



**The Borough of Elverson**  
**101 South Chestnut Street**  
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August 4, 2015

The monthly meeting of the Elverson Borough Council was held on Tuesday, August 4, 2015 and called to order at 7:00 PM by Council President, Shirley Crehan who led the Pledge of Allegiance.

**ATTENDANCE:**

Shirley Crehan, Merle Stoltzfus, Jack Stewart, Bob French, Dwight Frizen, Doug Hoskins, Bob Broderick, Lori Kolb, Secretary / Treasurer. Absent: Esther Prosser, Bob Broderick

Also in attendance: Mark Stabolepszy, SSM Group, Inc.

**MINUTES:**

Motion was made by Dwight Frizen and seconded by Doug Hoskins to accept the July 7, 2015 minutes as submitted. Motion carried by all.

**TREASURERS REPORT:**

Motion was made by Bob French and seconded by Doug Hoskins to accept the August 2015 Treasurers Report and pay bills as presented. Motion carried by all.

**PRESIDENTS REPORT:**

Shirley Crehan distributed information regarding the Urban Center Forum to be held on September 15<sup>th</sup>. Merle Stoltzfus suggested Council would benefit from having a representative attend this meeting. It was determined that Shirley Crehan would plan to attend and will invite Bob Trout from Whitford Corp. to go as well.

Shirley Crehan discussed the letter regarding the Master Planner Citizens Breakfast to be held on August 10<sup>th</sup>. Merle Stoltzfus suggested that Bob Clements be invited to attend the program. Shirley Crehan will contact Bob Clements.

Shirley Crehan mentioned that Charles Jacobs from Warwick Township had stopped by the office and dropped off information about the Hopewell Big Woods.

**BUILDING, GROUNDS, STREETS AND LIGHTS:**

Doug Hoskins explained to Council that it would be a cost savings to the Borough to delay road work until 2016 so that the necessary improvements could be put out to bid as one project. There was discussion on the bid process for the road work.

Doug Hoskins reported that according to the Borough's Ordinance, the maintenance of curbing and walkway is the homeowner's responsibility.

Doug informed Council that there is an area of South Pine Street that has an overgrowth of roadside weeds which will need to be removed. Bob Broderick suggested that Doug could check with Caernarvon Township Road Department to ask if they could remove the overgrowth in that area. Doug will check with Caernarvon Township.

Doug explained the placement of one of the flower pots on Pine Street as you approach Main Street may need to be relocated.

Bob French updated Council regarding the maintenance to the Borough Hall Building.

**COMMUNICATIONS:**

Shirley announced the August newsletter has been mailed out.

**HISTORICAL COMMISSION:**

Shirley Crehan mentioned the Historical Commission is working on a plan for how to arrange the displays in the meeting room. Shirley said the Commission researched colors that would have been common during the era of the Borough Hall Building and suggested that there is a shade of green that might look appropriate for the space.

**LOCAL SERVICES:**

Merle Stoltzfus mentioned that we would soon be receiving a 2016 budget for the Fire Company.

Shirley Crehan reported that the investigation for the vandalism at Borough Hall is still ongoing.

Bob Broderick said that the EMS, is making plans to include non-emergency transport as an addition to the emergency services they are currently providing.

Shirley Crehan mentioned that the Emergency Management Agency is working on planning for the Pope's visit to Philadelphia.

**PLANNING:**

Shirley Crehan reported that the Zoning and SALDO meeting will be held at Hopewell Manor on September 15<sup>th</sup> and encouraged all to attend.

**ENGINEERING:**

Mark Stabolepszy explained that the agreement between Elverson Borough and the Community Evangelical Free Church for improvements to Brick Lane has been signed and have been incorporated into the Land Development Plan. As the letter from SSM Group, Inc. dated July 27, 2015, the revised plans have been reviewed and it was found that all previous comments have been satisfactorily addressed. Mark also explained that the proposed phasing for the parking areas to be installed at a later date has been determined to be acceptable.

Mark Stabolepszy mentioned that based upon his review of the current plan for David Mokrej's proposed garage, it has been determined that the plan does qualify for a Stormwater exemption based upon the Stormwater Ordinance criteria.

**MUNICIPAL AUTHORITY:**

Jack Stewart announced that the Borough's Municipal Authority has been awarded funding for the Wastewater Lagoon Closure.

**TREE COMMISSION:**

Shirley Crehan mentioned that there are low branches of trees at both Pine Street and Parkside Drive's sidewalks. Council further discussed the need for trimming along any other Borough Streets as well.

**UNFINISHED BUSINESS:**

Shirley Crehan mentioned she had researched an off-site back up and suggested Council consider Carbonite. Merle Stoltzfus made a motion to purchase Carbonite as our off-site back up for the Borough's computer data, motion seconded by Doug Hoskins. Motion carried by all.

Shirley Crehan informed Council that Moonlight Office Cleaners provided their services as a gift to the Borough to clean the concession stand at Livingood Park. The need for the cleaning was due to the recent vandalism at the concession stand. Shirley expressed her appreciation for the wonderful job that was done by Moonlight's cleaning services. Jack Stewart suggested getting a quote for regular office cleaning at the Borough Hall office.

Council Members discussed Senate Bill #3 for the Medicinal Use of Cannabis and it was determined that this topic would be tabled.

Jack Stewart reviewed the quote he had received for the proposed security system for the Borough Hall Office Building. Merle Stoltzfus made a motion to purchase the two station monitor intercom system with door release and call box, motion seconded by Doug Hoskins. Motion carried by all.

Motion was made by Dwight Frizen to install the Honeywell Wireless Security System with the \$34.00 per month monitoring, motion seconded by Doug Hoskins. No vote was taken.

Council decided to table discussion for any additional security for the Borough until the September Meeting.

Dwight Frizen mentioned that some of the residents from Homestead Drive will be attending the West Nantmeal Township Meeting on Monday, August 10<sup>th</sup> to complain about the lighted billboard sign on the turnpike that shines into their homes.

**ADJORNMENT:**

Doug Hoskins made a motion to adjourn, motion seconded by Jack Stewart. Motion carried by all. Meeting adjourned at 9:03 PM

Respectfully submitted,

Lori Kolb  
Secretary / Treasurer