



The Borough of Elverson
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March 1, 2016

The monthly meeting of the Elverson Borough Council was held on Tuesday, March 1, 2016 and called to order at 7:00 PM by Shirley Crehan who led the Pledge of Allegiance.

ATTENDANCE:

Shirley Crehan, Merle Stoltzfus, Jack Stewart, Bob French, Doug Hoskins, Esther Prosser, Bob Broderick, Lori Kolb, Secretary / Treasurer, Absent: Dwight Frizen

Also in attendance: Kent Morey, SSM Group, Inc., Trooper Ryan, Embreeville State Police, Eric Detwiler, Elverson

MINUTES:

Motion was made by Doug Hoskins and seconded by Merle Stoltzfus to accept the February 2016 minutes as submitted. Motion carried by all.

PERSONS TO BE HEARD:

Trooper Ryan briefly reviewed the monthly Police report. There were no concerns at this time.

Jack Stewart spoke on behalf of the Scouts, they are inquiring as to when they will be able to return to the meeting room. Shirley Crehan suggested that concerned Scouts contact their leader Tom Yost, who has been informed along the way.

PRESIDENTS REPORT:

Shirley Crehan reviewed the Audit Report with Council.

Shirley Crehan extended Paul McEwen's appreciation for Council's consideration. He also included thanks to our Engineer for Mark Stabolepszy's help with his Stormwater Review.

Shirley Crehan reviewed the FEMA letter with Council which included the requirements for updating the Borough's Flood Plain Maps. Shirley and Merle will work through the process of updating the maps and writing the Ordinance.

TREASURERS REPORT:

Motion was made by Bob French and seconded by Doug Hoskins to accept the March 2016 Treasurers Report and pay bills as presented. Motion carried by all.

BOROUGH EVENT PLANNING:

Esther Prosser mentioned she is working with a new committee to plan the Elverson Day Event. The committee has had their first meeting and is working on arranging the activities for the day. The committee will be contacting local businesses for donations to help with funding. The event will be held on June 25, 2016 beginning at 5:00 PM.

Esther mentioned that Jenny Cameron is planning the Easter Egg Hunt which will be held on March 19th.

BUILDING, GROUNDS, STREETS AND LIGHTS:

Bob explained new window trim and sills were installed at the Borough Hall Building. Bob mentioned that the paintwork is scheduled to begin in approximately 2 weeks. Bob will begin working towards getting estimates for the meeting room floor repairs and installation of two (2) air conditioning units for the building.

Doug Hoskins mentioned there may not be a need to sweep the streets this year, considering several of the Borough Roads are scheduled for improvements. It was decided that street sweeping will be determined based on need.

Doug Hoskins mentioned he will be ordering some necessary parts for repairs to the playground equipment at both the Livingood and Borough Hall Parks. Consideration is being given to putting extra playground mulch under the swings at the Borough Hall playground.

Doug Hoskins stated that Caernarvon Township installed the delineators in the island at the area of West Main Street.

LOCAL SERVICES:

Merle Stoltzfus would like to create a "Friends of the Fire Company Committee" to help with fund raising. Merle feels the efforts made by this type of committee would greatly benefit the Fire Company. Merle asked Council to think about who they feel might be a good candidate to serve on this committee.

EMERGENCY MGMT:

Shirley Crehan reviewed Barclay's report with Council, which included the status of the Snow Reimbursement Project.

ENGINEERING:

Kent Morey from SSM Group reviewed Mark Stabolepszy's report.

Doug Hoskins made a motion to authorize SSM Group to proceed with Task 2 of the September 30, 2015 Confirmation of Services at the estimated amount of \$10,300 for the construction phase of the 2016 Streets Project, seconded by Bob French, motion carried by all.

Merle Stoltzfus asked if there was a breakdown of the estimated amount of \$10,300 for the Task 2 Confirmation of Services. Shirley Crehan requested Kent to have Mark Stabolepszy provide a breakdown of the estimate.

Kent Morey asked Council to authorize SSM Group to proceed with the Brick Lane Rehabilitation Oversight for an estimated amount of \$5,900. Council decided hold off on a making a decision until closer to the start date of the work.

Esther Prosser suggested announcing the 2016 Streets Project in the April Newsletter.

MUNICIPAL AUTHORITY:

Jack reported on the topics from the Municipal Authority Meeting.

STORMWATER:

Merle Stoltzfus mentioned he had drafted a letter to PennDot for Shirley's signature.

Merle Stoltzfus mentioned some Municipalities have a Stormwater Authority. He suggested the Borough put together a Stormwater Authority in accordance with Act 68. This Authority would facilitate educating the community about Stormwater. Merle additionally suggested that the Authority would need to begin with mapping and developing a system for managing the Borough's Stormwater.

BUILDING/ZONING:

Shirley Crehan reviewed Kraft Codes Report with Council. Shirley mentioned that Joe Boulanger from Kraft is beginning to review the proposed Zoning Updates.

UNFINISHED BUSINESS:

Doug Hoskins made a motion to award the Landscape Bid submitted on March 25, 2016 to Heilner Landscaping, seconded by Merle Stoltzfus. Motion carried by all.

Jack Stewart reviewed the information from the previous Trash Bid. Jack said the Borough will need to advertise the bid sometime in August or September of 2016 and the new contract will be effective as of January 1, 2017.

Esther Prosser asked Council if there was a plan to remove the tennis court surface and fence. Doug explained the work was budgeted to be done this year and can be scheduled when the weather improves. Council decided that the demolition of the courts would be after March 19th.

NEW BUSINESS:

Merle Stoltzfus mentioned that while the Borough is working through the Zoning and SALDO process, he would like Council to think about how we govern in terms of growth. He would like the Borough Community to be a place where people want to live and visit. Council discussed the advantages to growth and how it might benefit the Borough.

Council adjourned the regular meeting to go into executive session for discussion at 9:03 PM.

Executive session adjourned and regular meeting began at 9:17 PM.

ADJORNMENT:

Jack Stewart made a motion to adjourn, motion seconded by Bob French. Motion carried by all. Meeting adjourned at 9:18 PM

Respectfully submitted,

Lori Kolb
Secretary / Treasurer