



**The Borough of Elverson**  
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April 4, 2017

The monthly meeting of the Elverson Borough Council was held on Tuesday, April 4, 2017, and called to order at 7:00 PM by Council President, Dwight Frizen who led the Pledge of Allegiance. Merle Stoltzfus led in Prayer.

**ATTENDANCE:**

Council Members, Merle Stoltzfus, Jack Stewart, Bob French, Dwight Frizen, Doug Hoskins, Esther Prosser, and Carol Ruffner; Bob Broderick, Mayor and Lori Kolb, Secretary Treasurer

Also in attendance: Mark Stabolepszy, SSM Group, Charlotte Gehman, MABE Secretary, Rick Shaw, MABE Board Chairman, Joe Boldaz, MABE Engineer, Residents: Faye & Joe Sullivan, Peggy Pentz, Joan Godwin and Sally Horning

**MINUTES:**

Motion was made by Doug Hoskins and seconded by Merle Stoltzfus to approve the March 2017 meeting minutes as submitted. Motion carried by all.

**ADJOURN REGULAR MEETING AND OPEN PUBLIC MEETING:**

Dwight Frizen adjourned the regular Elverson Borough Council Meeting at 7:02 to begin the Public Meeting for the proposed 2017 Community Revitalization Program Grant for Wastewater Treatment Plant Improvements.

**ADJOURN PUBLIC MEETING RESUME REGULAR COUNCIL MEETING**

Dwight Frizen adjourned the Public Meeting, and resumed the regular Elverson Borough Council meeting at 7:10 PM.

**TREASURERS REPORT:**

Motion was made by Doug Hoskins and seconded by Carol Ruffner to approve the March 2017 Treasurers Report and pay bills as presented. Motion carried by all.

Doug Hoskins reviewed the year to date EIT, LST and Property Transfer Income.

**PRESIDENTS REPORT:**

Dwight Frizen mentioned that Shirley Crehan has proposed the purchase of plug in software to provide the newsletter via email to residents. Council will speak with some of the residents to determine how many may be interested, and will discuss further at the May Council Meeting.

Merle Stoltzfus mentioned that while on the topic of the Newsletter, Council Members should consider speaking with Representative Hennessey or other Representatives to advocate for allowing public notices' to be posted in the Borough Newsletter. Posting in the Borough's Newsletter as opposed to the current requirements for using a local newspaper of circulation, would be a cost savings to the Borough.

Dwight Frizen mentioned that a representative from SSM Group had made a pre-construction video of Parkside Drive. Dwight explained that Shirley Crehan suggested Council consider authorizing Mark Stabolepszy to perform regular inspections during the construction process of the Sunoco Project. After discussion, Council agreed to authorize SSM Group to do weekly inspections of the Sunoco Project on behalf of the Borough, and to charge the inspection fees against Sunoco's escrow account.

Esther Prosser recommended Shirley Crehan as someone who could be helpful in writing a newsletter article to update residents on the Sunoco Project. Esther will contact Shirley to ask if she would be willing to write the article.

#### **ELVERSON EVENTS:**

Esther Prosser mentioned the Easter Egg Hunt is coming up this week, and will be held on Saturday, April 8<sup>th</sup>. Esther mentioned that Walmart has donated \$100 to purchase candy to fill the eggs. Esther expressed appreciation to Jenny Cameron for organizing the egg hunt, and for those who have volunteered to help with the event.

Esther Prosser mentioned the Yard Sale will be held on May 20<sup>th</sup> throughout the town, and that Parkside Drive residents will be participating this year. Esther also mentioned Elverson Day will be held on June 24<sup>th</sup> at Livingood Park.

#### **TREE COMMISSION:**

Esther Prosser mentioned the tree commission is scheduling treatment of the ash trees. The treatment is a preventative from the Emerald Ash Borer, and will include 5 trees at Livingood Park, 5 trees at Dengler Drive, and 27 trees on South Pine Street. The treatment is expected to be needed every other year for a total of 3 rounds. Esther said this treatment is considered to be round 2.

#### **CCATO WORKSHOP REVIEW:**

Dwight Frizen mentioned he had attended the CCATO workshop on the topic of storm water, which included information regarding managing fees involved with helping to pay for MS4 compliance. Dwight mentioned although the Borough is not currently MS4, eventually Council will need to be looking at this topic. Dwight explained an example of some options other Boroughs are currently using to manage their MS4 fees. Dwight passed around a copy of the literature he had received from the workshop. Mark Stabolepszy explained that under MS4, education is a requirement, to which Merle Stoltzfus recommended it would be beneficial to begin to educate residents early. Merle estimated the Borough may be required to become MS4 sometime around the year 2020.

Esther Prosser discussed the CCATO workshop she had attended on the topic of signs. Esther explained the workshop was informative, and mentioned that signs cannot be prohibited. Esther mentioned that sign companies will often push for approval of proposed signs by choosing a location that could be problematic, and then negotiate a less problematic area, in order to get authorization for installation of the sign. Esther mentioned it was a good experience to get outside of the Borough, and to meet with people from other areas to discuss various topics.

Dwight Frizen mentioned there was an additional workshop held for opioid use, misuse, and overdose, to which there are not yet many answers.

#### **MEETING ROOM NAME:**

Dwight Frizen mentioned that the Historical Commission recommended the North side room at the Borough Office Building to be named "Museum Room". Council discussed the suggested name, and agreed that they would like to follow the Borough tradition, whereas the room could be named after a public servant or teacher. Merle suggested that both the North and South room be named. Lori Kolb will inform Chris Cameron, Historical Commission Chairman, of Council's recommendation, and request that they consider suggestions for either a Public Servant or Teacher's name for the rooms.

#### **BUILDING, GROUNDS STREETS AND LIGHTS**

Bob French mentioned the white spot on the meeting room floor has been repaired. Bob said he will be getting quotes for the stucco work at the Borough Building. Bob also said there is some painting that needs to be done at the train station, and he will be getting quotes for that as well.

Doug mentioned that Tim McEwen has repaired the pothole on Park Avenue.

Dwight Frizen mentioned that PPL will be replacing routers on poles, and eventually installing new meters.

#### **LOCAL SERVICES**

Dwight reviewed the State Police report with Council.

#### **ENGINEERING:**

Mark Stabolepszy reviewed his report with Council.

Doug Hoskins made a motion to authorize SSM Group to execute the agreement with GoreCon to do the paving work on Brick Lane, per the specifications of the bid, seconded by Merle Stoltzfus. Motion carried.

Mark Stabolepszy mentioned he has made arrangements for Lyons and Hohl to extend the concrete pipe, pour a concrete wall between the two pipes, and place backfill behind the wall to support Brick Lane. This is scheduled to be done within the next month at a cost not to exceed \$2,201.

#### **BUILDING AND ZONING:**

Dwight Frizen reviewed the report from Kraft Code Services.

#### **SALDO UPDATE:**

Dwight Frizen mentioned the SALDO meeting was cancelled due to snow. The next meeting is scheduled for April 18, 2017.

**MUNICIPAL AUTHORITY:**

Jack Stewart reported on the topics from the Municipal Authority's meeting. Jack mentioned an update of the Act 537 was recommended. Jack mentioned that there is a grant available this year to assist with funding the update, however there would be some contribution required. Merle Stoltzfus suggested that the update of the Act 537 could be considered for next year. After discussion, Council agreed it was best to hold off. Council requested that Jack Stewart inform MABE of their decision to hold off on the Act 537 update, and explain that Council could consider this next year.

**UNFINISHED BUSINESS:**

Bob French mentioned concerns for the property on Brick Lane, which appears to be falling back to the previous condition. Council discussed what could be done at this time, and Merle offered to speak to the homeowner.

**NEW BUSINESS:**

Esther Prosser mentioned there are numerous signs that look cluttered at Main Street and Pine Street. Council members said they would take notice of the signs, and determine if anything needs to be done.

**ADJOURNMENT**

Motion was made by Doug Hoskins and seconded by Jack Stewart to adjourn the meeting. Meeting was adjourned at 9:08 PM.

Respectfully,

Lori Kolb, Secretary Treasurer