



The Borough of Elverson
101 South Chestnut Street
P.O. Box 206
Elverson, PA 19520
Phone (610) 286-6420
Fax (610) 286-5950

December 6, 2016

The monthly meeting of the Elverson Borough Council was held on Tuesday, December 6, 2016, and called to order at 7:00 PM by Council President, Merle Stoltzfus who led the Pledge of Allegiance and Prayer.

ATTENDANCE:

Merle Stoltzfus, Jack Stewart, Bob French, Doug Hoskins, Dwight Frizen, Carol Ruffner, and Lori Kolb, Secretary / Treasurer. Absent: Esther Prosser and Bob Broderick

Also in attendance: Mark Stabolepszy, SSM Group, John Barber, Community Evangelical Free Church, Steve and Kim Keech, Residents, Rick Shaw, MABE

MINUTES:

Motion was made by Dwight Frizen, and seconded by Doug Hoskins, to accept the November 2016 minutes as submitted. Motion carried by all.

PERSONS TO BE HEARD:

John Barber spoke on behalf of Community Evangelical Free Church. Mr. Barber extended his appreciation to Borough Council Members for their assistance in working with the Church during the construction process of their facilities addition. Mr. Barber said they look forward to a cooperative relationship in the repair process of Brick Lane. Mr. Barber also expressed that they look forward to continuing as a polling location for the Borough. Mr. Barber extended an invitation to Council Members to attend the Opening Worship Service in the new facility, being held at 10:00 AM on December 18th. Additionally there will be one Worship Service held on both December 25th and January 1st as well. Council Members were requested to call the Church at 610-286-6790 to RSVP.

Steve Keech submitted, and reviewed his rendering plans to Council, for construction of a building on his property at 77 W. Main Street. Mr. Keech requested that Council Members grant a waiver from the Borough's Stormwater Management Ordinance Requirements. Merle Stoltzfus, and Mark Stabolepszy discussed the plans for the construction, and mentioned some examples of waivers previously granted, which were similar to Mr. Keech's request.

Jack Stewart made a motion to grant a waiver of section 105A of the Borough of Elverson Stormwater Management Ordinance, to Steve and Kim Keech, for the construction of a building to be used as a residence for their handicapped son, at 77 W. Main Street, Elverson, PA, seconded by Dwight Frizen. Motion carried by all.

Rick Shaw from the Municipal Authority of the Borough of Elverson, reviewed concerns regarding communication of building permit applications, which involve connection to the wastewater treatment system. Rick suggested a checkbox on the permit form could help improve the communication whenever construction involves the Municipal Authority. Lori will contact Kraft Codes Services to discuss modifying the building permits to include a checkbox for the Municipal Authority.

Merle Stoltzfus briefly discussed the PennDot Main Street Project, and mentioned he will keep Rick Shaw updated regarding anything that will involve the Municipal Authority.

TREASURERS REPORT:

Motion was made by Bob French, and seconded by Doug Hoskins, to accept the November 2016 Treasurers Report, and pay bills as presented. Motion carried by all.

APPROVAL OF 2017 BUDGET:

Doug Hoskins made a motion to approve the 2017 budget as advertised, seconded by Jack Stewart. Motion carried by all.

APPROVAL OF 2017 MEETING DATES:

Doug Hoskins made a motion to approve, and advertise the 2017 meeting dates as the first Tuesday of each month, with the exception of the July meeting, which will be held on Wednesday, July 5, 2017, seconded by Dwight Frizen. Motion carried by all.

PRESIDENTS REPORT:

Merle Stoltzfus discussed the Capital Budget Form, which was received from Senator Rafferty. Merle explained it could be beneficial to the Borough to look into the details of the Capital Budget information, and suggested providing a copy of the form to Bob Clements for review. Council agreed Merle should give Bob Clements the form for review for future consideration.

Merle Stoltzfus passed around a letter for Council Members to sign. The letter was to acknowledge, and express appreciation to the Community Evangelical Free Church for providing refreshments, and the use of the Church facility as polling location.

BUILDING, GROUNDS, STREETS AND LIGHTS:

Bob mentioned the electrician should be coming in next week to work on the lighting for the meeting room.

LOCAL SERVICES:

Council reviewed the State Police Report, there were no concerns at this time.

EMERGENCY MANAGEMENT:

Council will review the Emergency Management report with Barclay Hargreaves, at the January 3, 2017 meeting.

ENGINEER:

Mark Stabolepszy reviewed his report with Council, including the final site inspection conducted with Gary McEwen for Springfield Village. Mark explained he issued a punch list and close out letter on November 1, 2016, and is awaiting notice that the punch list items have been completed, and for the submission of as-built plans. Mark also presented SSM Groups Rate Schedule for 2017 for Councils consideration at the January 2017 meeting.

Mark Stabolepszy recommended approval of Pay Application Number 3 in the amount of \$3,000 for the 2016 Street Projects.

Doug Hoskins made a motion to approve Pay Application Number 3, as final payment for the 2016 street projects, in the amount of \$3,000 payable to Asphalt Paving Systems, Inc., seconded by Bob French. Motion carried by all.

Mark Stabolepszy reviewed his estimate for Confirmation of Services for the 2017 Street Project on Brick Lane. Bob French mentioned he would like to see the bid packets advertised for the 2017 Street Project as soon as possible.

Bob French made a motion to approve the Confirmation of Services for the 2017 Street Project, per the SSM Group estimate, dated November 15, 2016, seconded by Doug Hoskins. Motion carried by all.

ZONING

Council reviewed the Kraft Code Services report.

MUNICIPAL AUTHORITY:

Doug Hoskins made a motion to approve re-appointment of Floyd Jannelle as a MABE Board Member, effective January 1, 2017, seconded by Bob French. Motion carried by all.

ZONING AND SALDO:

Dwight Frizen gave an update on the Zoning and SALDO process. Dwight mentioned the December 13, 2016 meeting was cancelled, and they will meet again on January 10, 2017.

UNFINISHED BUSINESS:

Merle Stoltzfus mentioned that Mr. Harris from Mobile Dredging Co. has agreed to arrange for the Phase One Environmental Study after he receives the appraisal for the parcel at 40 Park Avenue.

Merle Stoltzfus suggested Council consider assigning one Council Member to communicate with Lori about what announcements will be posted on the electronic sign each month.

Jack Stewart made a motion to assign the Council President, as the authority for determining, and communicating to the Borough Secretary, which announcements will be posted to the Borough's Electronic Sign, seconded by Dwight Frizen. Motion carried by all.

Dwight Frizen reviewed the meeting he attended, along with Esther Prosser, Mr. Keefe, and Representative Hennessey, regarding the Turnpike Billboard. Dwight explained this billboard reflects into some of the homes in the Summerfield Development. Dwight said that the sign has been grandfathered in, and although there was no progress made in making any changes to the sign of concern, both he and Representative Hennessey will continue to research this topic.

Merle Stoltzfus mentioned that Esther Prosser plans to request a meeting with the owner of the Old Elverson Bank when he is in town. Esther would like to discuss further details regarding his plans for the building.

Merle Stoltzfus encouraged Council to think about upcoming appointments for Committees and Commissions. Jack Stewart will get the forms for the petitions for upcoming elections when they are available.

ADJOURNMENT:

Doug Hoskins made a motion to adjourn, motion seconded by Bob French. Motion carried by all. Meeting adjourned at 8:29PM.

Respectfully submitted,

Lori Kolb
Secretary / Treasurer