



The Borough of Elverson
101 South Chestnut Street
P.O. Box 206
Elverson, PA 19520
Phone (610) 286-6420
Fax (610) 286-5950

April 5, 2016

The monthly meeting of the Elverson Borough Council was held on Tuesday, April 5th, 2016 and called to order at 7:00 PM by Shirley Crehan who led the Pledge of Allegiance.

ATTENDANCE:

Shirley Crehan, Merle Stoltzfus, Jack Stewart, Bob French, Dwight Frizen, Doug Hoskins, Esther Prosser, Bob Broderick, Lori Kolb, Secretary / Treasurer

Also in attendance: Mark Stabolepszy, SSM Group, Inc., Barclay Hargreaves, EMC

MINUTES:

Motion was made by Merle Stoltzfus and seconded by Doug Hoskins to accept the March 2016 minutes as submitted. Motion carried by all.

TREASURERS REPORT:

Motion was made by Dwight Frizen and seconded by Bob French to accept the April 2016 Treasurers Report and pay bills as presented. Motion carried by all.

PRESIDENTS REPORT:

Shirley Crehan told Council about PSAB's new BCA Newsletter for Council Members. Shirley will look into having this newsletter sent to all Council Members.

Shirley Crehan reviewed the Historical Commissions choices for tables and chairs to furnish the meeting room. Council agreed with Historical Commission's selection for the furniture. Merle Stoltzfus made a motion to allow Shirley Crehan to spend up to \$6,100 for tables, chairs and chair carts, seconded by Dwight Frizen. Motion Carried by all.

BUILDING, GROUNDS, STREETS AND LIGHTS:

Jack Stewart made a motion to allow Bob French to spend up to \$4,000 to have the meeting room floors repaired and refinished, seconded by Merle Stoltzfus. Motion carried by all.

Jack Stewart made a motion to allow Bob French to proceed with the work to have the Borough Hall chimney liner and insulation installed, seconded by Dwight Frizen. Motion carried by all.

Bob Broderick mentioned that the gazebo at the park is in need of power washing. Lori Kolb will call for power washing services.

LOCAL SERVICES:

Shirley reviewed the State Police Report with Council.

Council discussed the report from the Borough's Neighborhood Watch Committee. The report included dates and times for vehicles that appear to regularly be parking at the Livingood Park lot. Council decided to table further discussion on the parking topic until the May meeting.

Barclay Hargreaves reviewed the Multijurisdictional Hazard Mitigation Plan with Council Members. Barclay explained this plan is key in assisting with getting funding for emergency situations. Barclay asked Council to take some time to look through the plan and said he will come to the May meeting for Councils approval.

Barclay reviewed the status of the FEMA reimbursement from the 2016 snow storm.

Barclay asked Council if they would allow him to put a sign board for speed radar along Route 23. Dwight Frizen made a motion to allow Barclay Hargreaves to put a sign board for speed radar along Route 23 in accordance with PennDot regulations, seconded by Bob French. Motion carried by all.

PLANNING:

Shirley Crehan informed Council there will be a Zoning / SALDO Public Meeting on May 24th from 6:00 PM to 8:00 PM. Lori Kolb will call Hopewell Manor to reserve the room for the meeting.

Shirley Crehan mentioned Council may want to consider working toward preparing a plan to determine what can be done to manage the storm water in the Borough.

Doug Hoskins asked who is responsible for the storm water in Summerfield. Merle Stoltzfus clarified that it is the HOA who is responsible for their storm water systems.

ENGINEERING:

Mark Stabolepszy reviewed the Ordinance, Escrow Agreement, and Resolution for the Opening and / or Occupancy of Streets Maintained by the Borough. Jack Stewart made a motion to have Jim Scheffey, the Boroughs Solicitor, review the documents, seconded by Doug Hoskins. Motion carried by all.

Doug Hoskins made a motion to authorize Task II for the 2016 Confirmation of Services for Construction Phase Services for the 2016 Street Project, seconded by Bob French. Motion carried by all.

Mark Stabolepszy reviewed the breakdown for the inspection costs for the Brick Lane road work. After discussion, Council agreed to table a decision until closer to the start of the work, at which time, they will determine if there is a need for SSM Groups proposed inspections.

MUNICIPAL AUTHORITY:

Jack Stewart reviewed topics from the Municipal Authority Meeting. Jack explained the recent problem with the storm water runoff that flows in the area of the Municipal Authority's head building. Council agreed Mark Stabolepszy should meet with Joe Boldaz to work towards a resolution to the storm water concerns, after which, Merle suggested the Municipal Authority present their plan for a resolution to Borough Council for further consideration.

UNFINISHED BUSINESS:

Merle Stoltzfus reviewed the FEMA maps and said there were no changes. Merle suggested Council consider accepting the FEMA maps as they were presented and that we phrase this as such in the updates of the Zoning / SALDO process.

Shirley Crehan reviewed a letter from the Churchill HOA regarding a concern for a property on Brick Lane. Merle will speak to the property owner. Shirley will look into any existing Ordinance that may apply to this situation.

NEW BUSINESS:

Merle Stoltzfus suggested we should begin communication and planning in Elverson anticipating that we will be declared a MS-4 municipality after the next census.

Shirley Crehan suggested the Borough update the Trash Ordinance. Council agreed to have Shirley look into having the ordinance updated.

Shirley Crehan reviewed the need for considering a plan for funding the Borough's future budget needs.

Shirley Crehan reviewed Sunoco's release of fee form for crossing a PennDot Road.

Shirley Crehan informed Council that she had to contact Joe Boulanger from Kraft Code Services to come out and look at the condition of the Warwick Bible Church building that was hit by a vehicle. Joe Boulanger posted an "Unsafe" placard on the building and suggested the Church officials contact an engineer for further determination of the extent of damages.

Shirley Crehan mentioned there was a request to allow the Warwick Bible Church to hold services in the meeting room, but it was determined that since the work in the room is not completed, the space is not yet ready for use.

Mayor Bob Broderick requested that Council consider posting the Parent Handbook created by MADD to our Borough Website. Council agreed to allow the Handbook to be posted to the website.

Esther Prosser asked if the sign could be updated with a reminder to vote. Lori will post the voting notice on the sign.

ADJORNMENT:

Merle Stoltzfus made a motion to adjourn, motion seconded by Bob French. Motion carried by all. Meeting adjourned at 10:06 PM

Respectfully submitted,

Lori Kolb
Secretary / Treasurer

