

July 7, 2015

The monthly meeting of the Elverson Borough Council was held on Tuesday, July 7, 2015 and called to order at 7:00 PM by Council President, Shirley Crehan who led the Pledge of Allegiance.

**ATTENDANCE:**

Shirley Crehan, Merle Stoltzfus, Bob Broderick, Esther Prosser, Jack Stewart, Bob French, Dwight Frizen, Doug Hoskins and Lori Kolb, Secretary / Treasurer.

Also in attendance: Mark Stabolepszy, SSM, Trooper Schwedes and Trooper Lewis, Pennsylvania State Police, George & Gail Niemy, Residents, Dustin and Steven Armstrong, BSA Troop 543 and Laura Dillon, Tri County News.

**MINUTES:**

Motion was made by Doug Hoskins and seconded by Bob French to accept the June 2, 2015 minutes as submitted. Motion carried by all.

**TREASURERS REPORT:**

Motion was made by Jack Stewart and seconded by Bob French to accept the July 7, 2015 Treasurers Report and pay bills as presented. Motion carried by all.

Shirley Crehan reviewed the semiannual profit and loss report, which was provided to Council.

**PERSONS TO BE HEARD:**

Trooper Schwedes spoke regarding the police activity in the Elverson area since May. He explained that the investigation of the vandalism at the Borough Hall, Livingood Park and the mail box clusters is ongoing.

**PRESIDENTS REPORT:**

Shirley Crehan presented Resolution No. 2015-6 to record disposal of non-permanent Elverson Borough documents. Motion was made by Dwight Frizen to adopt Resolution No. 2015-6 to allow disposal of Elverson Borough non-permanent records and motion was seconded by Doug Hoskins. Motion carried by all.

**BOROUGH EVENT PLANNING:**

Esther Prosser reviewed the Elverson Day event and explained that although there were challenges in making the change in the date due to rain, the response from the businesses and residents in support of the event was successful and appreciated.

**BUILDING, GROUNDS, STREETS AND LIGHTS:**

Doug Hoskins mentioned there have not been any reports for concerns with lights. Bob French explained the electrical repairs that were completed at Livingood Park and some at Borough Hall. Bob also mentioned there are electrical repairs that still need to be completed at Borough Hall. Bob mentioned the new doors are scheduled to be installed at Borough Hall this week. Doug Hoskins reviewed the road work projects that he and Bob French have started to plan. Jack Stewart mentioned if road work will require bids, we would need to get the quotes within the time requirements.

**COMMUNICATIONS:**

Esther Prosser mentioned that she would like to have articles for the August Newsletter on the topics of the recent vandalism in the Borough as well as the Sunoco Project update.

**HISTORICAL COMMISSION:**

Shirley Crehan mentioned that the Historical Commission would like to preserve the existing hard wood floors in the meeting room if possible. Shirley also mentioned they are working on getting some exhibits together.

**LOCAL SERVICES:**

Bob Broderick reported that at the last months EMS meeting they reviewed what qualifications are needed to be a board member.

**NEIGHBORHOOD WATCH:**

Dwight Frizen reported that Jay Fetterman has notes out to inform the Watch Captains regarding the vandalism in the Borough.

**PLANNING:**

Shirley Crehan mentioned that Zoning / SALDO meeting will be next week and that a public meeting will be held on September 15, 2015 at Hopewell Manor. Lori will make arrangements for the meeting and Esther Prosser suggested a Newsletter article to advertise the meeting.

**ENGINEERING:**

Mark Stabolepszy mentioned that the Community Evangelical Free Church project had been granted preliminary conditional approval from the January 6<sup>th</sup> Council meeting. Matt Lambert, a member on the building and design committee for the Church spoke regarding the cost of the Brick Lane improvements. Matt requested a waiver for their escrow agreement, possible reduction of inspection fees for a cost savings as the project continues. Matt explained the waivers requested will offset the costs so the Church will be able to fund the necessary improvements and repairs to Brick Lane.

Jack Stewart made a motion to waive Section 306.1 requiring Improvements Guarantee conditioned upon and in light of the applicant, Community Evangelical Free Church, making the agreed upon improvements to Brick Lane, motion seconded by Dwight Frizen. Motion carried by all.

Merle Stoltzfus made a motion to reaffirm the final plan approval for the Community Evangelical Free Church project conditioned upon addressing comments of the June 26<sup>th</sup> letter from SSM Group, Inc. and a written agreement between Community Evangelical Free Church and Elverson Borough Council covering their improvements to Brick Lane and other construction phase items, motion seconded by Jack Stewart. Motion carried by all.

Mark Stabolepszy informed Council that the construction of some parking areas in the Community Evangelical Free Church Plan that will be deferred until a later date. The deferred parking areas are marked on the plans as delayed and have been approved by the conservation district.

Doug Hoskins, Shirley Crehan and a representative from Community Evangelical Free Church will form a committee to work out the details of the agreement.

Shirley Crehan mentioned the Blue Rock at Elverson property has a sign posted that payment for property taxes is delinquent. Shirley does not know what this means for the development project, but mentioned this was just for informational purposes.

#### **MUNICIPAL AUTHORITY:**

Jack Stewart mentioned the Municipal Authority will hold off on updating the Act 537 plan until early next year. Jack also mentioned that the MABE was looking into getting insurance binders for additional coverage and recommended that Council may want to review their coverage for specific items and recommended that Council may want to review their coverage as well. Jack mentioned that unofficially the Municipal Authority has been approved to receive a Grant for closing the lagoons. If there is an event to acknowledge the Grant approval, Jack Stewart said that he will represent the Borough.

#### **UNFINISHED BUSINESS:**

Shirley Crehan mentioned the committee of residents affected by the proposed Sunoco Pipeline project met with Sunoco Representatives. The purpose of the meeting was to hold negotiations discussion for both the residents and Sunoco. Shirley mentioned that they were able to establish a single point of contact who will represent Sunoco for those properties within the Borough.

Shirley Crehan reviewed another residents concern for the unmaintained property on Brick Lane. Merle Stoltzfus had a conversation with the landowner on Brick Lane and found out that there is a plan for removal of the trash and trailer from the property.

#### **NEW BUSINESS:**

Shirley presented information received from PSAB regarding a proposed Resolution for Senate Bill #3 regarding the Legalization of Medicinal Cannabis in Pennsylvania. Several Council Members expressed they needed additional time to understand the Resolution before making a decision. This will be put on the August 2015 Council Meeting Agenda.

Merle Stoltzfus mentioned the MS4 email received from the County and that Elverson Borough was not listed on the email. Merle mentioned that Bob Clements checked with the County and found out that Elverson Borough is not subject to what MS4 does at this time. Mark Stabolepszy mentioned that we will most likely be involved in MS4 in 2018. Merle Stoltzfus mentioned that the Route 23 work will be delayed.

Shirley Crehan discussed the quotes for new office equipment that is needed as a result of the vandalism that occurred at Borough Hall. Shirley explained the copy machine could be coded for shared use between the Borough and the Municipal Authority. Council Members agreed Shirley should proceed with the purchase of the new copy machine and the new laptop.

Doug Hoskins made a motion to allow payment to be made for new equipment purchases prior to the August 2015 Council Meeting, motion was seconded by Jack Stewart, Motion carried by all.

Shirley Crehan mentioned that the Pennsylvania State Police expressed concerns for security at Borough Hall and asked that Council consider installing some sort of security system. Council discussed ideas for possible security systems. Council also discussed limiting the number of keys that are distributed for the buildings. Jack Stewart will research security systems and get proposals.

Council briefly discussed the possibility of a special secure safe for security and storage of the laptops.

Shirley Crehan reviewed the vandalism that occurred at the concession stand at Livingood Park, Council agreed that after the new door is installed, it would be necessary to hire a company to come out and clean up the inside of the concession stand.

Shirley Crehan discussed concerns for changes in payroll regulations and that it is becoming increasingly difficult to keep up with this information. Shirley explained she had gotten quotes and suggested that Council consider hiring Payroll Factory's services. Merle Stoltzfus made a motion to hire Payroll Factory to handle the Borough's payroll, motion seconded by Doug Hoskins. Motion carried by all.

Jack Stewart mentioned that at some point the Borough may need to consider hiring someone to do small jobs around the borough properties.

**ADJORNMENT:**

Merle Stoltzfus made a motion to adjourn, motion seconded by Bob French. Motion carried by all. Meeting adjourned at 9:32

Respectfully submitted,

Lori Kolb  
Secretary / Treasurer

