGHTS:

Bob French mentioned the electrician should be available within approximately two weeks. Bob plans to work with the electrician on emergency lighting, and to correct a problem with the timer for the outside lights at the Borough Hall Building.

Doug Hoskins discussed the remaining work to be done for completing the 2016 Street Project. Mark Stabolepszy explained the paver is working on cleaning the manholes, which is the final item on the punch list.

LOCAL SERVICES:

Council reviewed the State Police Report, there were no concerns at this time.

ENGINEER:

Mark Stabolepszy reviewed his report with Council. Mark explained he met with Gary McEwen regarding completion of remaining punch list items for the Springfield Village Development. Mark said final as built plans will be submitted upon completion of the punch list items, as described in the letter dated November 1, 2016 from SSM Group.

ZONING

Council reviewed the Kraft Code Services report.

MUNICIPAL AUTHORITY:

Jack Stewart reported on the topics from the Municipal Authority Meeting.

ZONING AND SALDO:

Dwight Frizen mentioned the Zoning and SALDO Committee is continuing with their work on the ordinance update. Dwight said that the County Representatives will be providing a contact person who can assist with the update for the Borough's Trash and Recycling Ordinance. Dwight announced the Committee is still on track for completing the updates in early 2017.

NEW BUSINESS:

Merle Stoltzfus reviewed the location for the parcel which Mobile Dredging Pumping Company has offered to donate to the Borough.

Jack Stewart made a motion to accept the donation of parcel 13-2-20, by Mobile Dredging Pumping Co., pending a phase one environmental study, seconded by Dwight Frizen. Motion carried by all.

Merle Stoltzfus recommended Council consider having the leaves cleaned from the Borough Streets in an effort to keep them from gathering in the inlets. Doug Hoskins will work on arranging the leaf cleaning.

Merle Stoltzfus asked Council Members to begin thinking about the appointments for the 2017 Committee's and Commissions.

ADJORNMENT:

Dwight Frizen made a motion to adjourn, motion seconded by Doug Hoskins. Motion carried by all. Meeting adjourned at 8:25 PM.

Respectfully submitted,

Lori Kolb
Secretary / Treasurer